

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of May 13 2013

According to staff notes, the following items were discussed.

Monday, May 13, 2013

8:30 A.M. Closed Session – RCW 42.30.110 - Labor Discussion
Commissioners Neatherlin, Sheldon and Jeffreys met with Bill Kenny and Bonnie Cap from 8:38 a.m. to 9:05 a.m. in Closed Session for a labor discussion.

9:00 A.M. Auditor's Office – Theresia Ehrich
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- April Financial Reports - Cash Flow Recap for Current Expense, Roads, Health, 3 year Current Expense cash flow recap, Revenue Comparisons, Expenditure Comparisons for Current Expense Fund. Cmmr. Neatherlin asked that the amount that is to be reserved, pursuant to the County's ending fund balance policy, be stated on the financial statement.
- Sales & Use Tax, REET 1, REET cash flows as of 4/30/13.
- Leave Fund recap and status.
- The Board asked why revenues from franchise fees are less.
- The Board asked DCD to break out revenues for fees vs. grants

9:15 A.M. Central Operations - Diane Zoren
Risk Management - Dawn Twiddy
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- Diane is on vacation May 17 and 20.
- Budget hearing will be set on June 11 and the revisions were reviewed.
- Belfair Sewer Committee applicants were reviewed. Cmmr. Sheldon wants to be certain those who should be hooked up are hooked up and are in current paid status. He also suggested a representative from the Bremerton area be invited for potential commercial development. There was discussion of the applicants. More information will be gathered and the issue will be brought back.
- Diane will schedule a briefing with the Civil Service. Topics to review are the Chief Examiner position and a budget amendment request.
- Veterans' funding request for Stand Down event. A budget request for up to \$1,900 has been submitted and the Board is fine with supporting this event.
- Dawn presented a draft Risk Management policy that she and Shannon will brief the Board on next Monday. She wanted the Board to have plenty of time to review prior to the briefing.

9:30 A.M. Human Resources – Bill Kenny
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- Bill Kenny discussed the Washington Association of Counties Retrospective Rating Program, the benefits of membership, and our history of refunds and assessments. Our recent assessment of \$27,782.00 was unexpected, and therefore a request was made for a budget supplement. The payment is due immediately; however this will be offset by a later refund from L&I for overpayment of a workers compensation claim of \$19,827.31.

9:45 A.M. Sheriff's Office – Sheriff Salisbury/Frank Pinter
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:

- Sheriff Salisbury and Frank Pinter presented a Cooperative Law Enforcement agreement between the Sheriff's Office and USDA Forest Service for reimbursement of deputy patrols from May 23

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to September 30 in the Olympic National Forest in Mason County. This is an on-going agreement and will be placed on the agenda for approval.

10:00 A.M. BREAK

10:15 A.M. Public Works - Brian Matthews & Melissa McFadden
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.

The following items were reviewed:

- New Release - 2013 National Public Works Week May 19-25, 2013.
- Road Vacation No. 383: Requesting the Board accept the recommendation of the Hearing Examiner in granting the vacation of a portion of Sundown Drive.
- Authorization for Public Works to purchase two (2) replacement Superior Mid-Mount Brooms off of the HGACbuy contract at approximately \$49,000 each. (Both brooms were budgeted).
- Resolution authorizing a road closure on Elfendahl Pass Road (County Road Project 1963, Road Number 80610) at approximately milepost 0.165 starting at 7:00 a.m. Monday, July 1, 2013 and reopening at 5:00 p.m. Monday, December 2, 2013.
- Request authorization to revise/update County Road Project 1856, Tahuya River Road (County Road No. 70950) culvert replacement project and authorizing the Chair to sign all pertinent documents and authorize the Public Works County Engineer to advertise, set bid dates/times, and award contract. Contract will be announced during a regular meeting of the Board.
- Intergovernmental Agreement for reimbursable work by Mason County to Skokomish Tribe; providing maintenance services, sign fabrication and materials upon request.
- Road Vacation 385

Utilities & Waste Management - Brian Matthews & Tom Moore

- Request the Board authorize Public Works Utilities & Waste Management Division to advertise for a new Board of Equalization member.

10:45 A.M. Department of Community Development – Barbara Adkins
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.

- HCCC In Lieu Fee Program – After providing Commissioners with grant proposal from HCCC, brief discussion on how to proceed. The issues still remaining are the level of interest the County has on participating in the program, and the obligations, if any, of the County if the grant is accepted. Commissioners deferred to an upcoming HCCC meeting for additional information.

11:00 A.M. Public Health & Human Services – Vicki Kirkpatrick
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.

- The first order of business was a request for approval to re-fill the EHS position being vacated by Amanda Reynolds on June 14, 2013. The position is budgeted; it is not funded by county dollars and is not underfunded in the 2013 budget. The position will be a temporary full-time position through the end of the building season, usually October, and will be re-evaluated at that time. The Commissioners said that will be fine if Human Resources does not have a problem with it. The Commissioners asked if staff had anyone in mind and Debbie responded that she would like to offer the position to someone we interviewed when we replaced Amy Georgeson two months ago if there was not an internal candidate. That position was hired as a temporary position through the end of a grant.
- The rest of the discussion revolved around questions from the recent meetings to review the available science on dissolved oxygen in Hood Canal and the Department of Health briefing with the commissioners. Commissioners were given one of the “A Look Under the Hood Diagnostics for Hood Canal” publications. Debbie & Loretta talked about the presentations and discussion at the Hood Canal dissolved oxygen meeting that was held on April 26, 2013 at the Theler Center. We handed out copies of the EPA and Ecology review of the HCDOP work and a proposal by the Port Gamble Tribe for a science summit to identify gaps and work that still needs to be done.
- Water quality work that was done by Mason County Public Health was reviewed by the EPA, USGS and Ecology and included in the scientific analysis. Mason County Public Health is a leader

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in accomplishments through our PIC work. Commissioner Jeffreys recognized that a good PIC program is what we need to keep the shellfish growing areas open to harvest – boots on the ground getting things done. Commissioner Neatherlin talked about the importance of operation and maintenance for all onsite sewage systems to keep them functioning properly. Mason County Public Works has made noteworthy contributions with their stormwater work/projects in recent years. Hood Canal is better for the efforts of Mason County.

