

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

January 4, 2011

1. Call to Order – The Chairperson called the regular meeting to order at 9:02 a.m.
2. Pledge of Allegiance – Commissioner Jerry Lingle led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Jerry Lingle.
4. Correspondence and Organizational Business
 - 4.1 Correspondence-
 - 4.1.1 Penny Pierce wrote concerning alcohol and drugs, jobs and other issues in Mason County.
 - 4.1.2 Habitat for Humanity of Mason County Executive Director thanked Mason County Commissioners for help in making Schilling Park a reality through the 2060 funding.
 - 4.1.3 The fourth quarter report for the Economic Development Council of Mason County was received.

- 4.2 Election of the 2011 Chair for Commission- Commissioner Lingle commented that he thought the rotation of Commissioners as Chair has worked in the past and that he supports that system. If the system was followed through with, Commissioner Ring Erickson would be next for the Chair.

Cmmr. Sheldon commented that he would like to see a Chair person that brings the Commissioners together, and feels that the Chair should have no more power than any of the other Commissioners. He thinks the Chair should be inclusive. He stated that the procedures that have been used in the last couple of years have not been the ideal meeting atmosphere and would like to see more of a structured meeting that consists of more deliberation with accountability to the public.

Cmmr. Ring Erickson commented that she agrees with Commissioner Sheldon and has not been Chair for three years and feels the Commissioners will work well together in the future.

Cmmr. Lingle commented that he felt the Commissioners will work well together in 2011 and that they have mutual respect for each other. He feels it's a perfect opportunity to show the public that the Commissioners are here for the citizens of Mason County.

Cmmr. Lingle/Sheldon moved and seconded to vote Commissioner Ring Erickson Chair of the Mason County Commission. Motion carried unanimously. RE-aye; S-aye; L-aye.

- 4.3 Public Works announcement- Charlie Butros, Department of Public Works, announced the consultant selection for geotechnical and structural services. Two entities have been selected. PanGEO of Seattle was selected to provide geotechnical analysis, and Integrity Structural Engineering of Seattle was selected for structural analysis services.

5. Open Forum for Citizen Input –

Tom Davis read a letter of recently published reports regarding health consequences related to the operations of biomass fuel powered generating facilities. He agrees with Thurston County's 12-month moratoriums on such biomass facilities and thinks Mason County should follow suit so that health concerns can be adequately assessed.

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Cmmr. Sheldon responded that in his opinion a legislative body cannot enact a moratorium after an industry or resident starts a project. Once the application has been started, the rules of that application have to be followed and cannot be changed in the middle of the process.

John Cox read a letter regarding biomass and it's effects on the environment. He felt a moratorium in Mason County would be a good idea.

Jack Miles voiced his concern regarding the biomass facilities. He also agrees with Thurston County's adoption of the 12-month moratorium. He thinks additional investigations are essential regarding the preservation of public safety and health and the long term effects on the environment and requested that a task force be created to involve citizens of Mason County, and that the health and safety should be the first priority of the Commissioners of Mason County.

6. Adoption of Agenda - **Cmmr. Sheldon/Lingle moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; L-aye.**

7. Approval of Minutes – December 20 and 27 briefing meeting minutes.

Cmmr. Sheldon/Lingle moved and seconded to approve the briefing minutes from December 20 and 27. Motion carried unanimously. RE-aye; S-aye; L-aye.

