

**BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES**  
**Mason County Commission Chambers, 411 North 5th Street, Shelton, WA**  
**Week of July 31, 2017**

Monday, July 31, 2017

9:00 A.M.

Support Services – Frank Pinter

Commissioners Shutty, Drexler and Neatherlin were in attendance.

- Extension of contracts for the Voluntary Stewardship Program (VSP) with WA State Conservation Commission and Mason Conservation District will be placed on the agenda.
- Application for Housing Authority received from John Bolender and the Board asked that an interview be scheduled.
- 5<sup>th</sup> Tuesday meeting in Belfair will be scheduled on August 29 and agenda items will be the Belfair Transportation Study information and receive comments on proposed changes to the Sign Code.
- Frank presented a resolution for the Levy Lid lift proposition that will be presented at the public hearing on Tuesday.
- Request to fill two vacation positions, Financial Analyst & Receptionist/Secretary, was approved to move forward. This is in response to the restructuring of Support Services due to the mid-year budget reductions. Nine positions were eliminated in the restructure and three positions were created in order to provide the essential/mandated services.
- Frank will respond to the Superior Court question on is the budget reduction considered a transfer or revision. Per the SAO, the budget reduction is a transfer that revises the budget.

The Commissioners took a break at 9:30 a.m. to 10 a.m.

10:00 A.M.

Community Services – Dave Windom

Commissioners Shutty, Drexler and Neatherlin were in attendance.

- Paula brought forward a request for a Community Planning Month Proclamation in October. The Board agreed to the proclamation and to include TIP-CAP and Historic Preservation Commission.
- Request to reappoint Vicki Wilson to the Planning Advisory Commission was approved to move forward. Discussion of training opportunities from Commerce. There is still a vacant position on the
- Discussion of recreational vehicles in both Rural and Urban Growth Areas. A RV Park is defined as two or more RV's and there are specific zones. Tiny homes should be part of the clarification, treat as either a manufactured home or an RV.
- Cmmr. Drexler brought up a concern with the distance requirements from sewer lines in the Belfair & Allyn UGA's and would like it 200 feet in both UGA's. This along with some other changes will be brought up at Tuesday's public hearing.
- Director Windom stated he would like to create a work group to address the Hirst issue. There was discussion of the various people to invite.
- Consolidated Homeless Grant (CHG) and Housing and Essential needs (HEN) contract for 2017-2019. The contract will be forthcoming soon and the Board approved placing on the agenda.
- No response to the RFP for veteran services from the Mental Health monies. At this time, the Commissioners will not reissue a request. Discussion of how the service should work with the existing services provided to indigent veterans from the Veterans Assistance Fund. Staff will meet with the VAB.
- Departmental updates: nursing program and increase burn ban restrictions.

Board of Mason County Commissioners' Briefing Meeting Minutes  
July 31, 2017

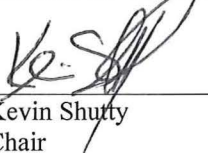
- 11:15 A.M.      WSU Extension Office/Noxious Weed Control – Pat Grover  
Commissioners Shutty, Drexler and Neatherlin were in attendance
- Request to fill a vacancy on the Noxious Weed Board was approved to fill.
- 11:30 A.M.      Public Works – Jerry Hauth/Melissa McFadden  
Utilities & Waste Management  
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Revised staff schedule due to the anticipated heat. The Board asked that Emergency Management issue a list of cooling stations.
  - Discussion of road maintenance requirements such as chip seal over asphalt. There is a matrix that is used to determine when to inspect roads and from the inspection, it is determined what needs to be done.
  - Discussion of sewer building requirements.
  - ER&R update – some departments are turning in vehicles which can change the rates. Cyndi is working on washing down the returned vehicles.
  - Cmmr. Drexler brought up the possibility of lowering the 2018 Road budget in order to lower the levy rate.
- 11:45 A.M.      Closed Session – RCW 42.30.140 (4) Labor Discussion  
Commissioners Shutty, Drexler and Neatherlin met in Closed Session with Frank Pinter at 11:45 a.m. for a labor discussion.

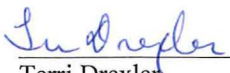
Commissioner Discussion - there was discussion.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Kevin Shutty  
Chair

  
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Terri Drexler  
Commissioner

  
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Randy Neatherlin  
Commissioner