

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of October 31, 2011

According to staff notes, the following items were discussed.

Monday, October 31, 2011

9:00 A.M.

Auditor's Office – Theresia Ehrich

Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.

The following items were reviewed:

- Theresia confirmed the Board is willing set a budget hearing for November 15 to consider budget transfers to the AFSCME departments and the Sheriff. The agenda will be amended setting the hearing.
- Cash flow was reviewed.
- The 2012 beginning fund balance has been adjusted down to \$6.9 million from \$7.9 million. There was discussion of how the beginning fund balance is projected using past experience, trends, and cash on hand.

Treasurer – Lisa Frazier

Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.

The following items were reviewed:

- Lisa Frazier stated she has reviewed the Governor's proposed budget and Ms. Frazier is estimating up to a \$1,041,208 reduction from the state in revenues. There was discussion of how this will impact the county's budget.
- Cmmr. Ring Erickson brought up the Belfair Water District. She asked if the county is required to issue registered warrants. Lisa Frazier, Treasurer, stated the county will loan the district the money and the district will pay it back, with interest. The daily cash investment policy allows up to \$500,000 in registered warrants. This is considered a short-term investment. There was discussion of the process of registered warrants. Ms Frazier reassured the Commissioners that she tracks the revenues and the county is paid first.

~~9:15 A.M. Central Operations – Diane Zoren rescheduled to 11:30 a.m.~~

9:30 A.M.

Closed Session – RCW 42.30.140 (4) Labor Discussion

Commissioners Ring Erickson, Sheldon and Bloomfield met in Closed Session for a labor discussion from 9:35 a.m. to 10:20 a.m.

10:15 A.M.

BREAK

10:30 A.M.

Public Works - Charlie Butros/Brian Matthews

Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.

The following items were reviewed:

- Request approval of the resolution updating the Small Works and Consultant Roster process and procedures with the use of the MRSC Small Works and Consultant Roster .
- Request authorization to advertise and hire for the vacant GIS Technician (Engineers Guild) position.
- Request authorization to utilize the Post for Quotes/Telephone Bids to purchase a replacement blower for a 1994 Vactor 2100 vacuum unit.

11:00 A.M.

Utilities & Waste Management - Emmett Dobey

Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.

The following items were reviewed:

- Mr. Dobey met with the Department of Revenue on the recent Board of Equalization audit and an amended letter will be coming.

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- A geological anomaly has been discovered at the bottom of the pond for the Belfair Sewer project.

11:15 A.M. Community Development – Barbara Adkins
Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.
The following items were reviewed:

- Planning Advisory Commission
Review of applications received in response to advertisement for Planning Commission vacancy. All applications received were from District #3 and an error in record keeping indicates that representation from that district is not lacking. Board wishes to re-advertise the vacancy.
- Fire Marshal
Chief Mike Patti and Chief Tim McKern attended the briefing to discuss the County's need to maintain the Fire Marshal authority. The Fire Chiefs Association is charged with fire investigation; however the county needs to maintain its "fire marshal" power and authority.
- Research Voluntary Stewardship Program and provide Board with suggestions prior to commitment deadline in January 2012.

11:30 A.M. Central Operations – Diane Zoren
Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.
The following items were reviewed:

- Pacific Mountain Workforce Development Council has three vacancies and they have notified the EDC and local Chambers of Commerce.
- Cmmr. Ring Erickson agreed to be in the Christmas Parade scheduled for December 3.
- An executive session will be scheduled on Tuesday following the Commission meeting.
- The Commissioners discussed the budget information presented by the Treasurer earlier today and asked Diane to prepare a memo to all departments requesting a revised 2012 budget be prepared with a 8.5% reduction in expenditures. The memo will be circulated at today's budget workshop.

BREAK – NOON

1:30 p.m. 2012 Budget Workshop
Please see separate minutes for this item.

Tuesday, November, 2011

~~11:00 A.M.~~ delayed until 1 p.m. Executive Session – RCW 42.30.110 (1) (i) - Litigation
Commissioners Ring Erickson, Sheldon and Bloomfield met with Mike Dorcy,
Prosecuting Attorney, in Executive Session from 1:00 p.m. to 1:25 p.m. for a litigation
issue.

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Lynda Ring Erickson
Chair

Tim Sheldon
Commissioner

Steven Bloomfield
Commissioner