8. Approval of Action Agenda:

- 8.1 Approval to appoint Randy Neatherlin to the Transportation Improvement Program Citizens Advisory Panel (TIP-CAP).
- 8.2 Approval for the County Engineer to execute Supplemental Agreement No. 3 with Integrity Structural to provide consultation on structural conditions at milepost 18.04 on North Shore Road (County Road No. 70390) and continue to provide on-call structural services during the 2011 calendar year not to exceed \$40,000.
- 8.3 Approval for the County Engineer to execute Supplemental Agreement No. 2 with PanGEO to provide consultation on geotechnical conditions at milepost 18.04 on North Shore Road (County Road No. 70390) and continue to provide on-call geotechnical services during the 2011 calendar year not to exceed \$20,000.
- 8.4 Approval to reappoint Ida Sevier to the Lewis-Mason-Thurston Area Agency on Aging Advisory Council representing Mason County for a two year term, ending January 31, 2013.
- 8.5 Approval of 2010 Home Visiting Services Account Grant agreement between Washington Early Learning Fund, d/b/a Thrive by Five Washington and Mason County Public Health. This contract provides \$100,000 of new grant funding awarded by the Home Visiting Services State/Private partnership for the Mason County Public Health Nurse Family Partnership program for 2011. There is no county match requirement and this addition was not anticipated in the 2011 budget year and adjustments will need to be made.
- 8.6 Approval for the Chairperson to sign the Cooperative Use Agreement for the use of Mason County fuel facilities with Fire Protection District No. 11.
- 8.7 Approval for the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with Maintenance Rock Materials for the year 2011. Date and time of bid opening to be February 2, 2011 at 9:00 am.
- 8.8 Approval to reject all bids received to provide Mason County with Asphalt Concrete, MC250 (cold mix) and/or CSS 1 (undiluted tack coat) for the calendar year 2011. It was discovered the specifications were not current.

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- 8.9 Approval for the Chair to execute an inter-governmental request and agreement for reimbursable work by Mason Conservation District to provide environmental services, as needed for 2011, for the Mason County Public Works Department.
- 8.10 Approval for Mason County Public Works to cut, deck, offer for sale and award the sale of logs from approximately two acres of county owned property adjacent to Public Works Drive and inform the Commission of the sale results.
- 8.11 Approval of Amendment #26 of 2007-2011 Consolidated Contracts C14956. This Amendment to the 2007-2011 Consolidated Contracts C14956 increases the maximum consideration of the contract by \$225,892 to a total maximum of \$2,775,403. The changes in this contract were made in: Drinking Water Group A \$27,000; Children's Immunization Activities \$19,338; Emergency Preparedness \$10,167; Local Capacity Development \$63,698; Blue Ribbon Local Health Funds \$105,689. These increases were all budgeted in the 2011 budget.
- 8.12 Approval to appoint Linda Woytowich to serve on the Mason County Parks and Trails Advisory Board with her term expiring on 12/31/14.
- 8.13 Approval to reappoint Susan Baker to the Mason County Parks and Trails Advisory Board for a term expiring 12/31/14.
- 8.14 Approval of the Veterans Assistance Fund applications for: Robert F. Trottier – Housing \$600.00; Bruce Gracie – Utilities \$365.83; Alfred S Dominguez \$300.00; Jay Slaght – Utilities \$82.03; Anthony Lee – Housing \$375.00; Jeff Hensel – Utilities \$206.17 & Food \$393.83; John R. Garman – Food \$200.00; Sammy Weaver – Utilities \$200.00 for a total of \$2,722.86 as recommended by the Veterans Assistance Screening Committee.
- 8.15 Approval of the Memorandum of Understanding between Mason County and the Mason County Sheriff's Office Employees Guild, Deputy Sheriff's bargaining unit.
- 8.16 Approval to sign the Department of Corrections Reception Center Letter of Interest.

Item 8.2 & 8.3

A member of the public asked if items 8.2 & 8.3 were an addition to the announcement made earlier in the meeting under item 4.3.

Charlie Butros, Department of Public Works, responded that a contract was awarded for on-call services. The specific tasks that are identified are authorizing the contractors to assist with work on a specific project that was caused by storm damage that happened two weeks ago. The items are clarifying the amounts that were awarded.

Item 8.5

A member of the public asked if the grant funding was for new services to the County, or for existing services already budgeted.

Vicki Kirkpatrick, Department of Public Health, responded that the funding would allow services to come back up to the original intended level in the program through 2011, restoring previous reductions and allowing Public Health to maintain a full case load.

Item 8.9

A member of the public asked who determines "as needed" portion of the item. She also inquired if the item was already earmarked in the budget and if funding is coming out of Public Works Department. Mr. Butros responded that the project need is identified as the work is completed. Public Works makes the determination regarding when the work will be done in-house or if it will be outsourced. For the specific environmental services that are needed, Mason Conservation District has assisted with a lot of

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the work that would be outsourced that they have the capability to do. He stated that it is a consulting service element of the budget.

The member of the public commented that it seemed like there are some duplication of services. She asked if the money is in the line item 'consulting services', could it be transferred without going in front of the Commissioners.

