

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Week of January 31, 2011

According to staff notes, the following items were discussed.

Monday, January 31, 2011

- 9:00 A.M. Department of Community Development – Barbara Adkins/Mark Core
Commissioners Ring Erickson, Lingle and Sheldon were in attendance.
- Shoreline Management Program Update – Commissioners were provided with copies of applications for selection Joint Technical Advisory Committee and Citizens Advisory Committee. Suggestions for additional members were provided by Commissioners for staff follow up. Applications received to date will be proceed for appointment by Board with additional members, if any, to be added later.
 - Historic Preservation Commission – Staff requesting to read a news release at Board's regular Tuesday meeting, February 8, 2011, announcing a vacancy on the HP Commission. The Commission is required to have an accredited member and the current Commissioner meeting those qualifications is resigning.
 - Fee Schedule Amendment – Staff is considering a proposal to amend the fee schedule to allow the county to recover all costs of appeals to the hearing examiner. Current rates reflect a flat fee; however, when several attorneys are involved in an appeal the hearing examiner fees can greatly exceed the fee leaving the department responsible for the costs. Board was agreeable to considering this request and suggested that it come forward in the very near future.
 - Security issues were discussed regarding the lobby of Building III. Staff is becoming increasingly concerned about personal safety in response to current news events. Additionally, citizens often visit Building III noticeably agitated for a variety of reasons (e.g. fees, stop work orders, regulations) causing many staff members to be concerned for their safety. Commissioners suggested a meeting of all department heads for a broader discussion of safety concerns and suggestions.

- 9:15 A.M. Public Works - Charlie Butros/Brian Matthews
Commissioners Ring Erickson, Lingle and Sheldon were in attendance.
The following items were reviewed:
- Appointment of Ken Wilson to the 2011 TIP-CAP Committee.
 - Stormwater Facility Maintenance and Operation Agreement under which the County will maintain and operate Stormwater Facilities on private property in Belfair.
 - Bid Award for Maintenance Rock Materials for 2011 Calendar year to KRM Inc out of Bremerton, Peninsula Topsoil out of Belfair, Miles Sand and Gravel out of Shelton, and Arris Kollman Trucking Inc. out of Aberdeen.
 - Friday operator function
 - Follow-up on the John's Prairie /SR 3 Intersection
 - Safety project grants

- 9:30 A.M. Public Works - Stormwater Update
Commissioners Ring Erickson, Lingle and Sheldon were in attendance.
The briefing provided the following information:
- Re-cap of the December Open House meetings.
 - Status report on current grant implementation.
 - Request concurrence from the Board to continue with the established implementation approach.
 - Background:
Mason County is in the process of developing and implementing stormwater management policies, programs, and activities. The County is addressing stormwater to be good stewards of the County's resources; to be responsive to the Puget Sound Action Agenda and ESA listings, and to be proactive, and anticipate future NPDES stormwater permit requirements.

Board of Mason County Commissioners' Briefing Meeting Minutes
Week of January 31, 2011

- Implementation is currently funded through a Department of Ecology grant, with local match from the County Road Fund and REET. This grant will expire June 30, 2011. In October, Mason County Public Works submitted a Centennial grant application to continue stormwater program development and implementation activities.
- Mason County has executed a contract with Otak, Incorporated to perform a financial study including the development of funding options for an on-going stormwater program. This contract runs through December 2011.
- Upcoming Key Dates:
February 10 Department of Ecology FY 2012 Draft Offer List
February 14 Board brief – staff recommendation 2011 implementation schedule
February 24 Stormwater Work Group – review draft Tech Memo
March 14 Otak presentation to Stormwater Task Force
May/June Next community outreach
June/July Board briefing to review comments during public outreach

- 10:15 A.M. District Court – Judge Meadows/Patsy Robinson
Commissioners Ring Erickson, Lingle and Sheldon were in attendance.
The Commissioners briefed with District Court regarding the \$15,300 budget transfer request. The public hearing is scheduled on February 1st.
- 10:30 A.M. Department of Ecology – Sally Toteff and Tom Loranger
Johns Creek Basin
Commissioners Ring Erickson, Lingle and Sheldon met with Sally Toteff and Tom Loranger from the Department of Ecology regarding the Johns Creek Basin. They have not received money from the federal government. They are looking at watershed implementation money. The USGS had been approved to do a partial study of Johns Creek. A follow up meeting will be scheduled in late march.
- 11:30 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Ring Erickson, Lingle and Sheldon met with Karen Jackson in closed session from approximately 11:30 a.m. to 12:05 p.m. for a labor discussion.
- 1:30 P.M. Department Heads
Commissioners Ring Erickson and Lingle met with Department Heads to discuss signature authority. The Commissioners requested the authorization forms be updated for vouchers and payroll.
- 2:30 P.M. Closed Session - Prosecutor – Michael Dorcy/Tim Whitehead
Commissioners Ring Erickson and Lingle met with the Prosecuting Attorney Michael Dorcy and the Chief Prosecuting Attorney Tim Whitehead to discuss the budget amendment process.

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Lynda Ring Erickson
Chair

Tim Sheldon
Commissioner

Jerry Lingle
Commissioner