

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of April 21, 2014

According to staff notes, the following items were discussed.

Monday, April 21, 2014

- 9:00 A.M. Executive Session – RCW 42.30.110 (1) (i) Litigation
Commissioners Jeffreys, Neatherlin and Sheldon met with Tim Whitehead, Bill Kenny and Dawn Twiddy in Executive Session from 9:00 a.m. to 9:25 a.m. for a litigation matter.
- 9:30 A.M. Capitol Land Trust – Eric Erler
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Eric Erler presented information on the work that Capitol Land Trust has done in Mason County including work on Oakland Bay.
- 10:00 A.M. Support Services - Bill Kenny
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
The following items were reviewed:
- US Department of Interior proposal to list the western yellow-billed cuckoo as a threatened species under the Endangered Species Act. The Board asked to comment.
 - Lodging Tax Advisory Board appointments. Current members are Kelly Bergh and Bonnie Knight as generators; Stephanie Rowland and Duane Wilson as spenders. The Board would like to interview all 10 applicants.
 - Update on status of proposed Event Center – request for Notice of Intent to lease property (42 acres at Highway 101/102 intersection). Cmmr. Jeffreys reported to the Commissioners that the Port of Shelton Commission met with Shelton Skookum Rotary Foundation is facilitating a process to find a new location for an event center that could host a fair and other events, including Oyster Fest. The Port Commission wants certainty that the group has a contractual arrangement for alternative property. The Port would consider individual use agreements for events for the near future, if there is a commitment to move. The Board discussed a lease process or the possibility of selling property. Cmmr. Neatherlin would like see a business plan from Rotary.
 - April 29 agenda for Commission meeting in Belfair will be circulated.
 - Change in Open Public Meetings Act – effective June 12. Public agencies with governing bodies must post online the agenda of each regular meeting of the governing bodies at least 24 hours in advance of meeting. Commissioners' staff currently does this; will circulate the information to departments as it also applies to advisory boards/commissions under the Commissioners.
 - Revenue Study Session – proposed for Tuesday, May 13, following Commission meeting. The Board talked about the information they would like provided.
 - Diane confirmed the Board is ok with appointing Lynn Longan to the Pacific Mountain Workforce Council.
- 10:30 A.M. BREAK
- 10:45 A.M. Public Works - Brian Matthews & Melissa McFadden
Utilities & Waste Management - Brian Matthews & Tom Moore
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
The following items were reviewed:
- Request the Board approve the resolution the County Road Fund to obtain a reimbursable loan from Equipment, Rental and Revolving (ER&R) Fund for unforeseen expenses resulting from critical events. The Board okayed placing on the May 6 agenda and requested language be included to notify the Board if and when the loan is made.

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- Amendment 2 of the Federal Cost Sharing Agreement – Skokomish River General Investigation. Information will be included in the April 29 briefing. Due to Cmmr. Sheldon's schedule, Director Matthews will brief Cmmr. Sheldon prior to the north meeting scheduled on April 29.
- No objections to moving forward to hire a temporary, full-time GIS position.
- Transportation Alternative Program Grant for a proposal in Belfair. A full briefing packet will be included for the April 29 briefing. There was discussion of potential projects and how it could impact future requests for funding. Ms. McFadden asked what the Commissioners' priorities are. Commissioners Sheldon and Neatherlin stated the sidewalk to the Belfair senior project is priority. Discussion of the gateway project coming off of Highway 101 into the City of Shelton.
- Cmmr. Sheldon confirmed the 42 acres at Highway 101/102 is not Public Works property and could be surplus. He asked how a event center could impact the Public Works operation. Brian answered that he hasn't studied how it would impact their operations, however he did mention it would be nice to have a park and ride in the future.
- Brian asked if there are any edits to the letter to Ms. Widing. Commissioners will let Brian know if they have edits.
- Cmmr. Jeffreys asked for the revised letter on the TIGER grant.

11:30 A.M.

Facilities, Parks & Trails – John Keates

Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
The following items were reviewed:


- Skate Park status. Cmmr. Sheldon wants an agreement from the City to take over the park. John stated he has discussions with city staff and they indicated they are not taking over the Skate Park. Commissioners Sheldon and Jeffreys have had discussions with the Mayor. Cmmr. Jeffreys will follow up with the City Commissioners.
- Timber sale update - permits are in and work should start. Razor Road property will be first. Cmmr. Sheldon stated PUD 1 Commissioners have expressed concern with impact to the well on property by the Union transfer station.
- Facilities Study Session - overview of existing buildings with issues and short-term current facility requests and then schedule another study session to review long-term space needs.
- Overnight camping requests for Walker Park from bicyclists, currently allow kayakers to camp and no fee is charged. Commissioners Sheldon and Neatherlin are ok with allowing camping for a fee. John stated he believes the argument for no fees is to reduce the liability due to no fee. Commissioners asked John to check with Risk Management.
- Oakland Bay park was featured at the RCO meeting.
- Cmmr. Jeffreys expressed concern with REET 2 commitments and referenced the intent to apply for RCO grant that is on tomorrow's agenda for Sandhill Hill park. John stated this resolution authorizes the application and there would be a second resolution stating the commitment amount.


Commissioner Discussion – no discussion.

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair


Tim Sheldon
Commissioner


Randy Neatherlin
Commissioner