- 11:30 A.M. Indigent Defense – Susan Sergiojan
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
- Susan submitted additional information to support her request to hire an additional contract attorney for an indigent defense attorney. The Board approved the request.

Cmmr. Sheldon left to attend the legislature.

- 11:45 A.M. Commissioner Discussion – as needed
Commissioners Neatherlin and Jeffreys were in attendance. Cmmr. Sheldon was absent.
The following items were reviewed:
- STP Grant Review

BREAK – NOON

- 1:30 P.M. Facilities/Parks & Trails – John Keates
Commissioners Neatherlin and Jeffreys were in attendance. Cmmr. Sheldon was absent.
The following items were reviewed:
- Provided the Commissioners with a copy of an MOU that would grant the Puget Sound Restoration Fund access to tidelands owned by Mason County in Hood Canal to do a research study.
 - Provided bid amounts to replace the carpeting and roof for building #9. The improvements are planning pending a potential relocation of HR to the building. Cost for the work is \$18,857.
 - Keates was approached by homeowners along the lagoon going into Menards Landing Park. The homeowners asked for assistance with dredging the channel leading to the lagoon. Keates advised not participating financially and the Commissioners agreed.
 - Submitted a sample MOU with a property owner who lives on a County owned access off of Pickering Road. The access is Cove Drive. Technically, Cove Drive is a public access but it does not provide any water or tideland access and cannot be vacated. The landowner, June Hove has request permission to gate the access road to control the public access. A MOU has been drafted that allows Mrs. Hove to erect a gate while the County still has authority over the right of way and can have the gate removed if needed in the future. This will give Mrs. Hove more security protection for her property. The Commission was okay with the MOU and provided authority to move it forward.
 - Provided the Commissioners with the bid results of the recent timber sale. High bid was from Murphy Company at \$1,254,991.32. Commission is interested in proceeding and asked Keates to contact a forester to assist the County with the logging project.

- 2:00 P.M. 2013 Budget Review – Human Resources
Commissioners Neatherlin and Jeffreys were in attendance. Cmmr. Sheldon was absent.
Bill Kenny, Bonnie Cap and Dawn Twiddy presented the Human Resources 2013 budget.

- ~~3:00 P.M.~~ 2:20 P.M. Commissioner Discussion – as needed
Commissioners Neatherlin and Jeffreys were in attendance. Cmmr. Sheldon was absent.
The following items were reviewed:
- Belfair Sewer Advisory Committee
 - Briefing with Port of Shelton that is scheduled on Tuesday.
 - Budget was discussed.

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Tuesday, May 14, 2013

11:00 A.M. Joint Briefing with the Port of Shelton Commissioners
Fairgrounds Property

Commissioner Jeffreys and Commissioner Neatherlin met with Port of Shelton Commissioners Dick Taylor, Jay Hupp, and Tom Wallitner. Commissioner Sheldon was absent.

The meeting was called to order at 11:09 a.m. and Cmmr. Neatherlin opened the briefing for public testimony:

- Ross Gallagher, Sheryal Balding, Dan Voorhies, and Nancy Kissner spoke in favor of Oysterfest continuing at the fairgrounds.
- John Bolender noted that the fairgrounds discussion should focus on all of the events at the fairgrounds and the broad community impact.
- Marv Faughender spoke in support of the Port.
- Bob Simmons noted that accessing the fairgrounds was the fabric of the community and promoted education of natural resources.
- Jerry Obendorf and Annette McGee spoke in support of keeping the fairgrounds at the current location.
- Tom Davis spoke regarding the economic value of the fairgrounds and tourism.
- John Hansen noted that a new location wasn't viable. He discussed the importance of a long term commitment to the facility in order for it to be successful.

Cmmr. Wallitner stated that the current challenge is that there is no long term lease available on the property and he doesn't believe the FAA will change their position on the use of the property. Since there is no option for a long term lease, an event facility cannot be successful or financially feasible there.

Cmmr. Hupp disagreed regarding the FAA's stance on the property. The Port Commissioners have agreed that the fairgrounds will be available until there is an aviation override on the property. He discussed the importance of the fairground to the community. He thought that the FAA would be willing to come to a compromise that would be satisfactory to the Port and the citizens.

Cmmr. Taylor reiterated that the Port has agreed to maintain the availability of the fairgrounds until someone wants to use the property for aviation purposes. He didn't think that the Port tax base alone should pay for the maintenance of the facility. He agreed that they could work with the FAA but they cannot sign another 50 year lease. He would like to make a future plan to move the fairgrounds to a permanent location that is supported countywide.

The Port Commissioners answered several questions regarding the FAA stipulations on the property and their intent for the property's future use. There is currently no business plan for the property.

It was agreed that the County Commissioners would write a letter to the FAA regarding the use of the property. The Port Commissioners would then follow up with their official comments on the Commissioners' letter. It would be a starting point and then the financing issues and a long term plan would need to be straightened out.

Cmmr. Neatherlin urged the Port to consider allowing five year leases on the property in the meantime. A clause could be included regarding the potential for aviation use of the property.

The Commissioners agreed that they would like to schedule another City, County, and Port meeting in the future.

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Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Randy Neatherlin
Chair

Tim Sheldon
Commissioner

Terri Jeffreys
Commissioner