

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of April 14, 2014

According to staff notes, the following items were discussed.

Monday, April 14, 2014

- 9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Jeffreys, Neatherlin and Sheldon met with Bill Kenny in a Closed Session for labor relations from 9:00 to 9:37 a.m.
- 9:30 A.M. Public Health & Human Services – Vicki Kirkpatrick/Debbie Riley
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
The following items were reviewed:
- Debbie explained that we were once again talking about how to fund an Operations & Maintenance program in Mason County. The concern is that there will be no funding for work in Oakland Bay and the South Sound after December 2014 unless new revenue sources are implemented. Of the two EPA NEP grants applied for, only the Hood Canal regional grant application was funded through December 2016. The South Puget Sound Application which would have carried Oakland Bay work through 2016 was not funded. Public Health has been exploring funding options for water quality work for many years. In 2012 individual efforts were put on the back burner when Public Health worked with the other departments and the Storm Water Utility Task force to explore ways to fund a county-wide Clean Water Utility. The recommendations of the task force were presented to the Board but the economy at the time was not conducive to a fee for clean water. The packet for the briefing was prepared to give the Commissioners a broad overview of the legislation allowing local jurisdictions to impose a rate on onsite septic system owners to cover the costs of the program, how other counties are collecting funds to run their programs, a copy of Mason County Public Health's 2010 Sustainable Water Quality Program proposal, and information from the regional workgroup Commissioner Jeffreys sits on looking at funding for O&M and repair/replacement loans.
No action was requested, Debbie will be returning monthly with information for the Commissioners. Today was to present the big picture and generate questions, concerns and ideas that will be fleshed out and brought to future briefings. Past water quality work was discussed as well as ways to let our citizens know about the work that is being done.
- 10:00 A.M. Support Services - Bill Kenny
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
The following items were reviewed:
- Request to reschedule the Study Session on facilities that was scheduled for next Monday. The Study Session will be rescheduled to May 12. The focus will be on the immediate facility needs, courtroom space, use of rectory, courtroom B, courthouse basement, Building 3 basement.
 - Process for the third Superior Court Judge.
 - Cmmr. Sheldon left the briefing at 10:20 a.m.
 - Frank provided financial information as of end of March.
 - Frank provided the current Indirect Allocation Plan. Cmmr. Jeffreys brought up the issue of establishing an indirect fee for special funds, such as LTAC and Veterans Assistance. Frank agreed this needs to be done and could be integrated into the study session on revenues that will be scheduled.
 - Frank intends to provide a budget procedure in early May.
- 10:30 A.M. BREAK

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- 10:45 A.M. Public Works - Brian Matthews & Melissa McFadden
Utilities & Waste Management - Brian Matthews & Tom Moore
Commissioners Jeffreys, and Neatherlin were in attendance. Cmmr. Sheldon was absent.
The following items were reviewed:
- Set public hearing to consider amending the Franchise Agreement between the City of Shelton and Mason County that will include the Shelton Springs water line. Hearing May 13, 2014 at 9:30 a.m. The Board agreed to set the hearing.
 - Request that the Board of Mason County Commissioners execute Amendment 2 of the Federal Cost Share Agreement (FCSA). Loretta presented the details of the amendment and budget information. This would be paid from the Skokomish Flood Control Zone District Fund. Cmmr. Neatherlin would like to brief when Cmmr. Sheldon is in attendance because he has the history of the project. The Commissioners would like to see the budget. This item will be brought back for additional briefing.
 - Request the Board authorize U&W Management Division to use the Mason County Vendor Roster to solicit bids for a skid or trailer mounted vacuum tank to be used in Belfair. Tom suggested a rate be established. Discussion of how this would work and how the pumping would be paid. This vacuum tank can be used for other situations. The Board approved placing it on the agenda.
 - FYI: Bid Award for 2014 Manufacturing and Stockpiling of Chip seal Aggregate: Zone 1- Allan Shearer Trucking, Zone 2 and Zone 3 – Miles Sand & Gravel. Ok to place on agenda.
 - Franchise Agreement Hearing (4/15/14) for 16542 North Shore, Sandy's Landing. There was discussion of how and when geotech information is gathered. Loretta stated if the franchise agreement is granted, a utility permit will still be required.
 - Letter of support requested from City of Bremerton Public Works Director for the TIGER planning grant for the Gorst corridor.

- 11:30 A.M. WSU Extension Office – Lucas Patzek
Commissioners Jeffreys, and Neatherlin were in attendance. Cmmr. Sheldon was absent.
The following items were reviewed:
- Mr. Patzek, Interim Director, reviewed the process he will follow to keep the Board updated on Extension business. Cmmr. Neatherlin encourages the entrepreneurial program. Extension Chair Selection Committee should be called together by end of this month.
 - 100th anniversary of Extension is coming and a proclamation is requested on May 6.

Commissioner Discussion – as needed

Commissioners Jeffreys, and Neatherlin were in attendance. Cmmr. Sheldon was absent.
The following items were reviewed:

- Hood Canal Coordinating Council discussion on the salmon recovery subcommittee that was scheduled for last Friday and was canceled.
- Citizen's Task Force on Public Safety and Criminal Justice. The initial appointments are on tomorrow's agenda and the Commissioners agreed that additional people can be appointed as they apply.

BREAK – NOON

- 2:00 P.M. Public Health/State Department of Health – Debbie Riley
Commissioners Jeffreys, and Neatherlin were in attendance. Cmmr. Sheldon was absent.
WA State DOH staff and several members of the public were also in attendance.
The following items were reviewed:
- Discussion with WA State Department of Health staff on the process that is followed for emergency closures of shellfish harvest areas and the notification process. Discussion of shellfish protection districts. Teri King asked if an emergency closure could be noted in Tidemark so when building permits are sought, the property owner is notified.

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- Cmmr. Jeffreys stated an on-going water quality program needs to be funded.

Commissioner Discussion – there was no discussion.

The meeting adjourned at 3:40 p.m.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair


Tim Sheldon
Commissioner


Randy Neatherlin
Commissioner