

## BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES

Week of November 3, 2014

According to staff notes, the following items were discussed.

Monday, November 3, 2014

- 9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion  
Commissioners Jeffreys, Neatherlin and Sheldon met in Closed Session with Bill Kenny and Frank Pinter for a labor discussion from 9:02 a.m. to 9:15 a.m.
- 9:15 A.M. MACECOM – Mike Evans/Pam Boad  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Mike Evans briefed the annual E911 Operations contract to help fund the 911 dispatch center. MACECOM (Mason County Emergency Communications) contracts through Mason County and the WA State Military Department - Emergency Management Division.
  - Discussion of 911 texts which MACECOM is not currently capable of responding to, but is working on that.
  - MACECOM is working on relocating and are looking at a few places.
- 9:30 A.M. Department of Community Development/Public Health – Barbara Adkins/Vicki Kirkpatrick  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Discussion of the Critical Aquifer Recharge Mapping (CARA) Project. A draft map was displayed. Cmmr. Neatherlin brought up the fact there are two maps, County and City, and he suggested we go with the least restrictive. Loretta believes some of the differences were clerical errors regarding Category I and II. County GIS staff used the drawn maps created by Gordon Adams to create a draft CARA layer. The County and City used the same data to create the maps. Cmmr. Neatherlin asked how to verify which map is the correct map. Regulations are exactly the same for categories I, II, and III.
  - Staff will check with the City of Shelton to confirm there is a clerical error on the City of Shelton CARA map.
  - Steve Bloomfield offered comments on the map.
- 10:00 A.M. Public Health & Human Services – Vicki Kirkpatrick  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Vicki Kirkpatrick requested permission to fill a nurse position that will be vacant at the end of the month. The Board granted the request.
- 10:15 A.M. BREAK
- 10:30 A.M. Support Services - Bill Kenny  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Board of Equalization stipend request for an increase. Information on the comparable counties was reviewed and the \$100 stipend that Mason County pays is within the average. There was discussion of mileage reimbursement and the Board agreed that since other advisory boards are not paid mileage, to not single BOE out and pay mileage.
  - Non Represented & Elected Officials medical/COLA resolution is on the agenda.
  - Lodging Tax Advisory Committee recommendation for 2015 awards small events/festivals was reviewed and will be placed on the agenda.
- 11:00 A.M. Public Works - Brian Matthews & Melissa McFadden  
Utilities & Waste Management - Brian Matthews  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Road closure of Old Belfair Highway for the Belfair Christmas Parade on December 6.

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- Log Road update. Request to release the dedicated funds to Overton who developed the road and accept the road into the county road system. The Board approved moving forward with this.
- Discovered a seven acre site at Public Works is owned by Current Expense and Public Works needs to transfer \$90,000 to Current Expense. This site is being considered for a regional Sheriff evidence site. John Keates understands this would be used by the Sheriff and the tribes for evidence, boats and located Search and Rescue. John is working on submitting a proposal to WA State for the capital budget. Cmmr. Jeffreys understands that an adequate evidence facility is needed for the Sheriff's office to be accredited.

11:30 A.M. Facilities, Parks & Trails – John Keates

Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.

- Carl Olsen has received a full scholarship for maintenance management training.
- Presented list of county owned property that John is recommending the Commissioners declare surplus in order to sell the property. This list does not include any tidelands and there was a discussion of the options for the tidelands.
- Temporary boiler is being used at the jail to provide hot water and a new boiler has been ordered.
- Skatepark lease update. John is trying to schedule a meeting with the City of Shelton. Commissioners Neatherlin and Jeffreys had directed John to discuss a transition plan for the park with the City.
- Looked at old Mel Chevrolet building for evidence storage, other storage and for facilities usage.
- Cmmr. Jeffreys brought up the relocation of Community Development to Building 8.

Commissioner Discussion – there was no discussion.

BREAK – NOON

2:00 P.M. 2015 Budget Workshop

Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.

