

**BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES**  
**Mason County Commission Chambers, 411 North 5th Street, Shelton, WA**  
**August 25, 2014**

Monday, August 25, 2014

8:30 A.M. Superior Court – Judge Finlay

Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.

- Modular courtroom was the topic of discussion. Superior Court is anticipating a criminal trial in October. They are hopeful the work on the modular courtroom will be finished by then. John Keates stated his staff is working on moving the Coroner to Building 3 and they will then work on the modular and believes the project should be complete in the next couple of weeks.
- Cmmr. Jeffreys brought up the Public Safety and Criminal Justice Task Force and their reluctance to prioritize the criminal justice needs. Cmmr. Jeffreys referred to the Criminal Justice Working Team by-laws which state part of their mission is to develop consensus on funding priorities within the criminal justice system and the Task Force may be asking the CJWT to prioritize these needs.

Commissioner Discussion

- Cmmr. Jeffreys brought up project priorities before the Hood Canal Coordinating Council.

9:00 A.M. Support Services - Bill Kenny

Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.

- Proclamation for National Preparedness Month in September. Cmmr. Jeffreys asked for some language changes.
- Frank reviewed the July financial statements. Revenues are up, mainly the property and sales & use tax.
- Invitation to register for the free Washington State Government Lean Transformation Conference. Cmmr. Jeffreys would like to invite department heads and elected officials.
- Cmmr. Jeffreys provided a status update for the Lake Nahwatzel lake management district. Diane stated Tim Whitehead has drafted letters of agreement with Forterra and Green Diamond. Forterra is working with the citizens of Lake Nahwatzel. The Board okayed placing the letter of engagement with Foster & Pepper once we have signed letters from Forterra and Green Diamond.

9:30 A.M. Facilities, Parks & Trails – John Keates

Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.

- Surplus property request for proposal was discussed. Cmmr. Neatherlin expressed concern with the realtor setting a selling price for property before the MLS is signed. The Board agreed to place the RFP award on the agenda.
- John provided survey information
- Skateboard Park was discussed. There was a recent accident at the park and due to the equipment condition, Dawn Twiddy, Risk Manager, and John Keates closed the park. John estimates the repairs would take \$4,000 to \$5,000. Cmmr. Neatherlin stated he had a recent discussion with City of Shelton Cmmr. Olsen who indicated the City would consider taking ownership once the repairs are made.

Executive Session - RCW 42.30.110(1)(b) Real Estate Commissioners Jeffreys and Neatherlin met in Executive Session with John Keates and Richard Beckman from 9:45 a.m. to 9:55 a.m. for a real estate matter. Cmmr. Sheldon was absent.

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- 9:45 A.M. Public Works – Brian Matthews/Melissa McFadden  
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
- Skokomish General Investigation was discussed and the task of removing car bodies from a levee. The Commissioners expressed concern with the county's liability. Staff will work with the other departments involved and ask Tim Whitehead to draft a letter that they will bring back to the Commissioners.
  - Rich Geiger stated a car body was recently removed from the river and there are more car bodies that need to be removed.

The Board recessed for 3 minutes.

- 10:15 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion  
Commissioners Jeffreys and Neatherlin met in Closed Session with Bill Kenny and Frank Pinter for a labor discussion from 10:15 a.m. to 11:30 a.m.

~~11:15 A.M. Executive Session – RCW 42.30.140 (i) Potential Litigation Canceled~~

Commissioner Discussion – there was no discussion.

BREAK – NOON

- 3:00 P.M. Public Safety & Criminal Justice Task Force Update- Kelley McIntosh  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Kelley McIntosh, Chair of the Task Force, provided an update on the work of the Task Force. The Task Force has gathered and reviewed data from the following comparable counties - Clallam, Grays Harbor, Island, Skagit, Cowlitz, Lewis, and Jefferson. Their task is to answer three questions: 1) Does Mason County spend enough on criminal justice/public safety? 2) If not enough is spent then where does the money come from? Current or new revenue? 3) How should the monies be spent and/or allocated within the criminal justice departments? To date, the Task Force has answered question #1 and they believe that Mason County does not spend enough on criminal justice. The Task Force is currently looking at revenue sources and they have asked Public Works to provide information on the impact of a levy shift.
  - Cmmr. Sheldon suggested a meeting be arranged with Department of Revenue to learn about the impacts of a levy shift.
  - Request to the Criminal Justice Working Team (CJWT) to recommend priorities on how to spend potential additional revenues. Cmmr. Jeffreys referred to the by-laws of the CJWT which state the purpose of the CJWT is to develop consensus on funding priorities within the criminal justice system.
  - Jim Madsen, Chair of the CJWT, talked about the process to develop a consensus.
  - Susan Sergiojan asked if there is a breakdown for the comparable counties on the percentages for the criminal justice office.
  - Cmmr. Neatherlin talked about the need to look at existing budgets within criminal justice to see if the money should be reprioritized.
  - Cmmr. Jeffreys asked if the Commissioners were okay with extending the term of the Task Force, if needed. Both Commissioners Neatherlin and Sheldon were in agreement the Task Force needs to have the necessary time to produce a good work product.

Commissioner Discussion – there was no discussion.

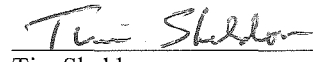
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Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS

  
Terri Jeffreys  
Chair

  
Tim Sheldon  
Commissioner

  
Randy Neatherlin  
Commissioner