

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of July 7, 2014

According to staff notes, the following items were discussed.

Monday, July 7, 2014

9:00 A.M.

Public Defense - Susan Sergiojan

Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.

- Request to amend the Juvenile Court attorney services contract. The modification would result in better representation and would save \$600 per month. The amended contract will be placed on an agenda for approval.

9:30 A.M.

Department of Community Development – Barbara Adkins

Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.

- Mason County Historic Preservation Commission

At the Historic Preservation Commission's (HPC) June 12th meeting, County Commission Chair Terri Jeffreys asked staff to schedule a briefing regarding the HPC's budget. Today's discussion focused on what historic preservation funds (collected under RCW 36.22.170) can be used for and the HPC's budget. A copy of the HPC's 2014 budget was provided with the briefing cover sheet and HPC Chair Rick Calvin provided a color bar graph showing four key elements (ending balance, estimated budget, actual expenditures, and receipts) from 2009 to the present.

Commissioner Sheldon voiced support for the proposed self-funded Matlock historic survey.

When asked by Commissioner Jeffreys, Rick Calvin stated that he did not think that the HPC's budget would be adversely affected if \$5,000 of historic preservation funds were directed towards the cost of re-roofing the Veteran's Memorial Hall. The Malaney/O'Neil House at Oakland Bay Park was also discussed, though no specific amount or scope of work was discussed.

Commissioner Neatherlin stated that he would like a briefing on July 14th, to discuss in more detail the HPC governing ordinances, RCW, the HPC's budget, and the proposed, self-funded, Matlock Historic Survey.

Commissioner Discussion – as needed

Commissioners Jeffreys, Neatherlin and Sheldon had a discussion about an April 26th letter received soliciting Commissioner comments on another Fudge Point land acquisition by WA State Parks.

Commissioners decided they wanted to hold a public meeting to hear about the acquisition and citizen comments about a future state park at Fudge Point.

Topics to be addressed are:

Additional Law Enforcement services needed

Impacts of County Roads

Impacts on private shellfish farms

Impacts on Hartstine residents

Invite WA State Parks to present their plans (though they don't really have any right now). It would also be good to have Sheriff's office there and Roads Department.

Location of meeting needs to be decided.

10:00 A.M.

Probation Services – Jim Madsen

Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.

- Functional Family Therapy contract for professional services with Strengthening Foundations Counseling.
- Federal Juvenile Accountability Block Grant contract (JABG) in the amount of \$6,100.
- Juvenile Detention Alternative Initiative Grant.
- The above contracts will be placed on the July 16 agenda for approval.

Board of Mason County Commissioners' Briefing Meeting Minutes
July 7, 2014

- 10:15 A.M. Noxious Weed Board – Pat Grover
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- News release to fill two vacant position in District 3 and 4 and an expired position in District 1. The news release will go on the July 15 Commission agenda.

10:30 A.M. BREAK

- 10:45 A.M. Public Works – Brian Matthews & Melissa McFadden
Utilities & Waste Management – Brian Matthews & Tom Moore
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Road Closure on Clifton Lane for the Taste of Hood Canal, Saturday August 9, 2014. Closed from 6:00am to 10:00pm
 - Request approval to use the County MRSC Consultant Roster to select an On-Call Consultant for Environmental Services for the 2014-2015 calendar years.
 - Close to Final Project Acceptance for the Belfair Water Reclamation Facility and Sewer Pond and Irrigation project.

- 11:30 A.M. District Court – Judge Meadows/Patsy Robinson
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Request to hire a second District Court Probation Officer. Workload information was provided along with revenues collected for probation services. The anticipated cost increase for the remainder of 2014 is \$40,499. The Commissioners asked Patsy to meet with Frank Pinter to review the budget and schedule a follow-up briefing.

BREAK – NOON


- 2:00 P.M. Support Services – Bill Kenny
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Discussion of 2015 Budget Guidelines. Commissioners Jeffreys and Neatherlin agreed to budget the expenditure levels at status quo with June 30, 2014 data. Medical and COLA increases for all but will need to be absorbed in 2014 bottom line. Frank is projecting a revenue of \$26,473,908 for 2015. Departments will need to provide strategic goals and objectives for 2015. Budget requests are due to the Auditor's office by August 11.

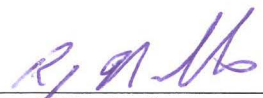
Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair


Tim Sheldon
Commissioner


Randy Neatherlin
Commissioner