

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of December 1, 2014

According to staff notes, the following items were discussed.

- 11:00 A.M. Support Services – Frank Pinter
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
- Staffing in 2015 budget proposal was reviewed. By adding some staff in the Auditor's and Treasurer's office, those offices will be opened during the lunch hour. Dawn Twiddy and Bill Kenny met with Susan Sergoan regarding the new Administrative Assistant position in her office and that position will coordinate the video conferencing schedule in addition to other office duties.
 - Sheriff's office - add one FTE Corrections Officer for campus security; 1 Records Clerk, 2 Deputies, 2 Correction Officers.
 - Cmmr. Jeffreys suggested reducing the budget by two Deputies and two Correction Officers and add one Public Defender position. She believes that to add two Deputies, they will need to look at revenue increase options and that needs to be part of a bigger plan. The Public Defender has to stay within case load limits. This would result in a \$30,000 net reduction to the proposed 2015 budget.
 - Cmmr. Neatherlin stated he is not interested in reducing the Deputy or Correction Officer positions. Suggested increasing revenues such as from the County Road Fund.
 - The Information Technology (IT) fund was discussed. Frank explained that the IT costs are spread over the Current Expense (CE) and Special Funds based on equipment usage. The departments have no say in the calculation. Departments have not been happy with the services received, mainly the equipment replacement. The proposal is to not budget in the individual departments, but pay for CE departments from CE/Non-Departmental. Cmmr. Neatherlin disagrees with that method. He believes it is beneficial for the departments to know their IT costs. Cmmr. Jeffreys stated that last year she heard that elected officials who disagreed with the IT costs, were going to outsource for computers which would not be helpful to the County. Cmmr. Neatherlin doesn't see looking to outside of the County is necessarily a bad thing. Frank pointed out that several departments have additional IT costs, such as TerraScan that are unique to their department. Ross stated a steering committee will be formed to look at how to manage costs and we have a network that you do not want outside vendors working in and the equipment has to be compatible with our system. Cmmr. Jeffreys did email elected officials and department heads to see if there were any concerns and she heard from only the Auditor on transparency issues.
 - Special Funds - Contract Administrator position was eliminated in Public Works. A Records Specialist was added in Auditor's O&M.
- 11:30 A.M. MCSO – Sheriff Salisbury/Theresia Ehrich
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
- 2014 supplemental appropriation discussion. Theresia Ehrich stated the Sheriff's office has requested an additional \$400,000 in medical costs in the Jail Care & Custody budget and would like this to be part of the December 16 hearing for the 2014 budget. Sheriff Salisbury stated their budget is short \$100,000 at this point for this line item and they have additional medical bills. Commissioners requested the Sheriff and staff meet with Frank Pinter to determine what is actually due right now and is absolutely necessary for the remainder of the year and the Commissioners can consider setting a budget hearing at

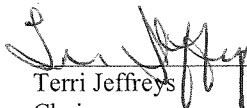
tomorrow's Commission meeting. Cmmr. Jeffreys noted that there is the budget transfer from October to be posted and the Sheriff needs to consider that money in their request.

- Commissioner Discussion
- Blue Collar is starting the discovery process for tourism development.
- Continued discussion on the Sheriff's budget. Frank stated that after considering the October budget transfer, they are at 82% bottom line. Theresia pointed out she is anticipating the December payroll, including the premium payout, at \$880,000. Sheriff Salisbury pointed out the Courthouse Security budget is a separate budget. They stated the proposed 2015 budget doesn't include the fully burdened salary increase in the contract.
Discussion of the \$1.6M budget addition above the initial status quo budget for the 2015 budget. Frank interjected that according to Theresia's budget calculations, the additional contract cost is \$407,000 plus benefits and additional taxes. Theresia stated the total additional cost will be \$1.2M.
Traffic Policing budget was discussed.
Cmmr. Neatherlin stated he is not willing to add additional money beyond the \$1.6M to the 2015 budget because there is no more money. It is up to the Sheriff on how to manage his bottom line budget.
Sheriff Salisbury brought up the recommendations made by the Task Force. Cmmr. Jeffreys stated the immediate recommendation was for a levy shift for immediate non-personnel needs and they identified software for the Prosecuting Attorney's office which is budgeted and then to consider a levy lid lift which will take a vote of the people.
Cmmr. Neatherlin noted that he is not sure he would support that, he supports the up to 45 cent/per \$1,000 of valuation method for additional criminal justice money.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair


Tim Sheldon
Commissioner


Randy Neatherlin
Commissioner