

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of May 23, 2011

According to staff notes, the following items were discussed.

Monday, May 23, 2011

Commission Chambers

9:00 A.M.

Auditor's Office – Theresia Ehrich

Commissioners Ring Erickson, Sheldon and Lingle were in attendance.

The following items were reviewed:

- Brief overview of the April Financial reports.
- Gave a 5-year Current Expense year-end report showing actual revenues, expenditures and fund balance comparison with graphs. This is included in the County's Annual Report.
- Ms. Ehrich asked about the indirect rate allocation percentage presented the first of February. It is being utilized to bill granting and other agencies to recover costs.
- Reviewed Sales & Use Tax .09 Fund status (report given through April at last briefing) and obligations of this fund.
- REET 1 Fund status (gave report last briefing) and obligations of this fund.

9:15 A.M.

Central Operations - Diane Zoren

Commissioners Ring Erickson, Sheldon and Lingle were in attendance.

The following items were reviewed:

- Pete Laserinko will present news release at June 7 Commission meeting regarding Veterans' Stand Down event that held in April.
- Department of Commerce request for the County to designate our Associate Development Organizations (ADOs). EDC was appointed in 2009.
- Lewis-Mason-Thurston Area Agency on Aging – Marv Faughender's position is up for reappointment. A news release will be issued at the next meeting.
- Pat Swartos stated she has new information she would like to brief the Board on. The Board requested she submit her information in writing and Cmmr. Sheldon asked that she submit information comparing Mason County Clerk's office to Walla Walla's Clerk's office.

9:30 A.M.

Facilities & Grounds - Mike Rutter

Commissioners Ring Erickson, Sheldon and Lingle were in attendance.

The following items were reviewed:

- The Jail intercom system will be going to bid.
- Facilities has received information on the Simpson-Reed Historic District proposal that includes the Memorial Hall property. He will present the information at the May 24 Commission meeting.

Cmmr. Sheldon left to attend the legislature in Olympia at 9:45 a.m.

9:45 A.M.

Sheriff's Office – Sheriff Salisbury/Undersheriff Barrett

Commissioners Ring Erickson and Lingle were in attendance. Cmmr. Sheldon was absent.

The following items were reviewed:

- Sheriff's office alerted the Board that the MACECOM fee is expected to increase \$42,000 to \$50,000 in 2012.
- For ER&R 2012 rate planning, there are trucks in the fleet, five vehicles are mothballed, and fuel costs need to be considered.
- They are proposing to convert two existing sergeant positions into lieutenants. This would be one in the jail and one in patrol. The Board approved to proceed to Civil

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Service. Final presentation to the Board on budget impacts and job description will be coming.

- Update on medical costs for inmates. \$87,500 for Krueger; \$31,000 for Nelson, and two other potentials. They are working with Medicaid on obtaining any reimbursements that are due. The Commissioners made the point that county jails are for one-year sentences and not multi-year sentences.
- Chief Haugen will be presenting the information for the courthouse weapons screening.

10:15 A.M. Department of Community Development – Barbara Adkins
Commissioners Ring Erickson and Lingle were in attendance. Cmmr. Sheldon was absent.

The following items were reviewed:

- Robin Hood
Meeting with Darin Barry, John Woodring, Rick Mraz, Rebecca Hersha and Ms. Adkins to discuss newly placed park models at the Robin Hood site. The meeting outcome did not provide any resolution to the issues of park models as recreational vehicles and the expansion of a grandfathered land use. Mr. Woodring will prepare a letter to summarize the outstanding issues. Staff will seek guidance from the Prosecuting Attorney's to help determine the County's position. Ultimately, since the property is within the shoreline and governed by the Shoreline Management Act, the Department of Ecology will have the final say.
- Belfair Water District Annex
The time limits for acting on a request for annexation are very specific within the state code. The District provided the Commissioners with a resolution, which the RCW states must be heard in a public hearing within 30 days. Commissioners were briefed on the need to set a public hearing on June 7, 2011 to meet that 30 day deadline. Additional information and a staff report will be forthcoming.
- Fire Investigation Services
Meetings with Fire District Chiefs continue to help the county provide investigation services in the current absence of a fire marshal. As information becomes available it will be provided to the Board. A future joint briefing with District Chiefs may be requested to discuss their proposal.

