

**BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES**  
**Mason County Commission Chambers, 411 North 5th Street, Shelton, WA**  
**Week of July 21, 2014**

According to staff notes, the following items were discussed.

Monday, July 21, 2014

- 9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion  
Commissioners Jeffreys, Neatherlin and Sheldon met with Bill Kenny for a labor discussion from 9:05 a.m. to 9:25 a.m.
- 9:15 A.M. Support Services - Bill Kenny  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- WSDOT has submitted a waiver request for a sale of surplus property to Sheldon Properties. The RCW requires a 60-day notice period when property is sold and if the County has no interest in the property, the waiting period can be waived. Cmmrs. Jeffreys and Neatherlin asked that the information be circulated to Facilities and Public Works so see if there is any county interest in the property.
- 9:30 A.M. Department of Community Development – Barbara Adkins & Public Utility District 1 – Karl Denison, Steven Taylor & Jocelyne Gray  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- PUD 1 Cmmr. Denison referred to the fire code application to Class A water systems that can have 15 connections. They believe the code implements an urban regulation in a rural area. They are requesting an exemption to the minimum requirements. They would like to expand systems and would have to bring them up to current regulations.  
Larry Waters, Building Department, stated the Washington Administrative Code (WAC) sets minimum standards for fire code at 500 gallons per minute for 30 minutes and a specific pipe size. Mason County's Group A water system regulations are currently at the state minimum. Cmmr. Neatherlin stated the Board supports having only the minimum requirements met. Mr. Waters stated the fire flow requirements for new systems were established at 500 gallons per minute for 2 hours, or 120,000 gallons. WAC doesn't set the duration. Joceylne Gray stated other counties have exempted Class A systems from following the state minimum requirements for property outside the UGA. Cmmr. Jeffreys asked if she could provide information on how the exemption was done.  
Mr. Taylor stated PUD 1 will bring back information on how other counties have allowed the exemptions. Their goal is to not drive up the cost to the customer.
- 10:00 A.M. Department of Community Development – Barbara Adkins  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Michael MacSems discussed the four Summer 2014 Heritage grant applicants totaling \$18,045. The Commissioners approved placing them on the agenda for approval.
  - Cmmr. Jeffreys asked about using a grant for to restore the Memorial Hall floor.
  - Multifamily Housing Incentive Program. Cmmr. Neatherlin brought up there was a previous discussion of allowing the multi-housing in an area that has sewer. Cmmr. Jeffreys and Sheldon recalled the conversation was that if the area was going to be hooked up to sewer, it would qualify. Cmmr. Neatherlin has no problem with allowing areas that will be connected as long as it meets the law.  
Cmmr. Sheldon stated it is an advantage to the county to allow in areas that could have sewer connections.  
MRSC opinion is if it's currently being served by sewer now, the property qualifies for the program and Tim Whitehead agreed with that opinion.  
Barbara is asking how the Board interprets "served by sewer".  
Cmmr. Jeffreys stated her interpretation is that as long as the development is served by sewer when the first flush happens, it would qualify for the program.

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Cmmr. Sheldon stated he considers it served by sewer if the property is in a zone that allows a sewer connection.

There was discussion to change the Belfair UGA map showing that sewer Phase 1 is eligible for the program.

- Marijuana moratorium - Cmmr Sheldon wants retail only in the UGA's and current code allows in rural commercial areas.

10:25 a.m. Cmmr. Sheldon left the briefing.

Discussion of the possibilities for the regulations on marijuana production, processing, and retail. Tom Davis and Steve Bloomfield offered their opinions on the regulations.

11:10 A.M. Public Health & Human Services – Vicki Kirkpatrick

Commissioners Jeffreys and Neatherlin were in attendance. Cmmr. Sheldon was absent.

- Professional contract for \$6,123 with Shelton High School SADD/ASB for Summer Drug and Alcohol Prevention Program Videos. Cmmr. Jeffreys asked what the money pays for. The Board requested a budget. Cmmr. Jeffreys also asked where the video will be distributed.
- Professional contract for \$10,000 with ESD 113 for Summer Drug and Alcohol Prevention Program. Cmmr. Jeffreys asked if this is a stand-alone class and asked about the billing.
- A follow up briefing will be scheduled.

10:30 A.M. Executive Session – RCW 42.30.110 (1)(b) Real Estate

Commissioners Jeffreys and Neatherlin met with John Keates and Bill Kenny in executive session for a real estate matter from 11:35 a.m. to 12:05 p.m.

~~11:30 A.M.~~ 12:05 P.M. Shelton Chamber of Commerce – Heidi McCutcheon

Commissioners Jeffreys and Neatherlin were in attendance. Cmmr. Sheldon was absent.

Heidi McCutcheon was unavailable and Stephanie Rowland provided the second quarter 2014 tourism report. The Explore Hood Canal website received 40,039 visitors in the 2nd quarter. They have created a new recreation guide which plays off the "Remember Adventure" marketing theme. The lodging tax funds for January - June are up 17.14%. There was discussion about visitor information centers.

11:45 A.M. Commissioner Discussion – as needed

Commissioners Jeffreys and Neatherlin were in attendance. Cmmr. Sheldon was absent.

- Kennedy Creek proposal update. The Department of Natural Resources will not be purchasing the property.
- Request from the Skokomish Tribe regarding the assessment for the Skokomish Flood Control Zone District. Cmmr. Sheldon has requested for a letter from the Skokomish Tribe.

BREAK – NOON

1:45 P.M. Public Works - Brian Matthews & Melissa McFadden

Utilities & Waste Management - Brian Matthews & Tom Moore

Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.

- Discussion of the Simmons Road project.
- Requested permission to hire one Teamster truck driver and one equipment operator to fill two budgeted positions. The Board approved the request.
- Discussion of how coverage of transfer station staff is handled. Cmmr. Sheldon believes it is time to look at privatizing the transfer station services.
- Cmmr. Neatherlin thanked staff for their storm water work on the Belfair Taco Bell.

2:00 P.M. Public Works – Transportation Planning

Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.

- Discussion of proposed revisions to the Transportation Improvement Program - Citizen Advisory Panel (TIP-CAP) membership, their scope and role.

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- After discussion, the Commissioners would like to re-establish this citizen advisory committee and staff will present TIP-CAP recommendations to the Planning Advisory Committee and then the Commissioners.
- TIP-CAP membership was discussed.
- Cmmr. Sheldon brought up a City of Tacoma meeting that was held last week, there was discussion of paving the road from Mt. Rose Village to Staircase. A meeting will be scheduled between the City of Tacoma, Forest Service, County and Representative Kilmer's office.

3:00 P.M. Closed Session - RCW 42.30.140 (4) Labor Discussion  
Commissioners Jeffreys, Neatherlin and Sheldon met with Bill Kenny from 2:45 p.m. to 3:15 p.m. in Closed Session for a labor discussion.


Commissioner Discussion – there was no discussion.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS

  
Terri Jeffreys  
Chair

  
Tim Sheldon  
Commissioner

  
Randy Neatherlin  
Commissioner