

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of April 7, 2014

According to staff notes, the following items were discussed.

Monday, April 7, 2014

- 9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Jeffreys, Neatherlin and Sheldon met in Closed Session with Bill Kenny for labor relations from 9:05 a.m. to 9:32 a.m.
- 9:30 A.M. Juvenile Court Services – Jim Madsen
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
The following item was reviewed:
- Contract for the functional family therapy program. This is an evidence based service provided to probation youths and their families. The contract is with Strengthening Foundations Counseling, LLC and is a new provider. Discussed how it is determined who is eligible for the service.
- 9:45 A.M. Facilities, Parks & Trails – John Keates
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
The following item was reviewed:
- Discussion of Union boat launch improvement. DNR is requiring the launch be raised 18 inches which would add \$350,000 to the cost and that an aquatic lease be entered into. The original plan was to extend the launch and a planning grant was awarded. John will draft a letter explaining the County can't afford the project due to the new requirements but will pursue the aquatic lease.
 - Letter of intent to RCO is due by May 1. There are two possible projects - partner with North Mason School District for a soccer/football field and a Sandhill Park project. Discussion of how the match would be funded.
 - Relocation of the Coroner's to Sheriff's office. John talked to the Sheriff and there is no room in the Sheriff's office and an alternative is to relocate the Coroner to the Building 3 basement. Commissioners requested a study session be scheduled and the initial discussion will be on the immediate/short term facility needs.
- 10:00 A.M. Support Services - Bill Kenny
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
The following item was reviewed:
- Fraternal Order of Police request for park. The request will be considered with the other facility needs.
 - WA Counties Risk Pool update. Cmmr. Sheldon and Risk Manager Dawn Twiddy provided an update on Clark County's status with the Risk Pool.
 - 5th Tuesday is April 29 agenda items for Belfair meeting. Invite Chief Spurling to talk about the MCSO North End Precinct; invite MTA to talk about Bill Hunter Park and a park and ride in the north end; DOT to talk about their road widening project in Belfair and Barbara Adkins to talk about the multi-housing legislative bill that was passed this session.
 - Public Safety and Criminal Justice Citizen's Task Force applicants. The Board agreed to place the appointments on the agenda.
 - Community Partnership Grant Application for an Emergency Communications Van.
 - Bill announced that TJ Cannon has been selected as lead for the IT Department.
 - Bill will be bringing labor contracts forward to an agenda for approval.
 - Eric Erler, Capitol Land Trust, has requested a briefing with the Commissioners to provide an update on their projects.
- 10:30 A.M. BREAK

Board of Mason County Commissioners' Briefing Meeting Minutes
April 7, 2014

- 10:45 A.M. Public Works - Brian Matthews & Melissa McFadden
Utilities & Waste Management - Brian Matthews & Tom Moore
The following items were reviewed:
- Public hearing scheduled next week for the franchise utility agreement with Jack Johnson. Discussion of the slope and if there is a geotech report required. Cmmr. Sheldon suggested Community Development and Public Health attend the public hearing.
 - Bid award for asphalt
 - Paint line contract award
 - Faith in Action project - working on coordination between departments.
- 11:15 A.M. Sheriff's Office – Chief Deputy Ehrich
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
The following items were reviewed:
- Memorandum of Understanding with Squaxin Island Tribe. This was removed from the March 18 Action Agenda at the Sheriff's office request, one sentence was removed under Item 2.2. Definition of the Oversight Committee was discussed. Cmmr. Sheldon asked why such a long term of 10 years. He also questioned under Item 5, the language "without an offset...." and the final paragraph in that section that talks about an evidence facility. Cmmr. Jeffreys pointed out it is a long term with no escalator clause. It was requested the agreement be for a 2-year term and renewable. It was also requested the language "without an offset...." in the last sentence of Item 5 be removed.
 - Agreement with USDA for services in Olympic National Forest. Approved to place on the agenda.
- Commissioner Discussion – there was no discussion.

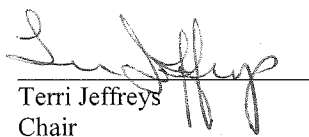
BREAK – NOON

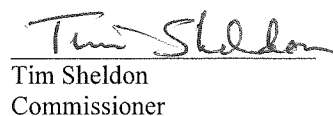
- 2:00 P.M. Study Session
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Diane Zoren and Dawn Twiddy presented Operating Guidelines that have been drafted detailing the process to follow to bring items before the Commissioners for briefing and/or Commission meeting. Comments were taken from the Commissioners and departments that will be incorporated into the Guidelines and a revised document will be brought back before the Commissioners.
- 3:00 P.M. Study Session
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Bill Kenny and Frank Pinter presented a Compensation Strategy detailing how Mason County compares with our comparable counties and our labor market.
- Commissioner Discussion – there was no discussion.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair


Tim Sheldon
Commissioner


Randy Neatherlin
Commissioner