

MASON COUNTY HOUSING AUTHORITY MINUTES

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF MASON COUNTY (MCHA) HELD AT 9:00 A.M. ON **July 7, 2021**, AT THE MASON COUNTY COMMUNITY SERVICES DEPARTMENT, 415 NORTH SIXTH STREET, SHELTON, WA 98584

1. **CALL TO ORDER AND ROLL CALL:** Chair George Blush called the meeting to order at 9:04a.m. Roll call was as follows:

Present:

Commissioner George Blush
Commissioner Kathy Haigh
Commissioner April Pooler
Commissioner Allan Emmons
Randy Neatherlin, Ex-Officio Board Member

Absent:

Others Present:

Lydia Buchheit, Mason County Public Health
Dave Windom, Mason County Community Services

2. **MINUTES:** Missing minutes from the April meeting so approval will be done at the August meeting.
3. **PUBLIC COMMENT:** None
4. **CHAIRMAN COMMENTS:** None
5. **COMMISSIONER COMMENTS/REPORTS:** None
6. **FINANCIAL**
 - 6.1 George shared that Deborah from Cascade management indicated Frank needs to enter numbers from the cove. A process for financials needs to be established and sent by Cascade to the board monthly.
 - 6.2 George will pay the late PO Box 1984 bill and will put in receipt to get reimbursement.
Action Item: Kathy Haigh motioned for the PO box to be paid and reimbursed and April Pooler seconded the motion. The motion was carried unanimously by the board.
7. **MANAGEMENT**

Cascade was not aware of the meeting so not present. George will talk with Cascade about new meeting time for next month.
8. **DEVELOPMENT** None
9. **UNFINISHED BUSINESS**
 - 9.1 There is a new agreement between the Housing Authority and Mason County Community Services that includes Commissioner Neatherlin on the Housing Authority Board as an ex-officio member. Randy will send it to Dave Windom once signed.
 - 9.2 Discussion by the board about the purchase offer of Kneeland Park property by David Bachman, CEO of Cascade Management. Kathy Haigh reminded Jack Yates had made an offer last year. An appraisal needs to be done and

it was suggested maybe asking the buyer to pay the appraisal fee.

Action Item: April Pooler motioned to ask the buyer if they are willing to pay the appraisal fee and Allen Emmons seconded the motion. The motion was approved unanimously by the board.

10. NEW BUSINESS

10.1 Mason County Housing Authority Governance: Lydia asked if the board was aware of the new director, Jill, at the Bremerton Housing Authority (BHA) may be interested in discussing their agency taking over the Mason County Housing Authority. George Blush indicated he has had one discussion with Jill and Todd and will set up another meeting for the board to hear their position.

11. FUTURE MEETINGS

11.1 Board discussion about changing the meeting time to later in the afternoon.

Action Item: April Pooler motioned to change the regular monthly meeting to be held on the first Wednesday of each month at 2:30 PM in the afternoon at Mason County Community Services building with zoom option. Allan Emmons seconded the motion. The motion was approved unanimously by the board.

The next meeting will be on August 4, 2021, at 2:30 PM in the Community Services Building.

12. ADJOURNMENT:

There being no further business, April Pooler motioned to adjourn the meeting and Allan Emmons seconded the motion. The motion approve unanimously and Chair George Blush adjourned the meeting at 9:25 a.m.

Executive Secretary

Chair

SEAL: