

## Mason County SWAC Meeting Minutes (draft)

July 21, 2016

1. **Roll Call:** The meeting was called to order by Melissa McFadden at 10:02 a.m. Other attendees – Rik Fredrickson, Delroy Cox, Eric Nelson, and Cheryl Williams. No quorum is present so official actions cannot be performed.
2. **Public Comment:** Cheryl's daughter attended the meeting as a non-participating public guest.
3. **Meeting Minutes:** Meeting minutes from July 7, 2016 could not be officially approved due to the lack of a quorum however several minor corrections were made and agreed to by the attending members. NOTE: The previous meeting (July 7, 2016 also lacked a quorum).
4. **Agenda Approval:** The meeting agenda was reviewed and it was decided discuss Melissa's recent tour of all the transfer stations without adding it to the official agenda. The tour was conducted July 19, 2016 with Carl Huffnagel and Ian Sutton of Parametrix and Sarah Grice of Public Works. The results of the tour were compiled into separate spread sheets (specific to each location) which further categorized the deficiencies according to time (1 year, 6 years, and 20 years) and cost (up to \$10k, \$10k to \$50k, and > \$50k). The preliminary findings were reviewed by teleconference yesterday (July 20, 2016) with corrections and additions. In general the three drop box stations (Union, Hoodsport and Belfair) were not in "terrible" shape, but did have a considerable number of maintenance backlog items that should be corrected within the next year. Unfortunately the Shelton Transfer Station has the bulk (approximately 50%) of the high cost maintenance items that should be repaired within the next year. Sarah and Melissa next conferred with the Public Works Finance Manager to establish budget limitations. Based on that discussion Sarah and Melissa will work with Carl to establish a prioritized list of items that can be presented for approval and action. Overall the most pressing needs at the Shelton Transfer Station are a major overhaul of the Transfer Building and the Household Hazardous Waste facility. Given the conditions found and potential costs involved privatization of the MSW system is an unlikely option at this time. The findings will be compiled into a preliminary report for the SWAC to review in the near future. Melissa and Jerry Hauth will meet with the Department of Ecology at the beginning of August to discuss the release of the remaining CPG funds to initiate some repairs.  
In other items Melissa noted that there has been an increasing number of break-ins at the Belfair drop box facility because of the amount of scrap metal collected there - this results in about one arrest per month. To remedy the situation the current plan is to remove the pile during the month of August. Going forward Melissa may try to use the outside drop box at Belfair for metal collection. Melissa announced that a new SWAC member, John (Mike) Decker, has been appointed by the County Commissioners and will be included in the invitation list to tour the drop box facilities after the draft report has been distributed to the SWAC. The tour will most likely occur after a regularly scheduled SWAC meeting.
5. **Action Items** – Action Items are contained in Section 7 of the draft minutes.
  - 5.1. Roosevelt Trip – on schedule for tomorrow. (Close)
  - 5.2. Closed Landfills - Maria has the information and will present it at the next meeting. (Open)

- 5.3. Parametrix Review Report – covered above (Close)
- 5.4. Definition of Garbage vs. Refuse – There is not a standardized definition and both terms are used interchangeably. In general “municipal solid waste (MSW)” seems to be the new term to be used instead of garbage or refuse. Rik noted that the Department of Ecology is going through a “re-definition” of solid waste so that MSW would be the preferable term. Eric will provide a write-up. (Open)
- 5.5. New or Expanded Facilities – The basis for the action item is the last two paragraphs of Section 3.3 from the draft revised Mason County CSWMP. Specific issues are: a) who are the approval and permitting authorities for the siting and operation of a new waste facility (reference was made to the Wilson Recycling Facility problem), and b) financial impacts to the existing Mason County system must be understood during the permitting of a new non-County owned waste processing facility. There was a lengthy discussion including excerpts from RCW 36.58.040 and identifying other pertinent RCWs/WACs related to the permitting, design, and operating requirements of a waste facility and how to incorporate this information in the CSWMP. Melissa now has a better understanding of the issue so she can have appropriate discussions with the Health Department (Debbie Riley & Maria Machado) and consult with other county agencies and DOE for how to incorporate clear permitting/approval language in the CSWMP. (Open)
- 5.6. Compare Chapters 3 & 4 – Jason still owes updates for the C Street Dump (3.1.3) and an updated description of City services (3.2.1.). There was a discussion of G-permits – Cheryl will find a reference for the WUTC permits page from the Access Washington webpage and Melissa will send Cheryl, and the rest of SWAC, a web link to Mason County self-haul rates (Table in 3.4.3). The rate tables in 3.4.1 need to be checked/updated.(Open)
- 5.7. New Chapter 4 from GH CSWMP – The existing MC chapter contains extraneous information some of which may still be applicable. Melissa will check for a copy that can be electronically edited and send it to Eric. Eric will provide a new draft chapter for SWAC discussion/review. (Open)
- 5.8. Provide new Chapter 4 for review – Melissa has provided the copies – extras are available if needed (Close)

NOTE: Open indicates action is still required; Close means action is complete

## 6. **Business Agenda:**

- 6.1. **Continue Review of Chapter 3:** Review started at section 3.5 and after some discussion it was decided to delete the existing text of 3.5 and just use the paragraph title. The “history” portion of 3.5.1 was retained with some revision. Melissa will check on the Republic contract extension date in paragraph 3. Except for the last sentence, all of paragraph 4 was deleted. The last sentence was added to the end of paragraph 3. The review stopped at the end of paragraph 3.5.1 so we will resume review at 3.5.2.

## 7. **Next Meeting Agenda Items:** Action Items and Roosevelt Trip summary

## 8. **Next Meeting Date and Time:** August 4,2016 at 1000. The meeting adjourned at 1152.

## 9. **Action Items**

- 9.1 Follow up with the IT Department for website update – Melissa (carry-over item)

- 9.2 Review "Open" Action Items above
- 9.3 Send final drafts of Chapters 1 & 2 to all SWAC members - Melissa
- 9.4 Update post-closure status of the C Street Dump (section 3.1.3) – Jason
- 9.5 Provide the Health Department list of closed County landfills in Mason County – Maria
- 9.6 Check with Green Diamond staff on the status of their Matlock landfill (section 3.1.3) – Melissa
- 9.7 Update the two paragraphs describing City of Shelton waste services (section 3.2.1) – Jason
- 9.8 (Deferred action pending Parametrix report) Informational briefing with the BOCC concerning flow control –Melissa.

Submitted by: E.A. Nelson, PE, 8/2/2016.