

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of September 16, 2013

According to staff notes, the following items were discussed.

Monday, September 16, 2013

- 9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor of Discussion
Commissioners Neatherlin, Sheldon, and Jeffreys met with Bill Kenny from 9:04 A.M. in a Closed Session for a labor discussion.
- 9:30 A.M. Public Works- Brian Matthews and Melissa McFadden
Commissioner Neatherlin, Sheldon, and Jeffreys were in attendance.
The following was reviewed:
- Bid award for County Road Project 1954, Lynch Road Arcadia Road Intersection, to low bidder MVG, LLC out of Maple Valley WA in the amount of \$150,000.00.
 - Recommend the Board re-appoint Ms Janet O'Connor to the Solid Waste Advisory Committee (SWAC) as a community representative of Commissioner District #2 for a 2-year term from October 1, 2013 through October 31, 2015.
 - U&W Management- Harris Contract.
- 10:00 A.M. BREAK
- 10:15 A.M. Public Health & Human Services- Vicki Kirkpatrick and Debra Nielsen
Commissioner Neatherlin, Sheldon, and Jeffreys were in attendance.
The following was reviewed:
- Vicki Kirkpatrick and Debra Nielsen requested a letter of support required by the Washington State Department of Commerce for the Shelter's Consolidated Housing Grant. Cmmrs. Neatherlin and Jeffreys requested further information about Shelter programs and funding. The letter will go on next Tuesdays agenda as long as the Commissioners' receive the requested information.
- 10:30 A.M. Public Health and Department of Community Development- Vicki Kirkpatrick and Barbra Adkins
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:
- Accessibility of both Community Development and Environmental Health Department in the north end of Mason County.
 - Office space within the Sheriff's Belfair Substation was suggested and researched. Information about departmental costs was provided for Cmmrs. consideration. Commissioners requested additional information on permit activity in the north end, as well as staffing options and training.
- 10:45 A.M. Probation Services- Sonja Miles
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:
- Request to approve the DSHS Agreement between the JJ&RA and Mason County Juvenile Court.
 - Request to approve Interagency Agreement between the State of Washington Administrative Office and Mason County Juvenile Court.
- 11:00 A.M. Central Operations- Diane Zoren
Risk Management- Dawn Twiddy
Commissioners Neatherlin, Sheldon, and Jeffreys were in attendance.
The following items were reviewed:
- Additional PUD Privilege Tax - \$20,701.52
 - Board of Equalization status. Dorothy Selby-Meyer will be appointed as a regular member. Central Operations staff is currently staffing BOE business.
 - 2014-2019 Capital Improvement Plan. Dawn provided an update for the CIP showing how the .09 Fund is budgeted.
 - The Board approved placing a proclamation for Oysterfest on the agenda.
 - A Finance Committee meeting will be scheduled on September 23.

Board of Mason County Commissioners' Briefing Meeting Minutes
Week of September 16, 2013

11:15 A.M. Public Defense Administrator- Susan Sergiojan
Commissioners Neatherlin, Sheldon, and Jeffreys were in attendance.
The following items were reviewed:

- Susan updated on her 2013 budget and requested a \$116,000 supplemental appropriation. The Board stated they will be holding a budget hearing in November and will consider it then.
- Susan reported she is pursuing reimbursement from the state for extraordinary criminal expenses for homicides.
- Electronic home monitoring was discussed.

11:55 A.M. Executive Session – RCW 42.30.110 (1)(i) Litigation
Commissioners Neatherlin, Sheldon and Jeffreys met from 11:55 A.M. until 12:15 P.M. in Executive Session with Tim Whitehead.

BREAK – NOON

1:45 P.M. Facilities, Parks & Trails – John Keates and Dawn Twiddy
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The follow items were reviewed:

- Potential Memorandum of Understanding with the North Mason School District. In the MOU the County would submit a grant to fund the renovation on the NM High School Football Field.
- Advertising of a Request for Proposal to lease 19 acres of tidelands adjacent to Harstine Island. The RFP will be on the September 24, 2013 Agenda.
- Using REET II funds for partial payment of the Belfair Sewer System debt. Keates provided potential levels of funding that could be allocated for 2013, which would necessitate deferring certain stormwater, facilities, and parks projects.

2:10 P.M. Public Works- Brian Matthews and Loretta Swanson
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The follow items were reviewed:

- Skokomish GI Status Report review of overall schedule, tentatively selected plan, draft EIS, budget, and draft letter of commitment.
- Appointments to the Skokomish Flood Control Zone Advisory Committee

3:00 P.M. Commissioner Discussion – there was no discussion.

Tuesday, September 17, 2013

10:30 A.M. WSU Extension Office – Bob Simmons
Commissioners Neatherlin and Jeffreys were attendance. Commissioner Sheldon was absent.

- Bob presented information for a supplemental appropriation to their 2013 Budget due to additional funds coming in. The Board asked that this be included with a budget hearing in November.

11:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Neatherlin and Jeffreys met in Closed Session with Bill Kenny and Brian Matthews from 11:00 a.m. to 12:03 p.m. Commissioner Sheldon was absent.

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Randy Neatherlin
Chair

Tim Sheldon
Commissioner

Terri Jeffreys
Commissioner