

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of March 18, 2013

According to staff notes, the following items were discussed.

Monday, March 18, 2013

8:30 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Neatherlin, Sheldon and Jeffreys met in Closed Session with Bill Kenny from 8:30 a.m. to 9:20 a.m.

~~9:15 A.M. Auditor's Office - Theresia Ehrich Canceled~~

9:30 A.M. Central Operations - Diane Zoren
Risk Management - Dawn Twiddy
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- Indigent Veteran awards on agendas. The Board agreed to change the format and to not include the Veterans' names on the agendas, only the total amounts awarded. A separate document will be generated that includes the details and will be provided to the Commissioners and available to the public, upon request.
- Shoreline Master Plan update will be on April 8 at 1:30 p.m.
- 2013 budget review process. In response to the request at last week's briefing, staff provided a memo along with an Excel budget detail to send to all departments. In-depth briefings will begin in April. Cmmr. Neatherlin asked for stronger language in the memo stating that there are potential budget reductions.
- Cmmr. Jeffreys brought up the Memorial Hall Committee. Diane will provide a copy of the deed that talks about the Committee membership.
- Diane provided the price for new chairs for the Chambers. No order will be placed at this time.
- Dawn Twiddy requested permission to place the pollution insurance renewal on the agenda.
- Ms. Twiddy reviewed a recent claim that involved the Sheriff's office.

10:00 A.M. BREAK

10:15 A.M. Public Works - Brian Matthews & Melissa McFadden
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- Internal/External Position Posting for Accounting Tech I. Have a resignation the end of March.
- Hire Account Temp from a temp agency.
- Hire six Seasonal Flaggers/Laborers, two will be rehires from last year.

10:30 A.M. Utilities & Waste Management - Brian Matthews & Tom Moore
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- Authorization to use the MRSC Consultant Roster for Civil Engineering for the Romance Hill Road sewer design
- Water Conservancy Board was discussed. Staff stated they would like further review and will come back with a recommendation as to whether to keep the Board active.

10:45 A.M. Department of Community Development – Barbara Adkins
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- Request for Rezone – Staff requesting permission to place notice of hearing on future Action Agenda. Request is from Patrick Venglar to rezone 6 acres from Rural Residential 5 to Rural Commercial 2. This is a map correction. Commissioners had no specific comments or concerns.

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- HCCC – In Lieu Fee Program – Update on the County's position on the In Lieu Fee Program in consideration of activity with the Hood Canal Coordinating Counsel. At this time the County remains disinterested in participating in the Program but would like to consider a local program.
- Fee Exemptions – A recent request from an applicant to have their fees reduced prompted discussion with the Board on the County's ability to do so. Staff asked to get more information, including a legal opinion on whether or not it would be considered a gift of public funds.

11:00 A.M. Public Defense Administrator – Susan Sergiojan
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- A Public Defender has resigned and Susan needs to fill the position as soon as possible. She will start the hiring process.

11:15 A.M. Facilities, Parks & Trails – John Keates
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- John mentioned that a preservation easement for the courthouse was delayed in being executed by the state. The easement was approved in July of 2012 but is just now ready for signature. Since two new board members are present the question was raised if the easement should be brought back to the present Commission for approval. The Commission felt the easement would be okay to be signed and processed as is.
- Distributed another copy of the real estate RFP for review.
- Informed the Commission that the County has received a grant from the state to implement energy savings measures to the jail.
- An appraisal for the 4H building on highway 101 would cost \$3,200.

11:45 A.M. Commissioner Discussion
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- Commissioner meeting format was discussed.
- State of Community Address. Cmmr. Jeffreys will be the speaker at the March 21 event and asked what topics the Board would like covered.
- Commissioner discussions on KMAS radio.

Cmmr. Sheldon left to attend the legislature at noon.

BREAK – NOON

1:30 P.M. Public Works – Brian Matthews
Commissioners Neatherlin and Jeffreys were in attendance. Cmmr. Sheldon was absent.

- Public Works staff provided information on the Chipseal/Overlay Program including a description of types of roads in the county road system, history of county roads, the challenges in maintaining the current system, costs associated with HMA Overlay and BST. Another briefing will be scheduled to continue the discussion.

2:00 P.M. Department of Community Development – Barbara Adkins
Commissioners Neatherlin and Jeffreys were in attendance. Cmmr. Sheldon was absent.
The following items were reviewed:

- Revisions to original text amendments provided for Commissioners' consideration. Using portions of a model, the new language provided substantially more information and directive. It also disallows non-conformance status after one year of adoption, and regulates personal gardens. Concerns raised included legal defensibility, practical application, budget and staff impacts, and liability. Considering the concerns and the amount of changes, the Commissioners chose to bring forth the original proposal with only slight modifications. Additional language will be considered in the future.

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- 3:00 P.M. Commissioner Discussion – as needed
Commissioners Neatherlin and Jeffreys were in attendance. Cmmr. Sheldon was absent.
- Further discussion on collective gardens. Barbara Adkins joined the conversation.
 - Commission advisory boards.
 - Number of court trials. Prosecutor Mike Dorcy and Chief Prosecuting Attorney Tim Whitehead joined the conversation.

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Randy Neatherlin
Chair

Tim Sheldon
Commissioner

Terri Jeffreys
Commissioner