

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

September 7, 2010

1. Call to Order – The Chairperson called the regular meeting to order at 9:01 a.m.
2. Pledge of Allegiance – Dick Taylor led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Ross Gallagher.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Washington State Liquor Control Board sent notice of application for added privilege for QFC in Belfair and notice of application in lieu of current privilege for Lupita's Tienda Mexicana.
    - 4.1.2 Mason County Garbage & Recycling expressed concerns regarding the impacts of the current Sunday and Monday closures at the Shelton Transfer Station.
    - 4.1.3 James Foley presented a proposal for administering Public Defense in Mason County Superior Court.
    - 4.1.4 The Concerned Citizens of Mason County expressed concerns regarding Adage's SEPA application and requested an Environmental Impact Study.
    - 4.1.5 Stephanie Horton is seeking appointment to the Lodging Tax Advisory Committee.
    - 4.1.6 Ryan Taylor expressed support of the proposed Adage project.
  - 4.2 Presentation of Mason County 2011 Budget Requests - Karen Herr, Auditor, presented the 2011 Preliminary Budget. The preliminary budget reflects a projected deficit of less than 1 million dollars. Anticipated revenues total \$23,582,311 and requested expenditures total \$24,326,853, however there are many factors left to be considered.

Theresia Ehrich, Chief Accountant, went over the details of the preliminary budget.

Cmmr. Sheldon asked what the estimated revenue is for 2011.

Ms. Ehrich answered that is \$23.5 million.

Cmmr. Sheldon noted that his clear direction was \$22.5 million. He also asked if estimates for the unresolved labor contracts were included in the budget presented.

Ms. Ehrich explained that there isn't a way to include those numbers until the negotiations and projections are done.
  - 4.3 News Release - Mason County Historic Preservation Commission. Michael MacSems, Department of Community Development, read a news release announcing that the Historic Preservation Commission is seeking applicants to fill a vacant position.
  - 4.4 Staff Recognition – Public Works. Cmmr. Gallagher read a letter from the Harstine Island Community Club thanking Brian Matthews for his prompt service regarding a signage issue. Cmmr. Gallagher presented Mr. Matthews with the Green Star Award.
5. Open Forum for Citizen Input –
  - 5.1 Michelle Bell asked if the Board intended to hold public workshops regarding the 2011 budget this year.

Cmmr. Gallagher responded that the first meeting would be on September 20<sup>th</sup>.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**September 7, 2010 - PAGE 2**

- 5.2 Dick Taylor announced that a group is forming called Citizens for a Prosperous Mason County. It is a community coalition that is concerned about improving and maintaining the economic health of Mason County. They are a group of individuals, businesses, established associations and organizations that support new businesses and projects that benefit the economic future and quality of life in Mason County. An example of a project they would support would be the Adage bio-power project. He explained how citizens could join the coalition.
- 5.3 Steve Bloomfield also spoke regarding the objectives of the Citizens for Prosperous Mason County. They believe that the success of society is bound directly to the success of industry, which is why a set of guidelines have been developed that responsible corporations must follow.
- 5.4 Nancy Moran read a statement on behalf of the Mason County Association of Realtors. The Board of Directors support the process for the proposed Adage bio-plant and have faith that the entities involved in the permitting process have the ability to make the right decisions. She submitted a copy of the statement for the record.
6. Adoption of Agenda - **Cmmr. Sheldon/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; G-aye.**
7. Approval of Minutes – August 24, 2010 regular meeting minutes; July 26, 2010 and August 9, 2010 briefing meeting minutes.

**Cmmr. Ring Erickson/Sheldon moved and seconded to approve the August 24, 2010 regular meeting minutes; July 26, 2010 and August 9, 2010 briefing meeting minutes. Motion carried unanimously. RE-aye; S-aye; G-aye.**

