



Mason County Transportation Improvement Program Citizen Advisory Panel (TIP-CAP)

Meeting Minutes

Meeting Date: May 10, 2023, 4:40 p.m.
 Location: Mason County Public Works,
 Emergency Operation Center
 100 W Public Works Drive, Shelton, WA 98584
 Via ZOOM

Attendance Roster

TIP-CAP Members	Yes/No/Excused	Public Works Staff
Philip Wolff, Bicycle/Pedes. Chair	Y	Loretta Swanson
Tim Lincoln, Dist. 1 Rural	Y	Dave Smith
Vacant, Dist. 1	E	Ginger Kenyon
Amy Asher, Transit	Y	
Vacant, Dist. 2 Hoodspout or Union	E	
Don Pogreba, Dist. 3 Co-Chair	Y	
Vacant Dist. 3 Rural	E	
Blair Schirman, UGA City	Y	

Agenda Item 1. – Roll Call

- The meeting was called to order and roll call was taken – a quorum was achieved.

Agenda Item 2. – Welcome and Introductions

- Kell Rowan, Director of Mason County Community Development

Agenda Item 3. – Minutes and Agenda; Review and Adopt

- Review and adopt the January 11, 2023; February 8, 2023; March 8, 2023; April 12, 2023:**
Motion was made and seconded to accept the minutes as written - motion passed.
- Approval of the agenda:**
Motion was made and seconded to accept the agenda as presented – motion passed.

Agenda Item 4. – Presentation-Mason County Comprehensive Plan Update

- Kell Rowan gave a quick overview of the Growth Management that requires the Counties and Cities to plan for twenty years of growth to help ensure that as the population grows, that there are services available to meet the demands. The state requires that we update our comprehensive plan that addresses the 20-year growth including all the elements within the comprehensive plan. The Counties are required to draft a comprehensive plan to include the following: land use element, housing, capital facilities plan, utilities, rural element, transportation, economic development parks & recreation, and public outreach plan. July 2023

will be the kickoff for the comprehensive plan update, it's about a two-year process. Hope to be completed by June 30, 2025, the county is planning for about 22,000 people in the next twenty years.

Agenda Item 5. Action Items

a. 2023 Meeting Schedule and Work Plan:

Blair has confirmed the Civic Center for the July 12th regular and outreach meeting.

b. By-Laws:

Motion was made and seconded to adopt the by-laws with added language to the Preamble section, motion passed.

Agenda Item 6. – Mason County Reports

N/A

Agenda Item 7.-Member Reports

Photo Presentation: Phil commented on all the great work the County's crew has been doing on the shoulders of Sandhill School, Brockdale Extension and Sandhill near Junction Hwy 300 & N shore. Phil has been observing them throughout the county.

Agenda Item 8. – Adjourn-

The meeting adjourned at 5:40 PM.