

# MASON COUNTY HOUSING AUTHORITY MINUTES

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF MASON COUNTY (MCHA) HELD AT 9:00 A.M. **February 3, 2021** VIA ZOOM.

**1. CALL TO ORDER:**

Meeting called to order at 9:03 a.m.

**2. ROLL CALL:**

**Present:**

Kathy Haigh  
April Pooler  
George Blush  
Allen Emmons  
Gary Yando

**Guests:**

Randy Neatherlin-Board of County Commissioner  
Frank Pinter-Mason County Support Services  
Kari Bolton- Cascade Management  
Debbie Taylor-Cascade Management-The Coves  
Carol Ehlinger-Washington State Auditor's Office  
Zac Wilson-Washington State Auditor's Office

**3. DEVELOPMENT: Frank Pinter**

Frank discussed that status of the attorney engagement letter with the board. There is a conflict of interest between Mason County and the attorney. Once this is resolved then the attorney can work on the engagement letter for the HA. This should be resolved in 2 weeks. The engagement letter should be ready for the board to vote on at the next meeting.

**4. FINANCIAL:**

Motion was made to approve the financial reports for all properties by Commissioner Blush and seconded by Commissioner Emmons. **Motion passed**

The Board is still waiting on the annual budgets from Cascade Management.

**5. WASHINGTON STATE AUDITOR: Carol Ehlinger and Zac Wilson**

The state has still not received the financial reports from 2018-2020 from the board of Cascade management. The state does have some records from 2018 and May of 2019 but they do not have complete data. 2020 must be in by the end of Feb. It is at a critical point now and needs to be taken care of as soon as possible. Randy stated that the County will help. The state will touch base with Frank regarding the audit. The last full financial that they state received from the HA was in 2008. Frank and Randy will both help the HA through this process.

**6. COMPLEX UPDATES: Debbie Taylor**

Debbie is working in certifying new tenants. There is a new resident manager. There are bids out for gutters and roofs for the Coves. All units are full currently and there is a 6 month to a year waitlist for all locations. There have been many that have taken advantage for the eviction moratorium.

George has driven by all the complexes and The Coves really needs some work. Allen stated that The coves really needs some stair and balcony work as well. Kneeland Park is in the best shape of all the complexes.

**7. ANNUAL ELECTION:**

April nominated George Blush to be the new chair and Allen seconded that motion. **Motion passed** and George Blush is new chair for the HA.

???? nominated that April be the vice chair ???? seconded the motion. **Motion passed.**  
April will the vine chair.

**8. GOOD OF THE ORDER:**

Gary Yando stated that he was leaving the board as a member.

April made a motion to bring randy in as a non-voting member of the board. Allen seconded the motion. **Motion passed.**

**8. ADJOURN:**

ADJOURNED @ 9:40 a.m.

**9. NEXT MEETING:**

Special Meeting February 18, 2021 @ 10 a.m. via Zoom  
Regular Meeting March 4, 2021 @ 1 p.m. via Zoom