

## BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of October 24, 2011

According to staff notes, the following items were discussed.

Monday, October 24, 2011

9:00 A.M.

Auditor's Office – Theresia Ehrich

Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.

The following items were reviewed:

- Ms. Ehrich asked if there are any questions on the County's 2012 budget or 2011 financials. She will track and process any approved changes in 2012 budget they approved, there have been none so far. There is a supplement for about \$275,000 that the Sheriff will present for 2012 budget contractual items not included in the budget presented.
- Budget order for \$12,960 for the AFSCME contract is prepared for the Board's approval in November. The Commissioners agreed that it would be preferable to make any 2011 budget changes in November. Theresia reported that the Sheriff's office would be requesting a 2011 budget amendment of at least \$200,000 in jail medical expenses and she wasn't aware of any other 2011 budget changes.

9:15 A.M.

Central Operations - Diane Zoren

Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.

The following items were reviewed:

- 2012 budget workshop @ 1:30 p.m. The supplemental requests are in the Board's meeting books.
- Skokomish Watershed Action Team briefing on 11/14 at 9:30 a.m.
- Updated list of Commissioner Boards/Committee assignments was reviewed. The resolution designating Cmmr. Sheldon as the Board of Directors member and Cmmr. Ring Erickson and Cmmr. Bloomfield as alternates will be on the November 1<sup>st</sup> agenda.
- November 7 Elected Officials briefing will be canceled due to 2012 budget workshop.
- Island Lake Lake Management District. Diane recommended the process be started in 2012 rather than run it during the budget process. It is a lengthy, staff intensive process and because the citizen's group turned in the petition in September, no revenues would be collected until 2013.
- Courthouse weapons screening briefing. The committee asked for a follow-up briefing in November, or if the Board would rather wait until after the budget is adopted, December would be fine. The Board asked this be scheduled in December.
- Diane will schedule a briefing with the Hood Canal Coordinating Council to discuss the integrated watershed management plan.
- Cmmr. Ring Erickson shared information on a citizen complaint from Robert Edwards.

9:45 A.M.

Sheriff's Office – Sheriff Salisbury/Undersheriff Barrett

Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.

The following items were reviewed:

- Requested a \$265,000 2011 budget supplement for extraordinary medical costs for jail inmates. The budget hearing will be scheduled in November.
- Will request a 2012 budget change for numerous items that should have been placed in their operating budget.
- Discussed how the Title III Federal Forest money has been used for search & rescue efforts.

10:00 A.M.

BREAK

Board of Mason County Commissioners' Briefing Meeting Minutes  
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- 10:15 A.M. Department of Community Development – Allan Borden  
Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.  
The following items were reviewed:
- Discussed the request by CGR Enterprises LLC to redesignate one parcel (38.80 ac.) near Mission Woods Drive and Sand Hill Road in an Inholding Lands area to Rural Lands; then zone parcel as Rural Tourist Campground zone for potential recreational vehicle and camping park. Location is within a large area of Long Term Commercial Forest land owned by WA. Dept. of Natural Resources. The Inholding Land area (about 80 acres in size) has 14 other small parcels, several with residences. The public hearing by the Planning Advisory Commission was held on August 15 and October 17, 2011; their recommendation to support staff findings and for the approval of this request was adopted by a vote 5 yes; 0 no. Staff would like to place a consent agenda item on November 1, 2011 public hearing docket to set hearing for Tuesday November 22, 2011 at 6:30 p.m.
- 10:30 A.M. Public Works - Charlie Butros/Brian Matthews  
Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.  
The following items were reviewed:
- News release for the opening of Lower Elfendahl Road will be issued.
  - Authorization for the ER&R Fund Manager to call for bids to furnish Mason County with a 53,000lb Class Hydraulic Track Excavator for Public Works.
  - Request to utilize the Post for Quotes/Telephone Bid Procedures to purchase a replacement blower for vehicle #402, Vactor truck. Estimated cost is \$30,000.
  - Hearings for the 2012 Annual Road Construction Program and the 6-year Transportation Improvement Program for years 2012-2017 will be scheduled in November.
  - GIS Tech resignation.
  - CRP 1860 -Shelton Matlock Road "S" Curves Project was reopened October 20<sup>th</sup>.
  - Voice Mail - support contractor has gone out of business and the manufacturer has announced the equipment will no longer be supported.
- 10:45 A.M. Skokomish Flood Control District Briefing  
Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.  
The following items were reviewed:
- Request from the Lake Cushman Development to be removed from the Skokomish flood zone was reviewed. A meeting will be scheduled on November 8.
- 11:15 A.M. Utilities & Waste Management - Emmett Dobey  
Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.  
The following items were reviewed:
- Review of Department of Revenue audit for the Board of Equalization.
  - Letter of support for Tri-Party application for funding of Potlatch project was discussed.
  - Funding for Hoodsport project was discussed.
  - Request permission to call for bids for Belfair Sewer Connections.
  - Coordinated Water Plan – briefing with the Water Conservancy Board on November 7. Information was included for review.
  - Solid Waste Advisory Board appointment, Wendy Irvin has requested to be reappointed as a citizen representative.
- 11:45 A.M. Health Services – Vicki Kirkpatrick  
Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.  
The following items were reviewed:
- Staff discussed with the Commissioners the food and sanitation rules that apply to Espresso Stands and the relationship to sewers.
  - Staff also briefed Commissioners on the status of the Regional Health Improvement Pilot.

Board of Mason County Commissioners' Briefing Meeting Minutes  
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BREAK – NOON

1:30 p.m.            2012 Budget Workshop  
                          Please see separate minutes for this item.

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

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Lynda Ring Erickson  
Chair

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Tim Sheldon  
Commissioner

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Steven Bloomfield  
Commissioner