

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Monday, June 29, 2015

- 9:00 A.M. Finance Committee
Finance Committee members Treasurer Lisa Frazier, Auditor Karen Herr and Chair Randy Neatherlin were in attendance. Commissioners Jeffreys and Sheldon were also in attendance.
- Lisa Frazier presented a draft Resolution for the issuance and sale of a Belfair Wastewater and Water Reclamation Revenue Bond of the County in the principal amount of not to exceed \$1,200,000 to fund the Settlement Agreement and Mutual Releases approved by the Board on June 16, 2015.
Discussion ensued on the merits of approving and issuing two separate bonds – one for the Settlement Agreement and another for constructing Phases 2, 3, and 4 of the Wastewater Project (to be discussed at a later date). All agreed that approving two separate bonds was beneficial to the County.
Commissioner Sheldon stated he would prefer an inter-fund loan rather than the proposed revenue bond to pay off the settlement, especially in light of the fact that once the state budget is adopted there may be funding for this settlement. Frazier pointed out there is no early pre-payment penalty with this bond and Neatherlin offered that a revenue bond would burden the wastewater project, but an inter-fund loan would burden the county's general fund. Frazier stated that the bond was written with a lot of flexibility and that her recommendation was the approval of a bond. Sheldon appreciated the clarification.
This bond would appear as a debt to Belfair Wastewater and an investment to the County.
Herr moved to place the draft Resolution on the Board of County Commissioner's July 7th meeting for discussion and approval. Neatherlin seconded the motion. The motion was passed unanimously.
Meeting adjourned at 9:24 a.m.
Minutes submitted by Karen Herr, Secretary of the Finance Committee
- 9:25 A.M. Commissioner Discussion
Commissioners Neatherlin, Jeffreys and Sheldon were in attendance.
- Cmmr. Jeffreys stated she received a call from a public defender about housing females in Nisqually but not bringing them back when sentence is served. Also Nisqually doesn't provide mental health services and there has been a request to have an inmate brought here to receive mental health services.
 - Discussion of 2015 budget for the jail including inmate healthcare. Currently their budget is within benchmark.
 - Cmmr. Sheldon stated it looks like local governments will receive funding to address impacts for Simpson closure and there will be funding available for relief of murder cases.
- Commissioner Sheldon left the briefing at 9:35 a.m. to attend the legislature.
- 9:30 A.M. Sheriff's Office – Sheriff Salisbury
Commissioners Neatherlin and, Jeffreys were in attendance. Commissioner Sheldon was absent.
- Chief Osterhout stated they are still asking for five new patrol vehicles. He talked about vehicle idle time and that one hour of vehicle idle time equals 33 driving miles. They are paying for 61 vehicles to ER&R and have 13 leased vehicles for a total of 74 vehicles. Also have equipment, such as boats and trailers. There are thirty-nine patrol vehicles issued and four spare patrol vehicles and all have high miles.
Chief Spurling provided information on Lewis County's Sheriff's Office which has less commissioned officers than Mason County.
Cmmr. Jeffreys noted that at the last briefing the Board stated they are waiting for ER&R payback to be figured out and not doing anything in the mean time. She was told it should be resolved by September but will request to speed that up.

Cmmr. Neatherlin doesn't question that vehicles need to be replaced and there needs to be a replacement plan; his biggest issue is that this isn't something for a budget supplemental request and they may need to put vehicles in the 2016 budget.

Undersheriff Barrett stated that's why they argued against disrupting the ER&R replacement cycle. They requested five replacements for the 2015 budget and received a budget for 2.5 vehicles. It takes eight months from time of order to having the vehicle ready to put on the street.

Cmmr. Neatherlin stated a lot of this was started before he was Commissioner; they have steadily increased the Sheriff budget and they need to all work together.

Budget increases have been for labor contracts, care & custody, vehicles and command staff increases.

Sheriff Salisbury is concerned for safety of deputies driving vehicles with high miles.

- Sheriff Salisbury brought up the issue of allowing off road vehicles (ORV) on county roads. He asked if there has there been decision.

Cmmr. Jeffreys responded that no decision made, it doesn't seem to make sense in Mason County. Some of the ORV's are licensed out-of-state and then driven on our roads.

- Theresia Ehrich brought up the ER&R ending fund balance.

Cmmr. Neatherlin stated they haven't made a determination and will be discussing that as part of the 2016 budget.

- Discussion of the jail budget and request for a supplemental budget appropriation. It wasn't anticipated to be outsourcing at the level that's being done and the poor condition of the jail van.

Cmmr. Neatherlin brought up the off-set to the budget since the inmates aren't housed here.

Undersheriff Barrett stated the jail is full and they outsource the remainder until the jail is completed.

Cmmr. Neatherlin brought up healthcare delivery and MGH charges and budget. Prefer to make budget adjustments later in the year.

Cmmr. Jeffreys asked if we are outsourcing an inmate, are we obligated to bring back to the county of origin.

Undersheriff Barrett responded that typically they are brought back and released from our facility; he does not know if it is a law. They will double check with Nisqually to be certain they are doing that.

Cmmr. Jeffreys asked who makes the decision if the inmate receives mental health services. Does jail staff evaluate the inmate?

Susan Sergiojan stated that usually it is at request of inmate or their attorney.

It could be at the request of the deputy at arrest, the inmate, attorney intervening or behavior or actions in facility or court ordered. Medical staff would make the decision.

Sheriff staff stated that Nisqually does have access to mental health services.

10:00 A.M. Support Services - Bill Kenny

Commissioners Neatherlin and, Jeffreys were in attendance. Commissioner Sheldon was absent.

