

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of August 7, 2017

Monday, August 7, 2017

- 9:00 A.M. Support Services – Frank Pinter
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Update to Comprehensive Economic Development Strategy (CEDS) - Cmmr. Neatherlin suggested adding connector roads and sidewalks in Allyn. Cmmr. Drexler suggested adding phase 2 to the list which would include the Allyn sidewalks. She also asked for more details on Public Works projects 12 & 14.
 - 2018 Commission budget- Frank noted that Cmmr. Salary went up 1% and some personal benefit modifications were made.

Other Commissioner discussion:

Cmmr. Neatherlin discussed a proposed trail from SCJ Alliance from Belfair State park to the upcoming bypass. Cmmr. Neatherlin stated he would get some more information to bring forward.

- 9:30 A.M. Clerk - Sharon Fogo
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Sharon Fogo relayed that one of her clerks quit and that she is also losing a judicial specialist as of August 11th. She said both positions will be entry level which will assist with her budget. She asked permission to post for both positions at level 1. Cmmr. Neatherlin said he is ok with the hiring but warned that there is always the possibility of someone being let go once the new budget is approved. Cmmr. Drexler and Shutty agreed.
 - Supplemental overtime for implementing the Odyssey program was addressed.

- 9:45 A.M. Community Services – Dave Windom
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Dave Windom asked to add the Consolidated Homeless Grant and Housing & Essential Needs contract #17-46108-20 with the Department of Commerce to the 8/8/17 agenda as it had been previously briefed. The Board approved.
 - A contract between Mason County and Thurston County was discussed which would require Thurston County to have nurses servicing Mason County. Dave explained the nurses would be based out of the Mason County Health Department and space would be rented to them. With no current contract, Dave said they are asking for a 120 day contract to start.
 - Paula Reeves presented a preliminary docket for the comprehensive plan. She noted that in the 2017 cycle, two rezone requests were received, both on Old Belfair Hwy, asking to be extracted from the UGA. A discussion regarding onsite septic and sewer was had along with talk about Irene creek and it's affect to the second request.
 - Amendments to Development Regulations- Cmmr. Drexler suggested the changes be done separately as to not hold up the Comprehensive Plan. Paula explained that Commerce does allow for a six month extension after the plan is submitted just to update the development regulations.
 - Paula said she went out to Little Skookum and had a meeting with 30 residents where she collected public comment on various issues. She noted that input is still being received.
 - Cmmr. Neatherlin left the meeting at 10:03 a.m. for another appointment.

- Cmmr. Drexler questioned why minimum lot sizes are necessary, noting that it makes development very difficult. Dave explained that some requirements come from the State.
- Burn Ban-Dave said that currently the fire danger is high, but the Fire Marshal has not issued a recreational ban at this time.
- Hirst Decision- Dave asked to hold a meeting to discuss the decision in more detail. Cmmr. Drexler agreed a meeting should be held.
- Washington State Department of Health has agreed to \$115,000 towards a water quality officer for the County. This would cover a two year contract to start.
- Paula discussed the possibility of "off the shelf plans" which would make building a home cheaper because the design cost wouldn't be a factor. Cmmr. Shutty and Drexler agreed that this could assist with development.
- Dave had a meeting with ORCAA regarding asbestos and marijuana inspections. For asbestos, demolition of 150 sq. ft or larger building and remodels over 48 square feet require a form which is reviewed. The applicant will then receive an acknowledgement. At this time, this is not a requirement for Mason County, and ORCAA is asking that it become one. In regards to marijuana, if the odors leave the property it becomes an ORCAA issue. If complaints are given to the County, they will be sent to ORCAA because they have trained staff in this field.
- Dave noted that the budget for Mason County Community Services is mostly squared away and will be at an 80% wash going into 2018.

~~10:50 A.M.~~ 10:20 BREAK

~~11:00 A.M.~~ State Auditor Entrance Conference

11:30 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Shutty, and Drexler met in closed session from 11:30 a.m. to 11:45 a.m. for a labor discussion. Also in attendance was Frank Pinter.

Commissioner Discussion – There was no discussion.

