

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of February 14, 2011

According to staff notes, the following items were discussed.

Monday, February 14, 2011

9:00 A.M.

Auditor's Office – Theresia Ehrich

Commissioners Ring Erickson, Lingle and Sheldon were in attendance.

The following items were reviewed:

- Oath of Inventory. This will be on the February 15th agenda for approval.
- Current Expense Cash Flow report was presented.
- Asset recap was reviewed.
- Several budget transfers will be needed to adjust fund balances.
- Indirect Allocation Plan was presented.

9:15 A.M.

Health Services – Vicki Kirkpatrick

Commissioners Ring Erickson, Lingle and Sheldon were in attendance.

The following items were reviewed:

- Solid Waste Enforcement: Staff briefed the Commissioners regarding the limitations on Public Health's ability to enforce if a property owner does not respond to an order to clean up the property or ignores a Hearings Examiner directive. Property liens for solid waste violations, per the former Prosecutor's Office, are junior liens upon which we have no authority to seek foreclosure independent of foreclosure for non-payment of property taxes or mortgages. Additionally, the Health Department could not seek relief through the Court system, again, because the former Prosecutor's Office stated they would not take solid waste complaints to Court. The Commissioners want to work with the Prosecutor's Office to review our County Code and State law to see what options for enforcement are available to the health department.
- \$5,000 Grant from National Association of County & City Health Officials (NACCHO) for Medical Reserve Corps (MRC) support signature authority: The Director briefed the Board on the annual grant from NACCHO that provides some support for training and supplies for our MRC. The contract for the grant has been received from NACCHO and it calls for the signature of the Public Health Director rather than the Board of County Commissioners. The Director will take the grant before the BOCC for acceptance and to authorize the Public Health Director to sign the contract.
- Health Officer Contract: Commissioners and Director discussed the 2011 contract with Thurston for Health Officer Services.

~~9:30 A.M. Department of Community Development – Barbara Adkins canceled~~

9:45 A.M.

Public Works - Charlie Butros/Brian Matthews

Commissioners Ring Erickson, Lingle and Sheldon were in attendance.

The following items were reviewed:

- Approval of transfer of cemetery property to Mason County Cemetery District 1. Will place on agenda for action.
- Timber Bid award to Manke Lumber Company Incorporated in the amount of \$17,175.00. Bids opened 9:00 am February 10, 2011.

10:00 A.M.

Utilities & Waste Management - Emmett Dobey

Commissioners Ring Erickson, Lingle and Sheldon were in attendance.

The following items were reviewed:

- Discussion with consultants from FCSG and John Milne on how all Mason County utilities should be managed. Presented options on consolidation or divestiture of utilities. The Board instructed utilities to proceed with the coordinated water plan and asked the

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consultants to come up with a schedule and budget to proceed with the study of divestiture.

1:00 P.M. Closed Session – RCW 42.30.110 (1) (g) Review Performance of Employee
Commissioners Ring Erickson, Lingle and Sheldon met in Executive Session from 1:00 p.m. to 1:40 p.m. on a personnel issue.

1:15 P.M. Closed Session – RCW 42.30.110 (1) (i) Potential Litigation
Rescheduled to Tuesday, February 15 following Commission meeting

1:30 P.M. Committee of the Whole (C.O.W.)
Commissioners Ring Erickson and Lingle met with Department Heads for a Committee of the Whole meeting. Items of discussion included campus security and employee moral. The next meeting is scheduled on March 14th.

Tuesday, February 15, 2011

9:45 A.M. Closed Session – RCW 42.30.110 (1) (i) Potential Litigation
Commissioners Ring Erickson, Lingle and Sheldon met in Executive Session from 9:45 am. to 10:12 a.m. to discuss a potential litigation matter.

10:30 A.M. Facilities & Grounds – Mike Rutter
Commissioners Ring Erickson, Lingle and Sheldon were in attendance.
The following items were reviewed:

- Call for bids for the courthouse interior renovations will be on the February 22nd agenda for a bid opening date of March 17.
- Bid award for the mechanical electrical engineering to Richmond Engineering will be on the February 22nd agenda.

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Lynda Ring Erickson
Chair

Tim Sheldon
Commissioner

Jerry Lingle
Commissioner