

# MASON COUNTY HOUSING AUTHORITY MINUTES

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF MASON COUNTY (MCHA) HELD AT 2:30 P.M. ON **February 16, 2022**, VIA ZOOM

1. **CALL TO ORDER AND ROLL CALL:** Chair George Blush called the meeting to order at 2:44 p.m. Roll call was as follows:

**Present:**

Commissioner George Blush  
Commissioner Kathy Haigh  
Commissioner April Pooler  
Commissioner Allan Emmons  
Randy Neatherlin, Ex-Officio Board Member

**Absent:**

**Others Present:**

Debbie Taylor, Cascade Management  
Dan Armstrong, Cascade Management  
Kari Bolton, Cascade Management

2. **AGENDA:** Kathy approved the agenda and George seconded it.
3. **MINUTES:** No minutes to approve
4. **PUBLIC COMMENT:** None
5. **CHAIRMAN COMMENTS:** None
6. **COMMISSIONER COMMENTS/REPORTS:** None
6. **NEW BUSINESS:**
  - 6.1 Status of Dun's Number was discussed DUNS Unique Entity ID **832110865**
  - 6.2 Mason County BOCC was approached for status of funding from ARPA funds. They will get back to the MCHA with status.
  - 6.3. Conversation was had regarding management of supplemental staff via MCHA payroll using Teresa Johnson CPA (TJ CPA) as an accounting firm in addition to an auditing firm. Payroll would be managed via software the TJ CPA uses.
  - 6.4 Deposits of rental receipts can be handled via scanning equipment and software with current bank accounts rather than taking to Olympia or recurring basis. Costs and availability will be brought forward after discussions with the bank.
7. **FUTURE MEETINGS:** The next meeting will be on March 16, 2022, at 2:30 PM via ZOOM
8. **ADJOURNMENT:** The meeting was adjourned by Kathy at 3:34 p.m.