8. Approval of Action Agenda:
- 8.1 Approval of the Memorandum of Agreement between Mason County Parks and Trails Department and Youth Empowerment Strategies (YES) to maintain certain premises commonly known as the Mason County Skatepark located at 110 Wallace Kneeland Blvd, Shelton. There is no cost with this agreement.
- 8.2 Approval of the Veterans Assistance Fund application for Kelly Green – Housing \$270.00 and Emryss Roherynath – Food \$200.00 for a total of \$470.00 as recommended by the Veterans Assistance Screening Committee.
- 8.3 Approval to award to Modern Machinery of Rochester, Washington the bid to furnish Mason County with one new 2010 Hamm HD110HV Double Drum Vibratory Asphalt Compactor for Public Works. The total cost is \$100,801.16 and is funded by the Equipment Rental & Revolving Fund.
- 8.4 Approval of the resolution authorizing the reimbursement and transfer of Road Fund interest in Mason County Building 8 to the Current Expense Fund. The total reimbursement is \$664,263.30 of which \$55,066 has been paid. The balance of \$609,197.30 will be paid from the Capital Improvement REET 1 Fund #350 over 20 years beginning June 2011. **Resolution No. 65-10 (Exhibit A)**
- 8.5 Approval of the resolution amending the road closure for the culvert installation project on Beeville Loop Road (County Road Number 01420) at approximate milepost 2.36. The reopening date changes to 5:00 p.m. Friday, September 17, 2010. **Resolution No. 66-10 (Exhibit B)**



**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**September 7, 2010 - PAGE 3**

- 8.6 Approval to award the bid for Mason Lake Boat Launch Project to RV Associates, Inc. in the amount of \$563,293.02. Project funding will be provided by Boating Facilities Fund Grant and REET II Capital Funds.

Cmmr. Sheldon had questions on the items that had REET implications. He wanted to know the health of those funds.

John Keates, Parks, replied that 25% of the budget for the Mason Lake Boat Launch Project would come from REET II. It was included in the Capital Facilities Plan.

Cmmr. Sheldon asked if item 8.4 was also included in the Capital Facilities Plan.

Charlie Butros explained that it was in the Capital Facilities Plan at a more accelerated pay-off. This adjustment reduces the payment and extends it out.

**Cmmr. Sheldon/Ring Erickson moved and seconded to approve Action items 8.1 through 8.6. Motion carried unanimously. RE-aye; S-aye; G-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time.

- 9.1 Public hearing to consider a Private Line Utility Occupancy Permit between Mason County and Ernest Conrad.

Rick Hirschberg, Public Works, explained that Ernest Conrad has applied for a Private Line Utility Occupancy Permit to put a new septic line underneath North Shore Road. His house is located at 9411 North Shore Road, which is at the point where Cady Creek crosses the road. A Private Line Utility Occupancy Permit is a simplified utility permit that allows a private homeowner to put a water line or septic line underneath the road their house is on. The line will go across the road to access the septic drain field on the upland side and will not involve in a cut in the road. Staff is recommending approval of the application.

There were no questions for staff or public testimony.

**Cmmr. Sheldon/Ring Erickson moved and seconded to approve and execute the Private Line Utility Occupancy Permit between Mason County and Ernest Conrad. Motion carried unanimously. RE-aye; S-aye; G-aye.**

10. Other Business (Department Heads and Elected Officials) –

- 10.1 Dixie Smith, Assessor, stated that she left information for the Board on Friday regarding layoffs in her office and a one day per week closure. She is preparing her staff for the worst possible scenario but she is hoping that something can be worked out so that her office isn't forced to absorb nearly \$20,000 from another department's financial load. She is asking the Board to resolve the situation and let her know as soon as possible.
- 10.2 Charlie Butros announced that the North Island Drive project has been finished ahead of schedule and the road was reopened to traffic on Thursday. He also recognized Bob Thuring, County Engineer, who is retiring on Thursday.
- 10.3 Bob Simmons thanked everyone for their efforts at the recent 4-H fundraiser. They raised over \$6,000.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**September 7, 2010 - PAGE 4**

- 10.4 Courthouse Security Discussion – Mike Rutter, Facilities Director, reported that the Courthouse Security Committee had another good meeting regarding weapons screening. He also had the opportunity to visit Thurston County to see their weapons screening procedures.

Judge Sheldon read a letter from the Judges, Clerk and Sheriff regarding weapons screening recommendations. She also went over several points for consideration.