Cmmr. Ring Erickson stated that those line items would not be adjusted without notifying the Board.

Mr. Butros agreed with Commissioner Ring Erickson.

Cmmr. Lingle/Sheldon moved and seconded to approve Action items 8.1 through 8.14 removing items 8.15 & 8.16 for a separate vote. Motion carried unanimously. RE-aye; S-aye; L-aye.

Item 8.15

Karen Jackson, Department of Human Resources, commented that she has not received the memorandums of understanding that is needed before making a vote. She requested that item 8.15 be tabled until January 18, 2011.

Cmmr. Sheldon/Lingle moved and seconded to table Action item 8.15 until the meeting on January 18, 2011. Motion carried unanimously. RE-aye; S-aye; L-aye.

Item 8.16

Cmmr. Sheldon commented that the community in the past has been supportive of the Washington Correction Center. He gave a brief history of the Correction Center. There is a proposal to rebuild and modernize the reception center there. There is a reception center area that all inmates (except death row inmates) go through. This provides a lot of jobs within the Correction Center. Proposals are being developed now and are going out to Satsop, Grays Harbor, City of McCleary, and all around the state to locate the facility, which will create a lot of jobs, and is due on January 6th, 2011. He read the letter that has the proposal to vote on. He thanked Matt Matayoshi with the Economic Development Council for helping to draft the letter. He has worked with landowners that are supportive of providing property adjacent to the Correction Center.

Cmmr. Lingle commented that he agrees and feels that the Correction Center reception center would be a good opportunity for Mason County. He encourages the growth process between Mason County and the Department of Corrections.

Cmmr. Ring Erickson supported item 8.16 as well and believes the County is in a favorable position. The added jobs to the community would add stable employment for the citizens of Mason County.

Cmmr. Sheldon/Lingle moved and seconded to approve Action item 8.16. Motion carried unanimously. RE-aye; S-aye; L-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time.

- 9.1 Public hearing to consider signing a resolution authorizing submission of an application for a Washington Rural Development Loan Fund Grant in the approximate amount of \$95,000. **Resolution 01-11 (Exhibit A)**

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Ms. Adkins, Department of Community Development, explained that the program is administered through the Department of Commerce. Mason County Department of Community Development was approached by Department of Commerce regarding a citizen in Mason County that is trying to start a business in the Spencer Lake area who is interested in receiving funding through the program. Mason County must be the applicant for the funding program. The program's focus is local economic development and job creation. The individual who approached the Department of Commerce is Deborah Wallace and is requesting a loan in the amount of \$95,000.00. The funding would be for inventory and purchase of equipment for the business. It is estimated to create seven full time equivalent jobs in Mason County.

Steve Saylor, Department of Commerce, explained the grant process. The money is granted to the County. The funding source is HUD for the grant. The County then makes the loan to the borrower, then assigns it's interest in the loan back to the State. Liquidation of collateral and collection work is the Department of Commerce's responsibility. There is never any fiscal responsibility on the part of the County, nor will the County be approached for any payment if the loan is delinquent.

Public Comment

Cmmr. Sheldon commented that it should be made clear that the County is not loaning funding or giving a grant to the applicant. The loan has very strict Federal and State guidelines that must be followed. The program is very seldom used and he thanked the staff and Mr. Saylor for sharing the information.

Deborah Wallace, applicant, gave a brief report of the business that she is starting. The business will be a grocery store run out of the old Lefties Restaurant and Bar building. The grocery store will support local farmers and producers.

Toni Droscher read a letter of support for the application for the grant.

Bill Bush read a letter from him and his wife Carol in support of the applicant.

Cmmr. Sheldon commented that he supports the new business venture and their efforts should be applauded.

Cmmr. Lingle commented that in our economic times right now, he is proud that the applicants are willing to take the risk of opening a new business.

Cmmr. Sheldon/Lingle moved and seconded to approve the Resolution authorizing submission of an application for a Washington Rural Development Loan Fund Grant in the approximate amount of \$95,000.00. Motion carried unanimously. RE-aye; S-aye; L-aye.

10. Other Business (Department Heads and Elected Officials) –

Vicki Kirkpatrick, Department of Public Health, reminded everyone that vaccines and hand washing are a good idea with the flu season upon us. Department of Health has launched a program called "Welcome to Washingyourhandsington".

