

## BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of February 3, 2014

According to staff notes, the following items were discussed.

Monday, February 3, 2014

9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion  
Commissioners Jeffreys, Neatherlin and Sheldon met in Closed Session from 9:00 a.m. to 9:30 a.m. for a labor discussion.

9:30 A.M. Assessor – Melody Peterson  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.

- The Assessor's response to the State Auditor's audit was discussed.

9:45 A.M. Executive Session - RCW 42.30.110 (1)(i) Potential Litigation  
Commissioners Jeffreys, Neatherlin and Sheldon met in Executive Session from 10:00 a.m. to 10:20 a.m. with Tim Whitehead and Tim Higgs for potential litigation.  
Cmmr. Sheldon left to attend the legislature.

10:00 A.M. Support Services - Bill Kenny  
Commissioners Jeffreys, Neatherlin were in attendance. Commissioner Sheldon was absent.  
The following topics were reviewed:

- Oath of Inventory must be completed before March 1 and Diane is working on it.
- Frank Pinter is working on updating the indirect charges.
- IT priorities are being established with a new firewall and secure wireless at the top of the list.
- The resolution and news release for the new Public Safety & Criminal Justice Citizen's Task Force was reviewed.
- A late liquor permit request will be added to the agenda.

10:30 A.M. BREAK

10:45 A.M. Public Works - Brian Matthews & Melissa McFadden  
Utilities & Waste Management - Brian Matthews & Tom Moore  
Commissioners Jeffreys, Neatherlin were in attendance. Commissioner Sheldon was absent.  
The following topics were reviewed:

- Annual 2014 State of Washington Road Levy Certification to County Road Administration Board (CRAB).
- Recommendation of the Hearing Examiner and grant Road Vacation No. 389; vacating a portion of East Shore Place, plat of Paradise Shore Estates.
- Authorization to use the County MRSC Small Works Roster to solicit for Well Drillers to remove and abandon Well Number 2 at Beards Cove. Estimated cost \$10,000.
- Meter installations.
- Draft response letter to the Washington State Auditor's Office – 2013 ER&R Findings.

11:00 A.M. Department of Community Development – Barbara Adkins  
Commissioners Jeffreys, Neatherlin were in attendance. Commissioner Sheldon was absent. Also in attendance was Barbara Adkins and Michael MacSems; Commissioner Olson and Steve Goins, City of Shelton.

- Historic Preservation  
Interlocal Agreement between Mason County and the City of Shelton regarding Historic Preservation revenues. Agreement brought to Commission during prior briefings and

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edits were suggested. After revised, both Commissions are satisfied with agreement and it will move forward for adoption. No specific comments or concerns expressed at this time.

- 11:30 A.M. Mason County Law Library - Tim Whitehead  
Commissioners Jeffreys, Neatherlin were in attendance. Commissioner Sheldon was absent.
- WestlawNext Wireless Patron Access contract was reviewed. The contract will be placed on the agenda.

11:45 A.M. Commissioner Discussion – there was no discussion.

BREAK – NOON

- 2:00 P.M. Interviews for Veterans Advisory Board  
Commissioners Jeffreys and Neatherlin interviewed two applicants for the Veterans Advisory Board.

- 2:30 P.M. Skokomish Flood Control Zone District Briefing  
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.  
The following topics were reviewed:
- Review of the updated Skokomish GI Federal Cost Share Agreement.
  - Authorize Public Works to use the Letters of Interest Roster to select a geotechnical consultant for material testing for the Skokomish GI Geotechnical Investigation.
  - These items will be considered at a Skokomish Flood Control Zone meeting that will be scheduled on February 11.


- 3:00 P.M. Commissioner Discussion – as needed  
Commissioners Jeffreys, Neatherlin were in attendance. Commissioner Sheldon was absent.  
The following topics were reviewed:
- Two-touch agenda system.
  - Trial Court Improvement Fund.
  - Shoreline Master Program.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS

  
Terri Jeffreys  
Chair

  
Tim Sheldon  
Commissioner

  
Randy Neatherlin  
Commissioner