

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of February 6, 2017

- 9:00 A.M. Executive Session – RCW 42.30.110 (1)(i) Litigation
Commissioners Jeffreys and Neatherlin met with Tim Whitehead and Dawn Twiddy in Executive Session for litigation from 9:00 a.m. to 9:25 a.m. Cmmr. Shutty joined the discussion at 9:15 a.m.
- 9:30 A.M. Support Services – Frank Pinter
Commissioners Shutty, Jeffreys and Neatherlin were in attendance.
- Johnson Controls presented information on energy savings Phase II for Mason County capital improvements. Phase I was for jail improvements. For Phase II, Johnson Controls would identify energy and operational savings and stated Phase II would take no new capital from the county however there is a grant match. If the County elected to not pursue the grant, we would have to pay for the engineering review. The Commissioners questioned the savings realized in Phase I which the measurement started in June 2016. Mason County also has to pay Johnson Controls for their measurement and verification services. The Commissioners will review the proposal.
 - Resolution enclosed authorizing Support Services to voucher the cell phone bills from all departments, pursuant to the Cell Phone Policy will be placed on next week's agenda.
 - Interviews will be scheduled for the Parks & Trails Advisory Board applicants.
 - A briefing will be scheduled with Hood Canal Communications regarding their request for a letter of support for a grant they are applying for.
 - Options for the Scope of Work for Economic Development Council contract was presented and will be brought back next week.
 - 2017 Budget Supplement request will be brought forward next week.
 - Discussion of the Vehicle Take Home Policy. The Commissioners agreed to leave the requirement that the employee live within 15 miles of county border. There is one position who doesn't qualify for a take home policy and a 30-day notice will be given for that person to arrange for alternative transportation. The policy will be brought forward for adoption.
 - Contract for Capital Asset inventory is recommended to use Asset Works. A proposed contract will be briefed next week with the intent of adopting the following week.
 - Status of Little League World Series event @ MCRA was provided. The request is for \$50,000 from the county. The Board will consider waiving the \$875 per day fee. Jeff will provide a cost analysis at next week's briefing.

The Commissioners took a 5 minute break.

- ~~10:45 A.M.~~ 11:15 a.m. Community Services – Dave Windom
Commissioners Shutty, Jeffreys and Neatherlin were in attendance.
- Debbie Riley presented information for proposed adjustment to the Hood Canal #6 Shellfish Protection District map that was adopted on February 9, 2016. This will be briefed again.
 - Request to set a public hearing to consider amendments to Chapter 17.12, Allyn UGA was approved to move forward.
 - Dave presented information regarding the Hirst decision.
 - Dave will bring forward changes to the Capital Facilities Plan.
 - Status of enforcement cases.

~~11:15 A.M.~~ Noon Public Works – Jerry Hauth/Melissa McFadden
Utilities & Waste Management

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- Commissioners Shutty, Jeffreys and Neatherlin were in attendance.
- Resolution authorizing the Deputy Director/County Engineer or the Engineering and Construction Manager the authority to legally bind Mason County for the sole purpose of requesting federal reimbursement will be brought forward.
- Authorization for the Road Operations & Maintenance/ER&R Manager to sign the Joint Powers Agreement between Mason County and National Joint Powers Alliance (NJPA), to access available contracts for goods and services from NJPA awarded vendors will be brought forward.
- Interlocal Agreement with North Mason Regional Fire Authority for equipment or vehicle repairs, maintenance, upfit radio and fueling services will be brought forward.
- Agreement between Mason County and WSAC to perform barrier assessments of culverts under county roads will be brought forward at next week's briefing.
- Review of snow plow process.
- Authorization for the County Engineer to sign Amendment No. 1 to the Reciprocal Maintenance Agreement between WSDOT and Mason County for providing labor, equipment, and materials on a fully reimbursable basis when available, for roadway maintenance will be brought forward.
- Log Yard Road and Don Road were discussed about bringing into the county road system.
- ❖ Jennifer Bierle provided an update on utility billing system. Board approved two temporary project accounting positions to cover positions that will be on leave.
 - Commissioner Discussion – no discussion.

BREAK – NOON

~~2:00 P.M. ——— Planning Advisory Commission Interviews rescheduled to February 14~~

~~3:45 P.M. ——— Support Services — Frank Pinter canceled~~

~~————— Commissioner Discussion — as needed canceled~~

Tuesday, February 7, 2017

- 11:00 A.M. Thurston Mason Behavioral Health Organization – Mark Freedman & Joe Avalos
- Mark Freedman presented information on the TMBHO mid-adopter topic which is should Thurston and Mason Counties implement full integration of Medicaid funded primary Healthcare and Behavioral Health care services before the mandatory implementation scheduled for the year 2020. The Board wants to maintain as much local control as possible.

Other Business

- Steve Bloomfield spoke about the Truancy Board that he sits on. They need more members.
- Cmmr. Shutty encouraged the Commissioners to submit information for the Commission Retreat that is scheduled on February 22.
- Cmmr. Jeffreys stated one of her priorities is changing the Development Code.

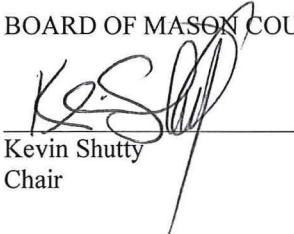
The meeting adjourned at 12:20 p.m.

Respectfully submitted,

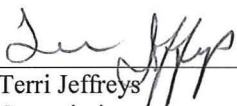
Diane Zoren, Administrative Services Manager

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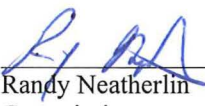
BOARD OF MASON COUNTY COMMISSIONERS



Kevin Shutty
Chair



Terri Jeffreys
Commissioner



Randy Neatherlin
Commissioner