



MASON COUNTY

PLANNING ADVISORY COMMISSION

MASON COUNTY COMMUNITY SERVICES

615 W. ALDER STREET, SHELTON, WA 98584

Meetings held at: Commissioners' Chambers

411 N. 5th Street Shelton, Wa 98584

REGULAR MEETING

December 18, 2017

MINUTES

1. CALL TO ORDER AND ROLL CALL

James Thomas, Planning Advisory Commission Chair, called the meeting to order at 6:02 p.m. All of the currently appointed commissioners were in attendance:

Aaron Cleveland

Marilyn Vogler

James Thomas

Deb Soper

Vicki Wilson

Jason Bailey

2. REGULAR BUSINESS

A. APPROVAL OF MEETING MINUTES AND AGENDA

Motion was made by Commissioner Wilson and Seconded by Commissioner Vogler to approve the minutes of the November 20, 2017 Regular meeting as presented.

Vote:

6 in favor (Vogler, Wilson, Bailey, Cleveland, Soper, Thomas)

0 opposed

0 abstentions

Motion passed

B. CHANGES TO THE AGENDA

Commissioner Thomas requested to add time to talk about the Vice Chair, Commissioner Wilson, due to this being her last meeting as a member of the PAC.

C. CONFLICT OF INTEREST

None

This is a short summary of the action that took place during the meeting. The audio recording of the meeting can be found on the Planning Advisory Commission page of the Mason County website. (Available Soon!)

D. NEXT REGULAR MEETING(S)

January 22, 2017 (due to holiday on January 15th)

E. COMMITTEE/STAFF UPDATES

Paula Reeves, Planning Manager, stated that a central PAC email was being created, so that the public could directly contact PAC members, instead of using their personal emails. She mentioned a packet on the Long Range Planning outline that was in front of them. It wasn't a discussion item for tonight but something to look over and provide comments on. There was also a schedule on water planning and stormwater management.

F. OTHER BUSINESS

The Chair thanked Vice Chair, Commissioner Wilson, for her contributions and dedication to the PAC. Commissioner Wilson stated that working on the PAC had been a learning experience, whether it was working with Shoreline Management or the many other issues brought before the Planning Advisory Commission.

3. PUBLIC COMMENT ON NON-AGENDA ITEMS

- **Teri King**
-Asked if "Action Item(s)" were allowed public comment and inquired again about the audio availability
- **Ken Van Buskirk**
-Mentioned that the PAC had previously elected officers at the beginning of the new year, that he had submitted several public records requests to the Department of Community Development recently, liked the idea of the PAC having a dedicated direct email, and thought the Oct. 9, 2017 and Oct. 16, 2017 PAC meeting audio should be reviewed by PAC members.

No other persons indicated desire to comment and the public comment on non-agenda items was closed at 6:17 pm. Re-opened at 6:40 pm due to high volumes of highway traffic on roadways causing public to be delayed, officially closed at 6:42 pm.

4. BRIEFING – Mason County Water System Plan

Director of Community Services, David Windom, discussed the Hirst Decision and the work put into creating a water planning outline. Mason County is not water deficient, but focus is how to return water to the aquifer rather than it being lost to run off. He talked about some methods for capturing water, showing that mathematically the County could achieve adding more water into the system than they take out, if they implement some mitigation measures. He mentioned that an RFQ had been disseminated for interested hydrogeology consultants to be listed with the County; new wells would require a hydrogeology report. He also mentioned keeping in contact with

the Squaxin Tribe to inform them of the County's progress with a water planning outline.

This complete briefing and resultant discussion is on file (via audio) and will be made available on the Mason County website.

5. ACTION ITEM – Planning Commission Bylaws Review

Commissioners reviewed the revised Bylaws, discussed electing officers last month of year and then acting in the capacity first month of new year, submission of public comments the Friday before the Monday meeting at latest was ideal, and dealing with comments submitted in writing during meetings was debated. Commissioner Vogler and Wilson had some revisions to the document that they had either previously submitted or read aloud during the current meeting. They agreed to delete the exparte portion of the Bylaws, as it did not apply to the PAC's current authority, could be added back if there was a change in the PAC's directive.

Public Comment-

- Ken Van Buskirk
 - Talked about the last version, he saw, of the Bylaws on the web was missing the "Enforcement" section, supported time for comments to be read in meeting, supported "polling" of commissioners, talked about the 2009 attempt to change the Bylaws and the disagreements the Commission had at that time, and suggested the PAC keep the exparte portion in the Bylaws in case they were requested to make decisions on rezones.

Public Comment Closed at 7:20 pm

Commissioner Thomas asked the clerk if a notation could be made at the beginning of each agenda item, asking the Commission if the corresponding documents had been read.

A motion was made by Commissioner Bailey and seconded by Commissioner Vogler to approve the Bylaws as amended during the meeting.

Vote:

6 in favor (Vogler, Wilson, Bailey, Cleveland, Soper, Thomas)

0 opposed

0 abstentions

Motion passed

This complete action item and resultant discussion is on file (via audio) and will be made available on the Mason County website.

Break 7:21 pm – 7:28 pm

6. Action Item – Planning Commission Code of Conduct

Commissioner Vogler mentioned that one of the changes from the last meeting regarding this topic hadn't been made yet, Paula made a note. Paula was concerned about time management and the possibility of needing more meetings a month.

Public Comment-None

Commissioner Thomas asked the PAC if they had edits and these edits were mentioned or read. They had a discussion about written comment submittal and public participation, as well as balancing public comment opportunities with PAC schedule.

A motion was made by Commissioner Wilson and seconded by Commissioner Vogler to adopt the rules of conduct as discussed and amended.

Vote:

6 in favor (Vogler, Wilson, Bailey, Cleveland, Soper, Thomas)

0 opposed

0 abstentions

Motion passed

This complete action item and resultant discussion is on file (via audio) and will be made available on the Mason County website.

7. Action Item – Planning Commission 2018 Officers

A motion was made by Commissioner Vogler and seconded by Commissioner Bailey to elect Commissioner Thomas to continue as Chair for 2018.

Vote:

6 in favor (Vogler, Wilson, Bailey, Cleveland, Soper, Thomas)

0 opposed

0 abstentions

Motion passed

A motion was made by Commissioner Cleveland and seconded by Commissioner Bailey to elect Commissioner Vogler as Vice-Chair for 2018.

Vote:

6 in favor (Vogler, Wilson, Bailey, Cleveland, Soper, Thomas)

0 opposed

0 abstentions

Motion passed

This complete action item and resultant discussion is on file (via audio) and will be made available on the Mason County website.

8. ADJOURN

Commissioner Thomas called meeting adjourned at 8:21 pm.