Cmmr. Sheldon commented that this has been discussed intently for the last month and he hopes it can move forward expeditiously. The Commissioners should defer to the Courts on what they need for security. Mason County is way behind in courthouse security and he would hope the Courts could bring an Action item to the Board as early as next week. Public safety issues have to be the Board's top priority.

Cmmr. Ring Erickson was very concerned about public safety but stated that this is an ongoing commitment and the Board has a very modest margin for making budget decisions this year. This could mean the reduction of employees in other departments. She can't vote for something unless she knows the costs now and into the future.

Cmmr. Gallagher added that he was at the last security meeting and a red flag was raised when he heard the word under-funded. That can create problems down the road. He is concerned about the costs as well as where it will be allocated from.

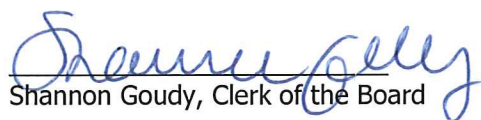
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 10:24 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
\_\_\_\_\_  
Ross Gallagher, Chair

  
\_\_\_\_\_  
Lynda Ring Erickson, Commissioner

ATTEST:

  
\_\_\_\_\_  
Shannon Goudy, Clerk of the Board

  
\_\_\_\_\_  
Tim Sheldon, Commissioner

**RESOLUTION NO. 6510**  
**CURRENT EXPENSE PURCHASE OF THE ROAD FUND'S**  
**INTEREST IN THE PROPERTY KNOWN AS MASON COUNTY BUILDING 8**  
**PARCEL NUMBER 32019-51-04001**

**WHEREAS**, RCW 36.32.120 states " the board of county commissioners... have the care of the county property and the management of the county funds and business"; and,

**WHEREAS**, the Mason County Public Works has vacated all office space located on the first floor of Mason County Building 8, tax parcel #32019-51-04001 as acquired by Mason County Resolution #07-04; and,


**WHEREAS**, the Mason County Board of Commissioners wishes to transfer said Road Fund interest in said office space back to the Current Expense Fund and to reimburse the Road Fund #105-000-000 the sum of \$664,263.30, of which \$55,066.00 has been paid as a down payment;

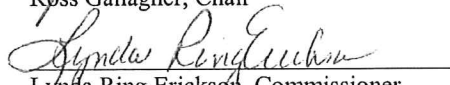
**NOW THEREFORE BE IT RESOLVED**, that the Mason County Board of County Commissioners does hereby agree to pay the balance of the purchase price of \$609,197.30 from the Capital Improvement REET 1 Fund #350-000-000 as follows and as shown on Attachment "A" of this document, reserving the right to pay off the purchase price earlier with no penalty should Capital Improvement REET 1 funds become available to do so.

TERMS	
Balance	\$609,197.30
Interest Rate	2.27% ( State Pool + 2% )
Annual Payment Date	June 1st
Duration	20 Years, beginning June 2011

**APPROVED** this 7<sup>th</sup> day of September 2010.

**BOARD OF COUNTY COMMISSIONERS**  
**MASON COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Ross Gallagher, Chair

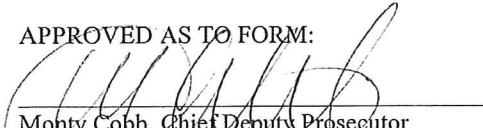
  
\_\_\_\_\_  
Lynda Ring Erickson, Commissioner

  
\_\_\_\_\_  
Tim Sheldon, Commissioner

ATTEST:

  
\_\_\_\_\_  
Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Monty Cobb, Chief Deputy Prosecutor  
C: Accounting, Treasurer, County Road Fund



ATTACHMENT "A"

