

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of October 21, 2013

According to staff notes, the following items were discussed.

Monday, October 21, 2013

- 9:00 A.M. Central Operations - Diane Zoren
Risk Management - Dawn Twiddy
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:
- Briefing Agenda schedule. If needed, Diane will schedule into the afternoon.
 - 2014 budget hearing will be scheduled for Monday, December 2 at 9 a.m. (November 5 agenda)
 - 2014 budget workshops. Schedule for those departments that did not follow original budget guidelines.
 - October 29 Belfair draft meeting agenda was reviewed.
- 9:30 A.M. Department of Community Development – Barbara Adkins
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:
- Public hearing on October 22 to consider amendments to Title 17 to address state licensed marijuana businesses. Commissioner discussions prior to hearing. No specific concerns were expressed.
- 10:00 A.M. BREAK
- 10:15 A.M. Facilities, Parks & Trails – John Keates
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:
- First item discussed was printout of the REET II payment for the Belfair Sewer system. The printout showed a number of deferred parks projects and a payment of \$657,500 to the Belfair Sewer system.
 - Discussed installing a 245' fence along the southern boundary of Hunter Park. A three way split of the costs for the fence was proposed with Mason Transit, the County, and a citizens group splitting the fees. Commissioners agreed to obtain cost estimate for the fence. The fencing will hopefully discourage access to adjacent property through the park.
 - MCRA Grant: Keates presented a RCO contract in the amount of \$213,656 for the improvements of MCRA fields #6 and #7. Keates will bring the contract forward to a future Commission meeting for formal approval.
 - Presented a draft social media policy. The policy is also being reviewed by IT and the prosecutor's office.
 - Provided an update on the timber sale. The contractor is presently busy obtaining permits.
 - Informed the Commissioners that the North Mason School District had signed the MOU for the County and school district to jointly submit a WWRP funding request to the Recreation and Conservation office for the improvements of football and soccer fields in North Mason County.
 - Indicated that he had received an announcement that another round of historic courthouse grants will be available. The next round of applications is due early December. The next phase of the courthouse project would be the completion of the last basement courtroom. Keates also noted that the county could submit a grant with a 25% match – in which the county match would be \$69,000. Keates will speak with the judges and try to ascertain if the matching money could be raised.
 - Informed the Commission that three tideland lease RFP's were submitted.

Board of Mason County Commissioners' Briefing Meeting Minutes
Week of October 21, 2013

- 10:45 A.M. Public Works - Brian Matthews & Melissa McFadden
Utilities & Waste Management - Brian Matthews & Tom Moore
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance.
The following items were reviewed:
- Road closure request for Clifton Lane for a Belfair Christmas Parade on December 1, 2013 from 3:30 pm to 5:00 pm.
 - County/City Joint Congressional/Legislative Elected Officials Annual Update Meeting.
 - Belfair Stormwater Grant Offer – Ecology Water Quality Grant Funding SFY2014

11:30 A.M. Commissioner Discussion – none.

BREAK – NOON

- 2:00 P.M. Mason Conservation District – John Bolender
Commissioners Neatherlin and Jeffreys met with John Bolender who presented a Power Point giving an overview of the Conservation District. Commissioner Sheldon was absent.

Tuesday, October 22, 2013

- 11:00 A.M. Central Operations – Diane Zoren/Dawn Twiddy
Commissioners Neatherlin, Sheldon and Jeffreys were in attendance. Bill Kenny was also in attendance.
The following items were reviewed:
- Proposal for staff consolidation of Central Operations and Human Resources. The proposal includes Central Operations staff providing coverage for Board of Equalization

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Randy Neatherlin
Chair

Tim Sheldon
Commissioner

Terri Jeffreys
Commissioner