

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of July 25, 2011

According to staff notes, the following items were discussed.

Monday, July 25, 2011

9:00 A.M.

Central Operations - Diane Zoren

Commissioners Ring Erickson, Sheldon and Lingle were in attendance.

The following items were reviewed:

- Indigent Defense briefing is scheduled on Tuesday @ 4 p.m.
- Updated CEDS list was reviewed and will be placed on the August 2nd agenda.
- Accrued Leave resolution amendment was discussed. Diane will check with the Prosecuting Attorney regarding the money that was placed in the fund from the sale of parks property. The exhibit needs to be corrected.
- Reimbursement to Public Works for staff time spent on TV cable franchise process. \$5,000 is budgeted in Non-Departmental and the actual cost will exceed that amount.
- 2012 .09 funding request for the Oakland Bay Clean Water District will be placed on the August 2nd agenda.
- Replacement for recording equipment for the chambers and courtrooms is estimated to be about \$7,000 for each unit + software & tax. Total of about \$35,000. Staff will submit supplemental requests for the 2012 budget.

9:30 A.M.

Sheriff's Office – Sheriff Salisbury/Undersheriff Barrett

Commissioners Ring Erickson, Sheldon and Lingle were in attendance.

The following items were reviewed:

- Having security issues with storage at the old county shop on Johns Prairie Road.
- Discussed jail issues.
- Discussed patrol car concerns due to high mileage.
- Letter was received from Mrs. Glass for the building dedication.
- Hartstine Island neighborhood watch recognized staff for their work.

10:00 A.M.

BREAK

10:15 A.M.

Health Services – Vicki Kirkpatrick

Commissioners Ring Erickson, Sheldon and Lingle were in attendance.

The following items were reviewed:

- Riverhill Property – Staff updated Commissioners on the status of the complaint on a property in the Riverhill development. The USDA is unable to assist the homeowner with their septic system because there are too many things that need to be corrected on the property. The Health Department therefore sent a Notice and Order with a date certain for repair or replacement of the septic system or the property will be posted for non-occupancy.
- Nurse Family Partnership – The Health Department is in the running for a third phase of federal funding (coming through the State) for additional funding for the Nurse Family Partnership program. The funding, if we are successful, would come beginning in October of this year.
- ABCD Dental – The Health Department will receive funding to continue the ABCD program in Mason County. We had previously heard that the funding was eliminated, but the 2011 Legislature restored some funding for the ABCD program. Mason County will receive \$20,000 for the program, which is actually more than we've received in the past. All other Oral Health Funding for the health department has been eliminated by the State.
- ER&R Charges – Staff informed the Commissioners that the Health Department has asked for a cost breakdown for all ER&R charges for 2012.

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- 10:30 A.M. Public Works – Charlie Butros/Brian Matthews
Commissioners Ring Erickson, Sheldon and Lingle were in attendance.
The following items were reviewed:
- Set public hearings on September 6, 2011 for the Wave Television and Comcast Television Franchise Agreements.
 - Request the Board of Commissioners approve CRP 1959, Highland Road and CRP 1960, Shelton Matlock Road asphaltic concrete pavement (ACP) overlay projects.
 - Public hearing on August 2 for the Private Line Occupancy Permit for Judith Campbell Judd, septic system at 750 E Stadium Beach Road, Grapeview, Washington.
 - GIS Services for Assessor's Office was discussed.
 - Draft Annual (2012) & 6-Year Transportation Improvement Program (2012-2018).
 - Potential acquisition and transfer of real property letter from Cascade Land Conservancy.
- 10:50 A.M. Executive Session - RCW 42.30.110 (1) (g) Personnel
Commissioners Ring Erickson, Sheldon and Lingle met in Executive Session with Public Works staff for approximately 10 minutes on a personnel matter.
- 11:00 A.M. Utilities & Waste Management - Emmett Dobey
Commissioners Ring Erickson, Sheldon and Lingle were in attendance.
The following items were reviewed:
- Bio-solids hauling contract will need to be re-bid.
 - Rustlewood Water & Sewer System needs improvements.
 - Letter from the EPA was received regarding the Buy American Requirements Noncompliance Decision on the Belfair Wastewater project.
- 11:15 A.M. Treasurer – Lisa Frazier
Commissioners Ring Erickson, Sheldon and Lingle were in attendance.
The following items were reviewed:
- Discussed the resolution to sell bonds that is on the agenda for approval Tuesday, July 26th. Explained that because it was a competitive sale and we don't know the final amount until the sale, the resolution they would be considering was not to exceed \$7 million. Also explained that August 9th was tentative sale date as there are two events that could cause us to postpone the sale.
 1. Rates are not approved on August 2nd, 2011
 2. Default by the Federal Government on August 2nd, 2011.
 - Should these occur, it would not be a good time to sell bonds, as interest rates could go higher. And without rates set to repay the bond, it was not good business practice so sell the bonds, as Current Expense is responsible for payment of bonds, if sewer revenues are not available.
 - Discussed that should the sale be postponed, the Finance Committee would be back to discuss interim financing options, as funds are needed on September 1st.
 - Ms. Frazier reminded the Board that we would be back on August 9th for the Board to accept the bid and sign the resolution. She also explained that the sale would take place at 8:30 a.m. and that we may need to come back to the Board for approval later in the day.

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~~11:30 A.M. — Closed Session — RCW 42.30.140 (4) labor discussion canceled~~

Tuesday, July 26, 2011

4:00 P.M.

Indigent Defense

In attendance: Commissioners Ring Erickson, Lingle and Sheldon; Judge Meadows and Patsy Robinson, District Court; Judge Sheldon and Robyn Lockwood, Superior Court; Karen Jackson, Human Resources; and Charles Lane, Attorney.

This meeting was a follow up to previous discussions regarding the current indigent defense program and development, if necessary, of a new job classification for a Public Defense Administrator to oversee the program.

The first topic of discussion was determining whether there was a statute or rule specifically requiring any position to oversee the county's public defense contracts. Mr. Lane had reviewed the American Bar Association guidelines and had contacted the Office of Public Defense regarding this issue. In short, there is no specific rule or requirement for the County to provide a position to oversee its indigent defense program. However, it is implied that control over public defense services be independent from the courts. For example, the judges don't exercise control over prosecutors.

Mason County currently contracts with private defense attorneys for public defender services; these individuals are not employees of the County. The rationale for creating the position of Public Defense Administrator is to provide an avenue for addressing complaints that may be raised by a defendant or others about the quality of service they are receiving from the contract defense attorney. Right now, such issues are addressed by the judges. The Public Defense Administrator, if approved, also will maintain a caseload in addition to providing program oversight. Another option may be to contract out the entire service.

In order for the Commissioners to determine whether it is prudent to fund a position such as this, which is not mandated, a better analysis of the actual costs is necessary. The HR Director will prepare a budget for the position that will include wages, benefits, and overhead costs after submission of departmental budgets for 2012. This group will reconvene once that information is available.

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Lynda Ring Erickson
Chair

Tim Sheldon
Commissioner

Jerry Lingle
Commissioner