~~BREAK- NOON~~ 11:45 a.m.

2:00 P.M. Public Works – Jerry Hauth
Utilities & Waste Management
Commissioners Shutty and Drexler were in attendance along with Bart Stepp and Loretta Swanson.

- Wave Holdco Franchise Agreement Transfer -Loretta Swanson asked to setup a hearing and explained the details of the agreement. The Board agreed to move forward with a hearing.
- Solid Waste Management Plan- Bart Stepp talked about the proposed plan and explained that a public hearing is necessary along with a SEPA review which will then go to Ecology to be reviewed. Cmmr. Drexler asked if a hearing was necessary for the City of Shelton. Bart explained that the City is able to make a decision without holding a hearing. Cmmr. Drexler suggested a joint hearing. Bart suggested that happen after approval from Ecology.
- Interlocal Agreement with Washington State Patrol (WSP)-Cyndi Ticknor said that the WSP has asked Mason County for services. She explained that this agreement would assist with revenue.

- Jerry Hauth discussed loans for Rustlewood and Beards Cove. Beards Cove was approved for a USDA loan in the amount of \$163,500 at 2.625% APR. This money will go towards the installation of water meters. Jennifer Beierle noted funds for Rustlewood updates are available in REET 2.
- Cmmr. Drexler, Jerry and Jennifer discussed REET 2 funds being rolled into next year. Jennifer stated that as long as it is part of the Comprehensive Plan, the REET funds set aside in 2017 can roll into 2018. Cmmr. Shutty asked to discuss this again when Frank Pinter could be present.
- Cmmr. Drexler suggested “mock bills” are sent so customers once the new meter systems are installed so everyone can monitor their water usage before they’re hit with a bill.
- Bart announced that a water and sewer operator resigned. He asked if the job could be posted since the County has a hiring freeze. Cmmr. Shutty and Drexler approved of the posting.
- Jerry asked about out of class pay. He presented an organization chart with pay scales and explained that after speaking with Dawn and Frank it was realized that there are many versions of the chart, but the last one was signed in 2007/2008. He recommended updating the chart and having it signed to ensure everyone is on the same page.
- Cmmr. Neatherlin returned to briefings at 2:44 p.m.
- Salt/Pavement patching Shed- Jerry noted that funds previously set aside for a new shed have now been reallocated.
- Manke Property- Cmmr. Drexler requested an agreement in writing if Public Works is to continue using the Manke land for storage. Jerry said that the Manke location is inconvenient. Cmmr. Shutty suggested this be looked into for further discussion.

2:45 3:05 P.M. Public Defense – Peter Jones

Commissioners Shutty and Drexler were in attendance along with Peter Jones and Dave Windom.

- Driving with suspended license in the 3rd degree (DWLS 3rd) - No changes will be made to the charging. A discussion was had in regards to the why no changes will be made. Cmmr. Neatherlin questioned how much money would need to be found if DWLS 3rd was not changed. Peter answered that the amount would be over \$55,000.
- Cmmr. Drexler asked that Frank Pinter present an analysis regarding hiring a district court attorney at a future briefing.
- Peter noted that in the month of July, Superior Court went without assigning any cases to hourly. He said this trend should continue unless any large conflicts arise.
- Behavioral Health Organization- once the triage center is opened, Peter estimated additional billing revenue to be around \$16,000 per year. For 2018, the BHO is estimated to bring in \$8,000.
- A lengthy discussion was had about funding for Therapeutic Courts.

Cmmr. Discussion- Discussion was had.

Wednesday, August 9, 2017

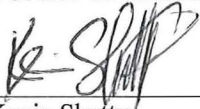
9:00 A.M. Executive Session – RCW 42.30.110 (1) (g) Director Performance Evaluations


Commissioners Shutty, Drexler and Neatherlin were in Executive Session from 9 a.m. to 12:20 p.m. conducting Director performance evaluations.

Respectfully submitted,

Melissa Drewry, Clerk of the Board

BOARD OF MASON COUNTY COMMISSIONERS



Kevin Shutt
Chair

Terri Drexler
Commissioner

Randy Neatherlin
Commissioner