

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of August 21, 2017

Monday, August 21, 2017

- 9:00 A.M. Support Services – Frank Pinter
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Resolution amending Current Expense Reserve Balance to 12%-15% of previous year's expenditures and to establish various reserves was reviewed. The policy is to reach the goals over a five year period beginning in 2018. Cmmr. Drexler asked Frank to bring back information on what reserving 12% in the 2018 budget would look like.
 - Discussion of establishing Employee Position Control in the 2018 budget. This would allow the Commissioners to define the number of positions and the salary but the individual elected officials still have the management of the positions (hire, fire, and promotions). There was discussion of how much control does the Board want to establish. Treasurer Lisa Frazier voiced concern if the Board established budget line item control by position. Frank will draft a policy for baseline position control and a county-wide meeting will be scheduled to take input from all offices.
- 9:30 A.M. GIS - Jason Wells
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Jason demonstrated new GIS mapping capabilities available on the County website. The new map is easier to use, more accurate and has more features.
- Break was taken from 10:10 a.m. to 10:28 a.m. to allow viewing of the 2017 Eclipse.
- 10:30 A.M. Public Defense - Peter Jones
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Peter provided case load information and the impacts of either filling a Deputy I position or a contract attorney, which is a half time contract. Peter recommended filling a budgeted employed Deputy I position and move to an unweighted case cap system. The Commissioners agreed with Peter's recommendations.
- 11:00 A.M. Community Services – Dave Windom
Commissioners Shutty, Drexler and Neatherlin were in attendance.
- Dave demonstrated a community data website developed by EWU.
 - CW3 contract to address single family residence permits to clear the backlog. Dave estimates it will cost under \$15,000.
 - Kell Rowen presented information on the final adoption process for the Shoreline Master Program Ordinance. A hearing will be set on September 19, 2017 for the final adoption. The Commissioners provided feed back to Kell and she will draft an ordinance that will be considered at the September 19 hearing.
- Commissioner Discussion –
Cmmr. Drexler brought up the Boating Ordinance which states buoys are to be 150' from the shoreline and that doesn't allow water skiing on some lakes. She will bring forward suggested changes to that Code Chapter.

BREAK – NOON

Board of Mason County Commissioners' Briefing Meeting Minutes
August 21, 2017

2:00 P.M.

State Auditor Entrance Conference

Commissioners Shutty, Drexler and Neatherlin were in attendance.

- Zach Wilson, SAO, provided information on the audit the State Auditors will be conducting this year. The audits will be for accountability, financial, and federal grant compliance with an estimated cost of \$145,000 plus travel costs.

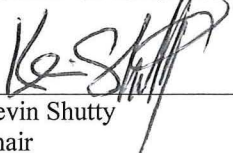
Commissioner Discussion –

- Letter to Homes First will go out inviting them to a briefing.
- Letter offering property for ROW for Rasor Road was received. Possibility of involving Green Diamond in the development of the roadway. The letter will be sent to Public Works and Cmmr. Shutty will send an acknowledgement letter.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS



Kevin Shutty
Chair

Absent

Terri Drexler
Commissioner



Randy Neatherlin
Commissioner