Pat Swartos, County Clerk, made a request to be included in the public hearing for the supplemental budget request for the 2011 budget. The 2011 budget was passed for the Clerk's department considerably under the requested amount that they keep with 2010s bottom line. The request would be necessary to keep current employees on. She submitted a letter with additional background on 1/3/10.

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John Keates, Department of Parks and Recreation, reported on the skate park in Mason County. He announced that as of Jan 4, 2011, there is enough funding to sponsor the skate parks as well as a recycle container from Mason County Garbage. He thanked the retired CPO for Simpson Credit Union, Joe Robertson for his letter of recommendation.

Melody Peterson, Mason County Assessor, commented that she is happy to be the new Assessor and feels very positive for 2011 year and plans on giving her best.

Charlie Butros, Department of Public Works, made an announcement regarding the recent freezing weather conditions. Frost depths as much as 12 inches may cause road load restrictions to be put in place. If there is a slow warming trend and the frost thaws gradually, the load restrictions won't need to be imposed. Heavy haulers were notified the day prior to the meeting.

Toni Sheldon, Superior Court Judge, commented that she would like to add two supplemental budget items to item 8.11 from the December 28, 2010 Commissioners' meeting. One of her requests is to bring the Clerk's budget for 2011 back up to the level of the budget for 2010. Her second request is for the courthouse security position.

Cmmr. Sheldon commented that when he looked at the numbers he recognized there might have been an error made with Equipment Repair and Revolving Fund reduction that came to other departments and was not taken by the Clerk, but could have been, and applied to salaries. He sees the Court system as mandated by the Constitution.

Cmmr. Ring Erickson commented that no other department in the County received their money back, and that is how, at a policy level, helped to balance the budget in 2010. She is concerned that all other departments will want their money back as well causing about a \$635,000.00 additional expense to the County.

Cmmr. Sheldon stated that he understood Commissioner Ring Erickson's concern, but he pointed out that the Clerk's office is a big part of criminal justice. He appreciates the Clerk's office's effort in keeping the Commissioners provided with updates regarding their financial information.

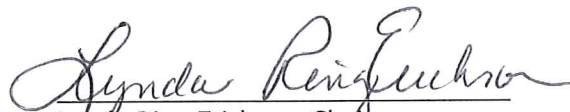
Cmmr. Sheldon/Lingle moved and seconded to approve the Clerk's request for supplemental funding and courthouse screening position to be placed on the agenda for February 1, 2011. Resolution 02-11 (Exhibit B) RE-nay; S-aye; L-aye.

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings. Commissioner Ring Erickson introduced her exchange student from Sweden.

12. Adjournment – The meeting adjourned at 10:31 a.m.

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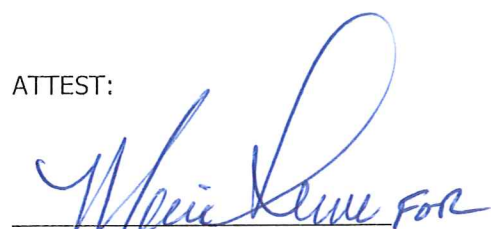
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Lynda Ring Erickson, Chair


Tim Sheldon, Commissioner


Jerry K. Lingle, Commissioner

ATTEST:


Shannon Goudy, Clerk of the Board

Resolution No. 01-11

A RESOLUTION OF THE MASON COUNTY BOARD OF COUNTY COMMISSIONERS
AUTHORIZING SUBMISSION OF APPLICATION FOR WASHINGTON RURAL
DEVELOPMENT LOAN FUND GRANT IN APPROXIMATE AMOUNT OF \$95,000
AND AUTHORIZING THE CHAIR TO ENTER INTO AN AGREEMENT FOR SUCH FUNDING

WHEREAS, Washington Rural Development Loan Fund (WRDLF) funds are available to support economic development projects which are ready to implement and for which jobs created or retained will be made available to low and moderate income persons; and

WHEREAS, Mason County desires to fund a project consistent with the purposes of the WRDLF; and

WHEREAS, the WRDLF Project represents a commitment of private resources toward enhancing the vitality of the area and expansion of economic and employment opportunities of the County, together with increased tax revenues; and

