



MASON COUNTY

HOUSING AND BEHAVIOR HEALTH BOARD

MASON COUNTY COMMUNITY SERVICES

415 N 6th STREET, SHELTON, WA 98584

Meetings held at: Commissioners' Chambers

411 N. 5th Street Shelton, WA 98584

SPECIAL MEETING

November 7, 2018

MINUTES

1. CALL TO ORDER AND ROLL CALL:

Meeting was called to order at 9:10 am

- Todd Parker, Mason County Public Health
- Lydia Buchheit, Mason County Public Health
- Kevin Shutty, Mason County Commissioner
- Peggy Vanbuskirk, Public Hospital District #2
- Patricia Dean, Behavioral Health Organization
- Eric Onisko, Council, City of Shelton
- Randy Olson, Citizen
- Marilyn Vogler, Citizen

2. PUBLIC COMMENTS:

No public comments

3. APPROVAL OF THE MINUTES:

Motion was made by Peggy VanBuskirk and seconded by Marilyn Vogler to approve the minutes from October 24, 2018 regular meeting. The motion was approved and passed.

4. UPDATES:

- **CITY OF SHELTON-VETERAN TINY HOMES PROJECT-** Eric Onisko reported that the full council has not yet met for updates.
- **OPEN PUBLIC MEETINGS ACT- Records Retention Management-** Todd Parker reported that the records retention management part of the training on the site was only needed for elected officials and county staff. To complete the training requirements, the Housing and Behavioral Health Board members only need to watch videos LESSON 2 Open Public Records RCW 42.56 and LESSON 3 Open Public Meetings RCW 42.30. When

this has been completed go to the “LAST STEP: TRAINING DOCUMENTATION”, fill in the “sample training certificate” and either print and bring to the next meeting or email Todd Parker at tparker@co.mason.wa.us. Visit the OMPA site located at: <http://www.atg.wa.gov/opengovernmenttraining.aspx>

- **INTERLOCAL AGREEMENT**-The agreement is between the City of Shelton and Mason County to work together on housing and behavioral health issues. It is not binding but needed for some funding opportunities. Todd discussed the example interlocal agreement and asked if all board members could review and then give input into the language of the agreement before the next meeting on November 28th. Eric indicated he would forward it to the City of Shelton staff for their input.

5. AGENCY PRESENTATIONS:

- **Community Action Council**-Kirsten York, Director of Family Services, presented on CAC’s various programs.
- **Therapeutic Courts**- Court Commissioner Bob Sauerlender, Superior Court Judge Daniel Goodall, Superior Court Judge Monty Cobb, Renee Cullop and Robyn Lockwood presented on the Therapeutic Courts and explained the need for increased budget for 2019 due to increasing Family Recovery Court demands.

The board reviewed the TST 2019 estimated budget expenses and had discussions regarding the TST funds.

ACTION: Eric Onisko motioned to recommend to the County Commissioners to approve the increased 2019 budget request for Superior Court. Peggy Vanbuskirk seconded the motion. All approved with Marilyn Vogler abstaining.

6. AGENDA FOR NEXT MEETING:

- Housing & Behavioral Health Chair pro tem or Vice Chair
- Department of Commerce Training
- Inter-local agreement with the City of Shelton
- Update on CAPS in Grays Harbor
- Open Public Meeting Action Training
- Prosecutor’s office education for board about guilty plea
- Funding Policies & Procedures

7. ADJOURN:

The meeting was adjourned at 10:55 a.m.