Sheriff

- Sheriff Salisbury spoke to his 2015 preliminary budget. He stated his budget is a reflection of what the citizens want for public safety.
- Discussion of vehicles (75) and are they all necessary. Leased vehicles would replace the unmarked vehicles.
- Discussion of patrol zones. The intent is to place deputies in those specific zones so they operate similar to the deputies who are assigned to homeowner association contracts and the deputy becomes more familiar with specific areas. Goal is to have four deputies and one supervisor scheduled at all times. The budget reflects six additional deputies. Chief Spurling spoke to the importance of having a back up deputy for deputy safety.
- Discussion of the fact that the 2015 Sheriff budget has increased over the current 2014 budget. The 2015 budget reflects the current collective bargaining units contract and operating costs have increased.
- Cmmr. Sheldon pointed out the Sheriff budget is almost half of the current expense budget and our revenues are not increasing at the same rate.
- Tammi Lester spoke to the workload increase to the staff support. Public records have had a large impact to their office. Request for an additional clerk, a records specialist and a financial assistant.
- Request includes a wage increase for Sheriff and Undersheriff.
- Recognitions and awards budget is used to thank and recognize a variety of people and businesses for training and donations.
- Detective unit is very understaffed.
- Chief Spurling spoke to the positive impact that patrol zones have on crime. He also noted that training requirements have increased.

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- Discussion of the number of commissioned officers. Chief Osterhout stated he has 52 fully commissioned officers right now. The goal is to have enough staff to cover attrition and the variety of leave.
- Accreditation was discussed and they meet the minimum requirements for the evidence facility.
- Officer Newall spoke to the inmate population and the negative impacts from drugs and mental health.
- Inmate healthcare was discussed. About \$1M is budgeted for inmate medical/dental/testing.
- Cmmr. Neatherlin asked why the increase to overtime and an increase to staff. Undersheriff Barrett stated there would still be overtime during the training period.
- Portable radios budget is to replace the radios that are breaking.
- ER&R vehicle has an increase on top of budgeting for leased vehicles. This would be for new deputies.
- Budget includes money to outsource jail bed space in addition to the increased bed space to allow for 175 bed space.
- Electronic Home Monitoring (EHM) is budgeted. Cmmr. Jeffreys noted that in other jurisdictions the offender pays for this service. Officer Newall stated this is intended to be used for those that can't afford to self pay and have medical conditions.
- Several special programs, Search and Rescue, canine program, etc. are privately funded and this budget reflects Current Expense funding.
- Cmmr. Sheldon expressed his support of the Sheriff's Office and pointed out it is the Commissioners' job to balance the budget that is sustainable.

Assessor

- Assessor Peterson presented a reorganization proposal to increase the clerical in order to open up at lunch. GIS services were discussed. Section maps are completed and her employees will be trained on how to make changes to GIS mapping.

2015 Budget Information

- Frank provided updated ending fund balance information and reviewed the budget increase requests. Intent is to request the Board give direction at the November 10 budget workshop on the budget increase requests.

Commissioner Discussion – there was no discussion.

Tuesday, November 4, 2014

~~11:00 A.M.~~ 10:00 A.M. 10:25 A.M. DCD / DEM / Public Works – FEMA Flood Map Update

Barbara Adkins, Ross McDowell, Loretta Swanson and Melissa McFadden  
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.

- Loretta Swanson explained the FEMA Flood Map updates. The County has digital draft maps for review; once preliminary maps are issued by FEMA the maps cannot be changed. In order to appeal, a person would have to obtain their own data and appeal to FEMA. Right now FEMA is asking the county if we see any errors on the draft maps. The County did provide some data to FEMA. The flood maps impact a person's ability to obtain flood insurance.
- Flood insurance rates are increasing dramatically and lenders are being more closely scrutinized to determine if flood insurance is required.
- The map updates are based on better data so it could be easier to prove that particular property won't flood.
- Staff is doing some public outreach and asked the Board if they want them to attend various stakeholder groups such as surveyors, realtors and builders. Cmmr. Neatherlin asked that FEMA provide staff.
- Nicole pointed out that at this point, providing accurate data is what is needed.
- Cmmr. Sheldon left the briefing at 10:52 a.m.
- Discussion of how to collect data on flood claims.


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- Question to the Commissions is do they want staff to review the data to make sure it's accurate since there is no budget for this. The Commissioners asked staff to come up with a proposal with the estimated cost on quality control review of the data and asked Ross McDowell to prepare for public outreach.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS

  
Terri Jeffreys  
Chair

  
Tim Sheldon  
Commissioner

  
Randy Neatherlin  
Commissioner