- Resolution for distribution of PUD privilege tax will be on the agenda.
- 2016 Budget Guidelines were reviewed. They will be distributed to departments on July 13.
- Diane will draft a letter of support to the WA State Parks Commission for the sale of Squaxin Island property to the Squaxin Island Tribe.
- Request from Wahkiakum County for support of their request to Governor Inslee regarding biosolids. The Board declined taking any action.
- Bill Kenny announced that Jeff Vrabel will start with the County on July 1.

10:30 A.M. BREAK

10:35 A.M. Public Works - Brian Matthews & Melissa McFadden

Utilities & Waste Management - Brian Matthews/Erika Schwender

Commissioners Neatherlin and, Jeffreys were in attendance. Commissioner Sheldon was absent.

- CRP 1975, Evers Bridge Paint project has been awarded to the low bidder, Purcell P&C, LLC out of Tukwila, WA. Bid Amount \$450,370.00 and additional funding has been received.

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- Public Works is now accepting credit/debit card payments at the Eells Hill Transfer station and main office.
- Hearing for the Franchise Agreement with Shorebrook Community Club will probably be set in August.
- Authorize the Public Works Director to negotiate and sign a contract with Mason County Garbage Company, Inc. for recycling services. Discussion of the CPI and recycling options. Cmmr. Neatherlin asked staff to check with other vendors and ask why they didn't submit a proposal.
- Melissa stated she received a request to sign it as no parking on North Shore Road due to a safety issue with pedestrian visibility. There is a crosswalk in this area and is near Shore Hill Estates.
- Cmmr. Jeffreys brought up their earlier- conversation with MCSO regarding vehicles. Staff has indicated they will be finalizing the ER&R issue in September and she would like schedule sped up so if there is money available, vehicles could be ordered. Melissa stated they have been working with Frank and intend to brief in early July. SAO will not be auditing until September.

Commissioner Discussion – there was no discussion.

11:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Neatherlin and Jeffreys met with Bill Kenny and Frank Pinter in Closed Session from 11:00 a.m. to 11:35 a.m. for a labor discussion.

11:30 A.M. Executive Session – RCW 42.30.110 (1)(i) Litigation
Commissioners Neatherlin and Jeffreys met with Tim Whitehead and Barbara Adkins in Executive Session from 11:35 a.m. to 12:10 p.m. for a litigation matter.

BREAK – NOON

2:00 P.M. Oakland Bay Clean Water District Annual Report
Commissioners Neatherlin and, Jeffreys were in attendance. Commissioner Sheldon was absent. Debbie Riley introduced Erica Bates who presented information from the Oakland Bay Progress Report. In 2014 Capitol Land Trust and partners acquired the 74-acer Bayshore Preserve at the mouth of Johns Creek on Oakland Bay and they are working on restoring it to its natural state. She talked about the water quality monitoring program and they are continuing with onsite sewage system education workshops.
Terry Hull shared information for Craft3, the County's non-profit lending partner offering clean water loans to help property owners repair or replace failing septic systems. They just closed their 500th septic system repair loan.
Scott from DOE reported that the “no change” in the Oakland Bay shellfish classification growing area is a big deal but there are areas that have pollution problems when it rains. DOE is completing their shoreline survey. Talked about shellfish closure process, they don't have enough samples when there is over an inch of rainfall. Taylor Shellfish has been providing water quality samples for DOE to consider but they are not "official" samples to be used in the data set. Important to look at sustainability to fund pollution and identification programs and O&M programs. There are some grant funds but if funding stops, water quality will be an issue and shellfish growing areas will be closed.
Cmmr. Neatherlin asked if Ecology is aware of assistance from the shellfish industry in funding. Terry Hull stated there is an Oyster Reserve Program in Willapa Bay that pays a royalty to state that goes to county water quality.
Steve Bloomfield stated there is an oyster reserve in Oakland Bay but nothing has been harvested to generate any money. They believe it's managed Fish & Wildlife.
There was a discussion of the Puget Sound Reserve Program.
Funding is available from Shellfish Protection Areas.
Noted that upland properties do contribute to water quality.
Scott pointed out that water quality is more than shellfish. A couple of areas in Mason County that will be downgraded - Pickering Passage, McLane Cove - will require a shellfish protection area and written plan on how to address the issues. The other area, Big Bend on Hood Canal, by

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Alderbrook, will be conditionally approved, meaning commercial growers will be closed when there is a certain amount of rain.

John Bolender reported the Conservation District is working with landowners in Oakland Bay to provide BMP for agriculture plans. Ecology criteria on stream setbacks that restrict funding that he would like to see negotiated in future NEP funding agreements. He also noted they have some stormwater requests.

Discussion of special assessment (must show direct benefit to parcel) vs. rates & charges program.

John stressed the importance of water quality and the impacts to the area, including tourism.

Steve Bloomfield interjected the importance of monitoring all water quality, not just marine waters.

3:00 P.M.

Department of Community Development – Barbara Adkins

Commissioners Neatherlin and, Jeffreys were in attendance. Commissioner Sheldon was absent.

- Michael MacSems requested approval to add Sargent Oyster House to the Mason County Historic Registry. This will be placed on the July 7 agenda.
- Barbara Adkins presented revised burn ban news release that includes information for DNR protected properties.

Commissioner Discussion – as needed

Commissioners Neatherlin and, Jeffreys were in attendance. Commissioner Sheldon was absent.

- Cmmr. Jeffreys shared information on gill net fishing that she learned from discussions with Dave Herrera.
- Due to a resignation, a Board of Equalization news release will be issued.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS

Randy Neatherlin
Chair

Tim Sheldon
Commissioner

Terri Jeffreys
Commissioner