

MASON COUNTY HOUSING AUTHORITY MINUTES

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF MASON COUNTY (MCHA) HELD AT 9:00 A.M. **January 14, 2021** VIA ZOOM.

1. **CALL TO ORDER AND ROLL CALL:** Commissioner Gordon called the meeting to order at 9:03 a.m.

2. Roll call was as follows:

Present:

Kathy Haigh
April Pooler
George Blush
Allen Emmons

Absent:

Gary Yando

Guests:

Randy Neatherlin-Board of County Commissioner
Diane Zoren-Mason County Support Services
Lydia -Mason County Community Services-Public Health
Debra- Cascade Management
Debbie-Cascade Management-The Coves

3. **MINUTES:**

Motion was made to approve the Feb 5, 2020 minutes by Commissioner Emmons and seconded by Commissioner Pooler. **Motion passed**

4. **FINANCIAL REPORTS:**

Motion was made to approve the financial reports for all properties by Commissioner Blush and seconded by Commissioner Emmons. **Motion passed**

5. **CASCADE MANAGMENT REPORT:**

Debra Fantino gave an update for all the complexes. She has been working on the 3-year audit. Debra is working on the budgets for all the complexes and will go over them at the Feb meeting.

The Coves has hired and new maintenance person and is looking for a manager with Hud and RD experience. The Coves have 3 vacant units, and one has water damage. The Coves has \$125,000 cash on hand.

There is one vacant unit at Kneeland Park that is almost ready for be rented.

All the complexes need work done on them.

Debra is working on the 3-year audit for the State Auditors office.

6. DEVELOPMENTS:

Kathy discussed that the board needs a new MOU with the Health Department for services. Currently the board pays the Health Department approx. \$3000 a year. If these services continue the board will need more money every month from Cascade Management.

The board will go over the budgets at the next meeting. The budgets need to be submitted to the MC Auditor as soon possible.

Randy Neatherlin suggested the board to do a Interlocal Agreement with the County and include a non-voting member on the board. Frank stated that Allison Schwartzman from Foster Garvey has offered to assist the HA.

Zac Wilson and Carol Ellenger have offered to assist the HA in getting the 3-year audit complete. The audit for 2018,2019, and 2020

There was discussion about having meeting every 2 weeks.

6. ADJOURN:

ADJOURNED @ 10:07 a.m.

7. NEXT MEETING:

Special meeting January 21, 2021 @ 9 a.m. via Zoom