

**BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES**  
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA  
Week of August 17, 2015

8:30 A.M. Superior Court – Judges Sheldon, Finlay and Goodell  
Commissioners Neatherlin, Jeffreys and Sheldon were in attendance.

Judge Sheldon explained a re-org in the therapeutic courts. They are putting together a mental health court and mental health and drug court for juveniles so there is alot coming in the future. They decided the best way to go forward is to reclassify due to increased responsibilities and duties. They propose that Therapeutic Courts Office Manager be reclassified to Program Manager 1 and Superior Court Administrator salary be increased from Range 27 to Range 35. They chose range 35 to keep in line with the salary scale.

Commissioner Jeffreys confirmed there will long term budget impact so it's hard to approve this right now. She would like the details of budget impacts. She would also like the details of the duties of the Superior Court Administrator.

Cmmr. Neatherlin said the job descriptions were not included in the briefing packet. He added that he would also like to ask Human Resources to come to a briefing as well.

9:00 A.M. Support Services - Bill Kenny  
Commissioners Neatherlin, Jeffreys and Sheldon were in attendance.

1) Bill Kenny advised the Board about two facilities. One is the rectory and one is the lease of Mell Chevrolet building. Hearing examiner put some requirements on conditional use of buildings. There is a requirement for the outside of building to be painted it will cost approx 6-8 thousand dollars. There would need to be a plan to make the building more attractive. MCSO wants search and rescue & storage facility located within the building. The rectory has similar requirements but also includes fire marshall and ADA requirements..

Cmmr. Neatherlin asked if we reduce the requirements is it has less public access. The real purpose is for internal access.

Bill Kenny and Kelly Frazier will seek additional information for the Board. They also need to have additional conversation with Mrs. Mell regarding painting the building.

2) The Board discussed a thank you letter sent by DNR to Ross McDowell regarding providing the essential communications during Deckerville Fire. The Board also thanked Mr. McDowell.

Ross said they will begin working with people to provide emergency service and rescue to animals too. They will have a veterinarian involved.

Commissioner Discussion:

Cmmr. Neatherlin said he would like to get the paint for the jail so they can paint.

Cmmr. Jeffreys said she would like to find out the budget impacts before getting the paint.

Kelly Frazier said it will take more than just paint because the current paint needs to be stripped to use the correct pain. The incorrect paint was used last time therefore, that is why it's peeling now.

3) Cmmr. Jeffreys explained the LTAC RFP draft for events and festivals.

Cmmr. Sheldon said it sounds reasonable.

The Board agrees that this will move the RFP to tomorrow's BOCC meeting and Julie will add it to the agenda.

9:30 A.M.

Department of Community Development – Barbara Adkins  
Commissioners Neatherlin, Jeffreys and Sheldon were in attendance.

Barbara spoke about the revised version of the amendments to Title 14.

Cmmr. Jeffreys said there are still some concerns and is wondering if we are asking people to have an engineer stamp on the structures.

Barbara said it can state "if engineering is required in IRC and IBC" which is the same requirement they ask of anyone.

Cmmr. Sheldon asked if we can just make it agricultural to avoid problems. There needs to be someone from the Building Department over here.

10:05 A.M.

BREAK

10:10 A.M.

Commissioners Neatherlin, Jeffreys and Sheldon were in attendance.

Rich Balderston, Mason County Building Inspector joined the meeting. Mr. Balderston explained some of the building codes. Any time plumbing is needed it will require separate plumbing permits.

The Board is fine with the wording change adding "if engineering is required in IRC and IBC, the engineering plan needs to be submitted with affidavit".

Cmmr. Sheldon asked about people violating building codes with building plywood sheds or buildings and asked if it's also a Public Health Department issue.

Barbara said it can be both and sometimes they team up.

10:30 A.M.

Public Works - Brian Matthews & Melissa McFadden

Commissioners Neatherlin, Jeffreys and Sheldon were in attendance.

County Road project 1969-North Shore Road-Little Mission Creek culvert replacement project awarded to Quigg Brothers with their bid amount of \$312,000.00

Action Agenda for the August 25 BOCC meeting-CRP 2002 and 2003 for Mason Benson & McReavy Road.

11:00 A.M. WA State Conservation Commission – Ron Schultz, Policy Director  
Voluntary Stewardship Program.

Commissioners Neatherlin, Jeffreys and Sheldon were in attendance.

Ron Schultz gave the background of the voluntary stewardship program and passed out some information. He spoke about opt in process. Mason County did opt in and Mr. Schultz spoke about some of the obligations.

Cmmr. Neatherlin asked Mr. Schultz to give an overview of how this will work. He said the last time it was explained was to the last Commission.

Mr. Schultz said that each county who opts in will receive \$150,000.00 in year one and \$120,000.00 in year two. It will meet critical area ordinance requirements. There would be other entities building a plan and would be mentioned in the ordinance and refer to VSP.

Commissioner Discussion – Another meeting will be scheduled to keep up on this. Barbara will come back with some alternatives. Farm plans and most area implementing best farm practices.

Cmmr. Jeffreys said there is a tie in with the shoreline plan and aquaculture also needs a farm plan.

BREAK – NOON

2:37 P.M. Public Health & Human Services – Vicki Kirkpatrick, Debbie Riley

Commissioners Neatherlin, Jeffreys and Sheldon were in attendance.

1) Joint Thurston & Mason Behavioral Health Organization (TMBHO). The Board, Public Health and Tim Whitehead discussed the proposed inter-local agreement.

Tim Whitehead read the proposed wording regarding financial funding. He said some things do not need to be written as they are already known laws.

Cmmr. Neatherlin said it feels like there is still a dangling end but he said he would move this forward.

Cmmr. Jeffreys asked for a definition of Fiscal Manager. She doesn't like the wording and said it needs to be more specific.

Cmmr. Neatherlin said there needs to be wording to make sure they can get out of the agreement if it's not what is best for the County.

This item is authorized to move forward.

2) Debbie Riley spoke about letter grades for restaurant inspections.

Cmmr. Neatherlin said he wants to ensure that the public is aware of what is happening in the local eating establishments.

Debbie Riley said anyone can go to the Public Health website and look at the inspections for any of the inspected establishments.

Debbie Riley also spoke about the formation of the shellfish protection districts and said they use data from the State Department of Health. The Board looked at a map of the McLane Cove Shellfish Protection District.

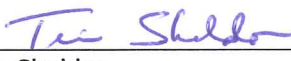
3:00 P.M. MACECOM - Pam Boad  
Commissioners Neatherlin, Jeffreys and Sheldon were in attendance.  
Ms. Boad explained the contract with the County and State 911 office. This contract is authorized to move forward to the August 25, 2015 BOCC meeting.

Respectfully submitted,

Julie Almanzor, Clerk of the Board

BOARD OF MASON COUNTY COMMISSIONERS

  
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Randy Neatherlin  
Chair

  
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Tim Sheldon  
Commissioner

  
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Terri Jeffreys  
Commissioner