

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of May 20, 2013

According to staff notes, the following items were discussed.

Monday, May 20, 2013

- 9:00 A.M. Auditor's Office – Theresia Ehrich
Commissioners Neatherlin and Jeffreys were in attendance. Commissioner Sheldon was absent.
The following items were reviewed:
- Current Expense cash flow as of 5/19/13.
 - Current and projected budget difference after amendment.
 - Discussed REET tax and projections
- 9:15 A.M. Risk Management - Dawn Twiddy/Shannon Goudy
Commissioners Neatherlin and Jeffreys were in attendance. Commissioner Sheldon was absent.
- Staff presented the County's Risk Management policy that needs to be implemented to manage the county's risk. The Board had several suggestions and staff will bring the policy back for review after making the suggested changes.
- 9:30 A.M. RCW 42.30.140 (4) Closed Session – Labor Discussion
Commissioners Neatherlin and Jeffreys met with Bill Kenny in a Closed Session.
- 9:45 A.M. Probation Services – Sonja Miles
Commissioners Neatherlin and Jeffreys were in attendance. Commissioner Sheldon was absent.
- Staff provided additional requested the Board had requested at Probation's 2013 budget review. We gave a greater explanation of the difference between a GAL and CASA. GAL is a mandated service that receives some support from the CASA grant. The CASA grant was never intended to fully support GAL but to assist with the mandate.
- 10:00 A.M. BREAK
- 10:15 A.M. Public Works - Brian Matthews & Melissa McFadden
Utilities & Waste Management - Brian Matthews & Tom Moore
Commissioners Neatherlin and Jeffreys were in attendance. Commissioner Sheldon was absent.
- Private Line Occupancy Permit for Roger and Bonnie Nance for a transport line at 371 NE Landon Road in Belfair, Washington. Hearing date request for June 18, 2013 at 9:30 a.m.
 - Surface Transportation Program (STP) project application process and ranking.
 - Surplus Property.
- 10:45 A.M. Public Health – Debbie Riley/Lydia Bucheit
Programs and Funding for Environmental Health & Community & Family Health
Commissioner Jeffreys and Commissioner Neatherlin were in attendance along with Public Health Managers - Debbie Riley, Lydia Bucheit and Casey Bingham.
- A 3-ring binder was prepared for each Commissioner containing copies of the contracts and agreements that provide funding for the various Public Health programs. These notebooks are for informational purposes and came about after the discussion from a previous briefing.
- Each section briefly outlines what is done in the program followed by the current contract. The intent is for each section to be updated in the Commissioner's notebooks when an update or new contract comes before them for action. Both Commissioners commented on the potential usefulness of the guide and thanked staff for compiling this in a usable format.

Mason County Commissioners' Briefing Meeting Minutes
May 20, 2013

~~11:15 A.M. — Facilities, Parks & Trails — John Keates Canceled~~

11:45 A.M. Commissioner Discussion – there was no discussion.

BREAK – NOON

1:30 P.M. Risk Pool Annual Visit
Commissioners Neatherlin and Jeffreys were in attendance. Commissioner Sheldon was absent. David Goldsmith from the Risk Pool, Dawn Twiddy and Shannon Goudy along with other staff was also in attendance. David Goldsmith gave a PowerPoint outlining the structure of the Risk Pool, how it is operated, the claim loss history as a whole and as an individual county. He also discussed how the annual rates were assessed.

2:00 P.M. Commissioner Discussion – as needed
Commissioners Neatherlin and Jeffreys were in attendance. Commissioner Sheldon was absent.

- Auditor Karen Herr, Public Works staff along with other county staff discussed purchase orders in the MUNIS financial system.

Tuesday, May 21, 2013

~~1:00 P.M. — 2013 Budget Review — Public Health — Vicki Kirkpatrick rescheduled to June 3~~

Wednesday, May 22, 2013

9:00 A.M. 2013 Budget Review - Superior Court – Judge Finlay & Judge Sheldon, Robyn Lockwood
Commissioners Neatherlin and Jeffreys were in attendance. Commissioner Sheldon was absent.

- Superior Court's 2013 budget was reviewed.

10:30 A.M. 2013 Budget Review – Clerk – Ginger Brooks
Commissioners Neatherlin and Jeffreys were in attendance. Commissioner Sheldon was absent.

- The Clerk's 2013 budget was reviewed.

1:00 P.M. 2013 Budget Review – Equipment Rental & Revolving – Brian Matthews
Commissioners Neatherlin and Jeffreys were in attendance. Commissioner Sheldon was absent.

- Equipment Rental & Revolving's 2013 budget was reviewed.

~~3:00 P.M. — Finance Committee — Treasurer Lisa Frazier Canceled~~

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Randy Neatherlin
Chair

Tim Sheldon
Commissioner

Terri Jeffreys
Commissioner