

MASON COUNTY HOUSING AUTHORITY MINUTES

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF MASON COUNTY (MCHA) HELD AT 2:30 P.M. ON **December 20, 2023**, IN PERSON AT MASON COUNTY PUBLIC HEALTH DEPARTMENT CONFERENCE ROOM AND ONLINE VIA ZOOM

1. **CALL TO ORDER AND ROLL CALL:** George Blush called the meeting to order at 2: 33 pm. Roll call was as follows:

Present: George Blush, April Pooler, Dan Armstrong, Randy Neatherlin, Becky Cronquist

Others Present: Susan/Colleen

Public Comment: Colleen discussed the fair market rent revaluation. The preliminary cost for this is \$75,000 done through WSU. We could partner with other entities to offset the cost. This would need to be signed by December 31, 2023. The deadline for HUD is January 8, 2025. Kitsap did this and the fair market rents were raised.

Chairman comments: None

2. **Adoption of Agenda:** April Pooler motioned to adopt the agenda, seconded by Dan Armstrong. Unanimously accepted.
3. **Approval of Minutes:** There were not any minutes to approve
4. **New business –** Becky Cronquist
 - a. **By-laws-**
 - i. Becky made a motion to adopt the by-laws as amended. April seconded. Motion passed unanimously.
 - b. **PGA abatement-**
 - i. **The sale is set to close the middle to end of January 2024.**
 - c. **Status of units**
 - i. The bun unit is making progress. There are 2 units that have been rented and 2 are in the process of being rented. Goldsborough Creek units are almost complete. Ad West is working on budgets and estimates to complete all the work for all six units. The goal is to move the tenants in excellent standing to the rehabbed units to be able to work on all the units for rehab.
 - d. **Elections-**
 - i. Dale made a motion to appoint Dan the executive director-April seconded. Motion passed.
 - ii. April made a motion to appoint Becky as chair and was seconded by George. Motion passed.
 - iii. Becky made a motion to appoint April as vice-chair, Dale seconded. Motion passed.
5. **Old Business:**

- a. **Discussion of Choice Audit Company**
 - i. **Need to check and see what is being audited and what is needed for the audit.**

Good of the Order:

1. **Questions** – None
2. **Future meeting is January 17, 2024**
3. **Adjournment of meeting**, motioned by George Blush, seconded by Dale Elmlund. Meeting adjourned at 2:53 pm.

DRAFT