WHEREAS, in the event the application for WRDLF funding is approved, and accepted by Mason County, the County will comply with all applicable federal and State requirements in regard to environmental impact of the project; and

WHEREAS, Mason County will provide opportunities for citizen participation comparable to State requirements, and has complied with all public hearing and public meeting requirements, including public hearing on January 4, 2011; and

WHEREAS, Mason County will conduct and administer its programs in conformance with Title VI and Title VII of the Civil Rights Act of 1964, and affirmatively further fair housing; and

WHEREAS, the County's WRDLF project will not result in displacement of persons or use of Community Development Block Grant Funds for public improvements; and

WHEREAS, the Board of County Commissioners finds and determines that application should be submitted to appropriate agencies for consideration of funding the WRDLF Project for and on behalf of Deborah Wallace, and that such submission will promote the general health, safety and welfare, and will promote economic development within Mason County.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, MASON COUNTY, WASHINGTON, as follows:

1. That the Commission Chair is hereby authorized to submit an application to the State of Washington, for and on behalf of the Mason County, for WRDLF funding in the approximate amount of \$95,000 for WRDLF Project; and

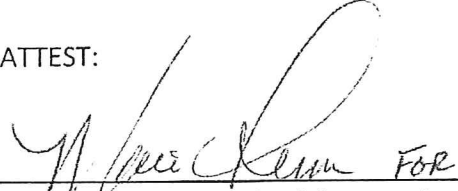
EXHIBIT A

2. That the Commission Chair is hereby further authorized to provide such additional information as may be necessary to secure approval of such application; and
3. That, in the event such application is approved; the Commission Chair is authorized to enter into an agreement for such funding.


That this Resolution shall be effective upon passage and signatures heron in accordance with law.

ADOPTED this 4 day of January, 2011.

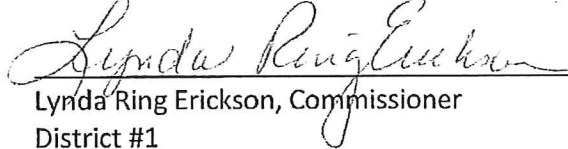
ATTEST:


Shannon Goudy, Clerk of the Board


APPROVED AS TO FORM:


Chief Deputy Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Lynda Ring Erickson, Commissioner
District #1


Tim Sheldon, Commissioner
District #2


Jerry K. Lingle Commissioner
District #3

RESOLUTION NO. 02-11
2011 BUDGET

BUDGET TRANSFER - NOTICE OF HEARING

WHEREAS, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year **2011**, it is necessary to make provision for budget transfers to the budget as required by RCW 36.40.100, and RCW 36.40.195 for the following:

Clerk's Office - \$25,125 budget transfer Current Expense Ending Fund Budgeted Balance for salaries/benefits.

Sheriff's Office - \$108,866 budget transfer Current Expense Ending Fund Budgeted Balance for a new program for Courtroom Security.

THEREFORE, BE IT RESOLVED BY THE Board of Mason County Commissioners:
That the 1st day of February, 2011 at the hour of 9:30 a.m. in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of budget transfers to the 2011 Budget as follows:

Clerk's Office - \$25,125 budget transfer Current Expense Ending Fund Budgeted Balance.

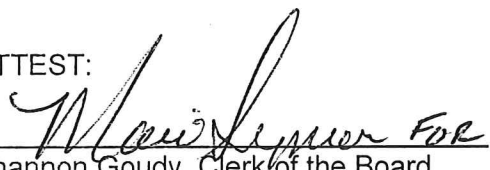
Sheriff's Office - \$108,866 budget transfer Current Expense Ending Fund Budgeted Balance.


The Clerk of the Board is hereby authorized, empowered, and directed to cause notice of such hearing to be published as provided by law.

DATED this 4th day of January, 2011.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:



Shannon Goudy, Clerk of the Board


Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Prosecuting Attorney *3/5/11*
Cam Only


Jerry Lingle, Commissioner


Tim Sheldon, Commissioner

C: Chief Financial Manager
Treasurer
Clerk
Sheriff

Publish 2x 1/13/2011 & 1/20/2011 – bill to Mason County Commissioners, 411 North 5th Street, Shelton

EXHIBIT B