

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Week of February 17, 2014

According to staff notes, the following items were discussed.

Monday, February 17, 2014

No briefings due to the President's Day Holiday.

Tuesday, February 18, 2014


- 10:15 a.m. Executive Session – RCW 42.30.110 (1)(b) Real Estate
Commissioners Jeffreys and Neatherlin met with John Keates in Executive Session from 10:18 a.m. to 10:23 a.m. for a real estate matter. Cmmr. Sheldon was absent.
- 10:30 A.M. Public Works – Brian Matthews/~~Loretta Swanson~~–Melissa McFadden
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent. The following items were reviewed:
- Staff does not have information ready for the Department of Ecology Grant application so will not be applying.
 - FPD 2 asked the Elfendahl Road be closed Saturday, March 8 from 9 a.m. to 4 p.m. for a simulated emergency response drill. Public Works will post the area and put notice in the newspaper.
 - Cmmr. Jeffreys brought up the status of TIP-CAP. The Commissioners have wanted to review the role of TIP-CAP and a revised priority array. The Board agreed to schedule a work session in mid-March.
 - Cmmr. Jeffreys brought up North Bay/Case Inlet rate structure/budget. A work session will be scheduled.
 - Cmmr. Jeffreys also brought up amending the code to reflect the Director of Public Works is the Emergency Management Director.
- 10:45 A.M. Commission Discussion
Commissioners Jeffreys and Neatherlin discussed legislative bills that could affect Mason County.
- 11:00 A.M. Sheriff/Community Development – Sheriff Salisbury/Barbara Adkins
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
Also in attendance: Barbara Adkin, DCD Director; Bill Kenny, Support Services Director; Sheriff Salisbury, Undersheriff Barrett, Chief Spurling, Debbie Riley, Environmental Health
- Code Enforcement
Barbara Adkins explained that she, along with Bill Kenny, met with the Sheriff and his staff last week to develop a plan for a Civil Service Officer to provide support to a Code Enforcement Officer, when needed. The Code Enforcement Officer would report to the Department of Community Development. Ms. Adkins provided a Code Enforcement Officer job description and the budget impact. The DCD budget can support the position within the current 2014 budget. A Civil Service Officer is currently budgeted in the Sheriff's budget. Public Health also has hours budgeted for code enforcement. Internal training will be provided. There was discussion of how the process will work. The plan is that when the CSO is out in the county serving papers, they will be trained to recognize and report when they see code violations. A follow up briefing will be scheduled next Monday, February 24.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair


Tim Sheldon
Commissioner


Randy Neatherlin
Commissioner