

## BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of March 10, 2014

According to staff notes, the following items were discussed.

Monday, March 10, 2014

- 9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion  
Commissioners Jeffreys, Neatherlin and Sheldon met with Bill Kenny in Closed Session from 9:10 a.m. to 9:35 a.m.
- 9:30 A.M. Department of Community Development – Michael MacSems  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.  
The following items were reviewed:
- News release for the National Historic Preservation Month will be placed on the March 18 agenda.
- 9:40 A.M. Commissioner Discussion  
Cmmr. Sheldon brought up the lake management district and the multi-family housing bills that are moving through the legislative process. The bills are in the concurrence process.
- 9:45 A.M. Public Health & Human Services – Vicki Kirkpatrick  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.  
The following items were reviewed:
- Public Health Week: The Health and Human Services Director and the Environmental Health Manager briefed the Board about the upcoming annual Public Health Week which is April 7 – April 13, 2014. The Health Department requested permission to spend time highlighting public health in Mason County and utilize the Public Health Week daily themes to do so. Staff requested permission to work with media, post information, etc. The Board agreed that this was a worthwhile effort. Commissioner Neatherlin asked to include the Department of Emergency Management on the day when emergency preparedness is highlighted – specifically the CERT training.
  - Follow up on Complaint: The Environmental Health Manager briefed the Commissioners on a complaint that Commissioner Neatherlin had received. Neighbors had complained that the subject does not have an onsite septic system for an occupied RV on a nearby property. Mason County Public Health and Human Services have been working on the situation for a number of months. There is no sewage on the ground at this time. There was frozen sewage when staff made a site visit with the State Department of Health this winter. Staff worked to get the property owner an above ground holding tank for six months with free pumping. That donation has ended. Staff will continue to make visits and observe to see if there is sewage on the ground. At that time we will take enforcement action to protect the public's health.
- 10:00 A.M. Support Services - Bill Kenny  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.  
The following items were reviewed:
- Selection of Official Newspaper. Cmmr. Neatherlin asked that this be brought back next week.
  - Study Session – suggest scheduling on 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays of month @ 2 p.m. so no conflict with Chambers schedule. Due to scheduling conflicts in April, the General Operating Guidelines and Compensation Strategy Study Sessions will be scheduled on Monday, April 7.
  - Proclamation for American Legion's 95<sup>th</sup> anniversary - will be placed on the March 18 agenda.

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- Renewal of UST Pollution Liability Policy - will be placed on the March 18 agenda.

Cmmr. Sheldon left to attend the legislature at 10:30 a.m.

10:30 A.M. BREAK

10:45 A.M. Public Works - Brian Matthews & Melissa McFadden  
Utilities & Waste Management - Brian Matthews & Tom Moore  
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.

The following items were reviewed:

- Permission to use the County MRSC Small Works Roster to solicit bids for a metal shelter structure for deicing salt at the Belfair Road Maintenance Shop. Cost not to exceed \$15,000. The award will be announced at a regular scheduled Commission meeting.
- Discussion of the Skokomish General Investigation Study meeting.

11:15 A.M. Facilities, Parks & Trails – John Keates  
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.

The following items were reviewed:

- Discussion of MCRA project and how the match can be met for RCO funding. The Commissioners would like to see a written cost breakdown. The RCO commitment needs to be made within the last two weeks. A follow-up briefing will be scheduled on March 17.
- Jail control panel status update.
- Adopt a park program for maintenance of the parks. Linda Wotoywich explained how the process would work using the Kick Start social media program to market the program. An agreement would be needed and the Commissioners asked for the proposal in writing.
- MCRA concessionaire agreed to pay 15% to the county.
- Union Boat ramp project discussion due to DNR concerns with potential fish habitat.

11:30 A.M. Juvenile Court Services – Jim Madsen/Mike Dunn  
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.

The following items were reviewed:

- Proposal to build a garden as an alternative to incarceration for juvenile offenders using some of the property by the Juvenile Detention Center. The Commissioners are in support of the project.
- Contract with Squaxin Island Tribe for the use of juvenile detention for youth ordered through Tribal Court at the rate of \$125 per day. There was discussion of the cost. The Board approved placing the contract on the agenda.

Commissioner Discussion – there was no discussion.

BREAK – NOON

2:00 P.M. Board of Equalization interviews  
Commissioners Jeffreys and Neatherlin interviewed Richard Newman and Deborah Reis for the alternate position on the Board of Equalization. Commissioner Sheldon was absent.

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Commissioner Discussion

Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.

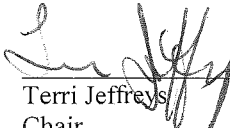
- Code enforcement was discussed.


2:45 P.M. Executive Session – RCW 42.30.110 (1)(b) Real Estate  
Commissioners Jeffreys and Neatherlin met in Executive Session with John Keates from 2:45 p.m. to 2:50 p.m. for a real estate matter.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS

  
Terri Jeffreys  
Chair

  
Tim Sheldon  
Commissioner

  
Randy Neatherlin  
Commissioner