

**BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES**  
**Mason County Commission Chambers, 411 North 5th Street, Shelton, WA**  
**Week of August 14, 2017**

Monday, August 14, 2017

- ~~9:00~~ 9:15 A.M. Interview for Mason County Housing Authority  
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- ~~9:15~~ 9:25 A.M. Executive Session RCW 42.30.110 (1) (i) Litigation  
Commissioners Shutty, Drexler and Neatherlin were in attendance. Lisa Frazier, Tim Whitehead, Oliver Querin, Amber Cervantes.
- ~~9:45~~ 10:00 A.M. Support Services – Frank Pinter  
Commissioners Shutty, Drexler and Neatherlin were in attendance along with Frank Pinter and Ross McDowell.
- Frank briefed a resolution for the Washington Risk Services. He asked if any modifications would be necessary. No modifications were requested. The resolution was approved to be placed on the August 22<sup>nd</sup> agenda.
- ~~10:00~~ 10:05 A.M. Community Services – Dave Windom  
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Comprehensive Plan update- Paula Reeves stated that they are on track with the plan and advised it is time to move forward with the 60 day notice to adopt. The goal target date for adoption is November 13, 2017. She added that the SEPA review is nearly finished and she hopes to have it completed this week. The document is available on the website.
  - Shoreline Master Plan-Cmmr. Neatherlin questioned the state had said anything about the plan. Paula said Ecology seems to be in support of the changes minus some minor changes. Cmmr. Neatherlin asked that the comments and changes be brought forward.
  - Request for Proposals to replace Tidemark- Dave said they are looking at three options for replacement programs and they are looking for permission to move forward with the RFP. The biggest cost would be to transfer the existing data to a new program.
  - Dave noted that he met with Choice Network in regards to administrative funding.
  - Belfair Sewer-Cmmr. Neatherlin asked for a working copy of current codes and a brief description of necessary updates.
  - Public Benefit Rating System- Paula said that the Historic Preservation Commission discussed this at their last meeting. She said she would like to brief the Board on this topic next week.
- ~~10:30~~ 10:20 A.M. BREAK
- 10:45 A.M. Public Defense – Peter Jones  
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Case/credit count- Peter explained a chart with current, proposed, and unweighted case/credit counts along with a case type chart in regards to Driving with License Suspended in the 3<sup>rd</sup> degree. (DWLS 3<sup>rd</sup>). He said that because these cases are solved so quickly, having them assigned hurts the case count

because each attorney is allowed a certain number of cases for the year. Peter suggested a licensing program to prevent the cases from assigned to council.

- Mental Health Funds Request-The transfer of \$80,000 for therapeutic courts was addressed. Cmmr. Drexler and Todd Parker talked about ideas and a possible resolution for the future to start building a fund balance for therapeutic courts.
  - Cmmr. Drexler questioned Frank Pinter how quickly funds could be moved from Mental Health to Indigent Defense. Frank answered that he has other budget adjustments and plans on moving funds mid-September.
- Drug Court- Peter noted that drug court has been very busy with 10-15 cases per month.
- Space for Therapeutic Courts- Cmmr. Drexler questioned if any space was available in Building 2. Peter said there is one office open, but if a position is filled, that office will be used. He added that placing someone from Therapeutic Courts into his office would be difficult because both sides have confidential information that the other side should not be privy to.

11:30 A.M.

Therapeutic Courts – ~~Judge Sheldon~~/Robert Sauerlender

Commissioners Shutty, Drexler and Neatherlin were in attendance.

- Therapeutic case worker- Robert said they need to increase the hours of their case worker. He explained the necessity of a case worker and how they assist clients. Cmmr. Drexler noted that impacts to the 2018 budget and the cost of drug testing need to be examined. Renee Cullop said she put the case worker at 40 hours per week in the 2018 budget and made adjustments elsewhere.
- Cmmr. Drexler asked if funds for therapeutic court were originally pulled from current expense or mental health funds. Robert gave a brief history of the program back to 2003 stating that it was originally absorbed by various departments.
- Office space- Currently the program manager cannot access his office if a jury is in session unless he goes through the jury room, which is a confidentiality issue. It was suggested they find space in Building 1. Cmmr. Shutty said the Board would need to have some discussion with Frank and Ross.

Commissioner Discussion – No discussion was had.

BREAK – NOON

2:00 P.M.

Public Works- Jerry Hauth

Commissioners Neatherlin and Drexler

- WSDOT-SR3 Widening Project Signage participation and maintenance agreement- Cmmr. Drexler questioned the difference between these signs and those found on SR106. Sarah explained that the signs going along SR3 were requested by the county whereas those along 106 were done by the state, and not requested by the County. Cmmr. Drexler and Neatherlin voiced that they were not in favor of using funds to purchase speed signs or pay for maintenance. Cmmr. Neatherlin said he would be happy to speak to the project Engineer, Michelle Britton.
- City of Shelton requested partnership - Sarah said the City of Shelton has requested a partnership for an overlay grant. She noted that STP funds are federal and have specific requirements which are different from the grant funds being sought by the City. Cmmr. Drexler asked Public Works staff to discuss the issues with City staff.

- Equipment Rental- City of Shelton and Kitsap County have both rented various equipment from Public Works, and were both charged nominal fees.
- ER&R- Currently waiting on bids for a chip spreader.
- Anthony Rd. property- Further work was done with Prosecutor and Paula Reeves will be briefing at the end of the month.
- Wave agreement-Loretta handed out an amended notice of hearing. Cmmr. Neatherlin stated that many people in the Belfair area are quite disappointed with Wave and he asked for information on the franchise agreement.
- Interactive Map-Loretta said that Jason Wells (GIS) and Ben in IT have been working on a new map. She praised their work and explained how the new map will be used. Cmmr. Drexler asked that IT brief the Board on this project with a demonstration.
- Jennifer Beierle said she emailed Frank about the REET 2 funds for use in Rustlewood and was told that money was budgeted and is acceptable to use.
- USDA Bond- Jennifer corrected the fact that the bond is a revenue bond. She had previously advised that it was a Limited Tax General Obligation Bond.

~~2:30~~ 2:49 P.M. Thurston County Public Health- Jennifer Popchockhakim & Mark Moffatt


- Jennifer and Mark went through a packet of information and goals distributed to the Board.
- The main components of the developmental disabilities program include Supported Employment, Community Access, High School Transition, and Community Supports and Services.
- 65 Mason County residents are currently enrolled in the Integrated Employment and Community Inclusion Programs; four students are enrolled in the High School Transition Program.
- Transportation is a large issue for Mason County and Mark noted that there is an RFP for transportation not only to appointments, but also to jobs. She added that some Mason County residents have moved to Thurston County because of this.
- Jennifer and Mark responded to various questions from the Board.

Commissioner Discussion – as needed

Respectfully submitted,

Melissa Drewry, Clerk of the Board

BOARD OF MASON COUNTY COMMISSIONERS

  
Kevin Shutt  
Chair

Absent  
Terri Drexler  
Commissioner

  
Randy Neatherlin  
Commissioner