10:30 A.M. Public Works - Charlie Butros/Brian Matthews
Commissioners Ring Erickson and Lingle were in attendance. Cmmr. Sheldon was absent.

The following items were reviewed:

- News release for the Clean Water Program Public Meetings will be presented at the May 24 Commission meeting.
- Set public hearing on June 21 for the Hood Canal Communications Cable TV Franchise renewal.
- Request authorization to surplus vehicles, fuel facility equipment, parts and computer equipment.
- Bid award to US Oil Trading, LLC out of Tacoma, Washington in the amount of \$565.00 per ton for CRS 2P Emulsion and for \$540.00 per ton for CSS 1 Emulsion or the 2011 calendar year.
- Discussed the HPA Senate Bill 5862 letter.
- Discussed Bourgault Road property use.

10:50 A.M. Executive Session – RCW 42.30.140 (1) (b)
Real Estate
Commissioners Ring Erickson and Lingle met with Rick Brush, Property Manager, in Executive Session for 10 minutes regarding a real estate matter.

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- 11:00 A.M. Utilities & Waste Management - ~~Emmett Dobe~~ Tom Moore
Commissioners Ring Erickson and Lingle were in attendance. Cmmr. Sheldon was absent.
The following items were reviewed:
- Call for bids for Belfair Sewer Retention Pond & Spray Field will be on the May 24 Action Agenda.,
 - RFP award for "Get Connected" program will be in June.
 - Bid award for grinder pumps will be on the June 7 agenda.
 - News Release for Solid Waste Advisory Board will be on the June 7 agenda. There are two members who have terms expiring July 5.
- 11:30 A.M. Closed Session – RCW 42.30.140 (4) labor discussion
Commissioners Ring Erickson and Lingle met in Closed Session with Karen Jackson, Human Resources, from 11:30 a.m. to 12:05 p.m. for a labor discussion.
- 1:30 P.M. Stormwater Briefing
Commissioners Ring Erickson and Lingle were in attendance. Commissioner Sheldon was absent.
- Draft materials for June 7, 8 and 9 meetings were shared which included the postcard mailer and new release.
 - Two draft outreach materials were shared with the Commissioners, a tri-fold Clean Water Program hand out, and a survey of program and funding preferences.
 - Otak and their sub-consultants have two major deliverables remaining and are preparing to begin work. Outlines for the following products - Recommended Funding Plan to Implement a Clean Water Program and Conceptual Approach for the Formation of a Clean Water Agency were included.
 - Staff anticipates that the consulting team will present these reports to the Board late August/early September.
- Tuesday, May 24, 2011
- 2:40 P.M. Health Services
Commissioners Ring Erickson and Lingle were in attendance. Commissioner Sheldon was absent.
The following items were reviewed:
- National Association of County and City Health Officials (NACCHO) Accreditation Technical Assistance Grant. The Commissioners were briefed on the benefits of this grant to the work the health department is currently doing. The health department has applied for this grant.
 - Community Transformation Grant. The Commissioners heard a description of this grant funded from the public health prevention money appropriated by the federal government as part of health reform. Mason County Public Health is working in partnership with Thurston County Public Health and Social Services, Grays Harbor County Public Health and Human Services, Lewis County Health Department, and Pacific County Health Department hoping to partner with the State Department of Health who will apply for the grant and is seeking a regional approach with local health departments.
 - .09 Funding for Water Quality – 2012. The Public Health Director indicated to the Board that the health department needed to apply for .09 funding again in 2012 to maintain the water quality work that is currently under way. With the loss of a water quality grant next year and the fact that the funding for the Surface and Stormwater Management program will not yet yield funding in 2012, the .09 money continues to be critical to the health department's ongoing water quality work until such other funding becomes available to meet county wide water quality needs.

Wednesday, May 25, 2011
Commission Chambers

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~~8:30 A.M. — Courthouse Security Committee canceled~~
Courthouse Weapons Screening Update

~~9:00 A.M. — Charles Lane briefing — Indigent Defense canceled~~

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Lynda Ring Erickson
Chair

Tim Sheldon
Commissioner

Jerry Lingle
Commissioner