# General Fund Purchase of Lower Floor of Building #8 - Amortization Program

\*\* From the County Road Fund

Principal \$ 609,197.30  
 APR 2.27%  
 Years 20  
 Payment \$38,234.29

Year No.	Beg Bal	Month Int	Acc Int	Principal	Acc Prin	End Bal
1	\$609,197.30	\$13,576.50	\$13,576.50	\$24,347.47	\$24,347.47	\$584,849.83
2	\$584,849.83	\$13,018.03	\$26,594.53	\$24,905.94	\$49,253.41	\$559,943.89
3	\$559,943.89	\$12,446.74	\$39,041.27	\$25,477.22	\$74,730.63	\$534,466.67
4	\$534,466.67	\$11,862.35	\$50,903.62	\$26,061.61	\$100,792.24	\$508,405.06
5	\$508,405.06	\$11,264.56	\$62,168.18	\$26,659.41	\$127,451.65	\$481,745.65
6	\$481,745.65	\$10,653.06	\$72,821.24	\$27,270.90	\$154,722.55	\$454,474.75
7	\$454,474.75	\$10,027.53	\$82,848.77	\$27,896.45	\$182,619.00	\$426,578.30
8	\$426,578.30	\$9,387.65	\$92,236.42	\$28,536.31	\$211,155.31	\$398,041.99
9	\$398,041.99	\$8,733.09	\$100,969.51	\$29,190.88	\$240,346.19	\$368,851.11
10	\$368,851.11	\$8,063.52	\$109,033.03	\$29,860.45	\$270,206.64	\$338,990.66
11	\$338,990.66	\$7,378.59	\$116,411.62	\$30,545.37	\$300,752.01	\$308,445.29
12	\$308,445.29	\$6,677.95	\$123,089.57	\$31,246.02	\$331,998.03	\$277,199.27
13	\$277,199.27	\$5,961.24	\$129,050.81	\$31,962.73	\$363,960.76	\$245,236.54
14	\$245,236.54	\$5,228.09	\$134,278.90	\$32,695.87	\$396,656.63	\$212,540.67
15	\$212,540.67	\$4,478.12	\$138,757.02	\$33,445.85	\$430,102.48	\$179,094.82
16	\$179,094.82	\$3,710.95	\$142,467.97	\$34,213.01	\$464,315.49	\$144,881.81
17	\$144,881.81	\$2,926.19	\$145,394.16	\$34,997.78	\$499,313.27	\$109,884.03
18	\$109,884.03	\$2,123.42	\$147,517.58	\$35,800.55	\$535,113.82	\$74,083.48
19	\$74,083.48	\$1,302.24	\$148,819.82	\$36,621.73	\$571,735.55	\$37,461.75
20	\$37,461.75	\$462.22	\$149,282.04	\$37,461.75	\$609,197.30	\$0.00

Totals  
 Total Interest \$149,282.04  
 Total Principal \$609,197.30  
 Total Loan Payments \$758,479.34

RESOLUTION NUMBER 66-10  
AMENDING RESOLUTION 56-10  
COUNTY ROAD CLOSURE EXTENSION  
BEEVILLE LOOP ROAD  
(COUNTY ROAD NO. 01420)

NOTICE IS HEREBY GIVEN that pursuant to RCW 47.48.010, the road closure on Beeville Loop Road, at approximately milepost 2.36, on County Road No. 01420, shall be extended, changing the reopening date/time to 5:00 PM Friday, September 17, 2010.

BE IT HEREBY RESOLVED that the Board of County Commissioners have declared the above described road closure a public necessity while the contractor completes the culvert installation project.

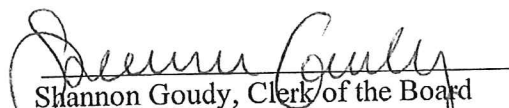
THEREFORE, the County Engineer is hereby ordered and authorized to proceed as prescribed by law.

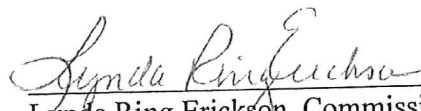
ADOPTED this 7<sup>th</sup> day of ~~SEPTEMBER~~, 2010.

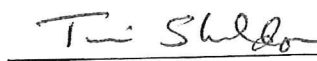
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
\_\_\_\_\_  
Ross Gallagher, Chair

ATTEST:

  
\_\_\_\_\_  
Shannon Goudy, Clerk of the Board

  
\_\_\_\_\_  
Lynda Ring Erickson, Commissioner

  
\_\_\_\_\_  
Tim Sheldon, Commissioner

cc: Commissioners  
Engineer  
JOURNAL: Publ. lt.: \_\_\_\_\_ (Bill Road Dept.)  
POST: At Least three (3) days prior to closure.