

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

January 11, 2010

1. Call to Order – The Chairperson called the regular meeting to order at 9:01.
2. Pledge of Allegiance – Ken Vanbuskirk led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Jerry Lingle.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 Copies of the 2011 budget/levies were received from Fire Protection District No. 17 and Timberland Regional Library.
 - 4.1.2 Washington State Department of Commerce gave notice that the Community Development Block Grant Contract was administratively closed on 12/30/2009 with no audit findings or exceptions.
 - 4.1.3 Hannelore Stuart is seeking appointment on the Transportation Improvement Program Citizen Advisory Panel Committee.
 - 4.1.4 Doris Small is seeking appointment to the Shoreline Technical Advisory Committee.
 - 4.1.5 Mason County Garbage & Recycling wrote concerning their request to the Washington State Utilities and Transportation Commission to approve a general rate increase.
 - 4.2 News Release - State Energy and Building Code Updates Effective January 2011. Mark Core Department of Community Development, read the news release regarding energy and building code updates.
5. Open Forum for Citizen Input –None
6. Adoption of Agenda - **Cmmr. Sheldon/Lingle moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; L-aye.**
7. Approval of Minutes – December 21 and 28, 2010 regular meeting minutes.
Cmmr. Sheldon/Lingle moved and seconded to approve. Motion carried unanimously. RE-aye; S-aye; L-aye.
8. Approval of Action Agenda:
 - 8.1 Approval of agreement with Linda Tatum and Ted Adcox to serve as the Park Host for Foothills Park. The park host lives on-site in their personal recreation vehicle (RV) and the County provides an RV space, power, water, and septic.
 - 8.2 Approval to authorize the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with Hot Mix Asphalt, MC250 Cold Mix and/or CSS I Tack Coat for 2011. Date and time of opening to be February 9, 2011 at 9:00 am.
 - 8.3 Approval to award the bid for Towing Services for 2011, Auto/Light truck Zone 1 to Affordable Towing of Shelton, Auto/Light truck Zone 2 and 3 to Jim's Towing, Heavy Truck Zone 1 to Bethel Towing of Port Orchard and Heavy Truck Zone 2 and 3 to Jim's Towing of Shelton.
 - 8.4 Approval to authorize the County Engineer to execute an on-call contract with Appraisal Solutions Northwest for right of way appraisal services during the 2011 calendar year with a maximum payable amount of \$25,000.
 - 8.5 Approval of County Road Project Number 1950, North Shore Road and authorize the Chair to sign all pertinent documents and authorize the Public Works County Engineer to advertise, set

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
January 11, 2011 - PAGE 2

bid dates/times, and award contract. Contract will be announced during a regular meeting of the Board. **Resolution 03-11 (Exhibit A)**

- 8.6 Approval for Public Works to enter into a Memorandum of Understanding with Olympic College for a college student to earn college credit for a GIS intern position. There is no salary for this position.

Item 8.6

A member of the audience asked what GIS stands for.

Charlie Butros, Department of Public Works, explained that GIS stands for Geographic Information Services, and relates to mapping.

Cmmr. Sheldon/Lingle moved and seconded to approve Action items 8.1 through 8.6. Motion carried unanimously. RE-aye; S-aye; L-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time.

- 9.1 Public hearing to consider potential infrastructure projects to be funded through the Washington State's Community Development Block Grant Program.

Emmett Dobey, Department of Community Development, explained the Block Grant Program (CDBG) and how it works. Fliers have been handed out and displayed in front of building 1 to explain potential projects in the community. The County has identified one project from Mason County. Belfair Water District also has a project they want to support and gave a presentation. Only one project can be submitted per jurisdiction. It is being proposed that the two projects be combined into a single project. The approach has been discussed with the Department of Commerce, who believes it to be a reasonable proposal. Project total will be a total of \$1.5 million, \$750,000.00 for the County and \$750,000.00 for the Water District. Of the \$750,000.00 for the County, \$100,000.00 of that will go toward administration of the grants. The moneys will come through the County and then be distributed as project work moves forward. The improvements along State Route 3 will be a cooperative effort between the Water District and the Department of Transportation as improvements move forward. The Board will need to make a determination whether a grant application should be submitted or not. The application needs to be filed by January 20, 2011. The announcements for the reward of the grant should occur before May 20, 2011. The money would be used in the current year 2011 for projects in Mason County.

Cmmr. Sheldon commented that there are Federal restrictions on the funding.

Mr. Dobey explained that the application is a very complicated and competitive process.

Mr. Vanbuskirk asked if other potential projects have come forward.

Mr. Dobey responded that they have not.

Mr. Vanbuskirk asked if the County has paid their share of the application submittal and how much it is.

Mr. Dobey responded that there have been some consulting costs incurred in the amount of \$5,000.00. Last year about 1/3 of the applicants that submitted program were funded.

Tom Moore, Department of Utilities and Waste, reported on the sewer project. The conveyance lines are about 90% complete, the treatment plant is about 50% complete and the pump stations are around 10-15% complete. This project is going to address residential sewer connections in Phase 1 of the service

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
January 11, 2011 - PAGE 3

area with about 95 total residential connections. There is another application in with the State Revolving Fund application grant called "Get Connected" which is designed to help get some lateral lines established on some driveways. There was a meeting on 1/10/11 with contractors in Mason and Kitsap Counties as a kind of orientation process and for them to get on the list of references could be made. The conversions apply only to existing developments. The grant will serve as a way to expedite the connection process, because when the plant gets up and running; it will need to be fed with a large number of connections very quickly. Otherwise, wastewater will need to be hauled to other facilities if there is not enough to feed the biological activity of the new plant. About 50,000 gallons is needed a day of raw wastewater is needed to sustain the new plant. Estimated costs for a general connection will be around \$3,000.00. Homes further away, with more complex systems, or multiple connections will be higher.

Cmmr. Sheldon commented that it has been a year this week since the sewer system was started.

Pat McCullough, who is a consultant, passed out forms in English and Spanish. He explained that the State Department of Transportation came to the Belfair Water District and told them they would need to move the water line. The storm sewer line goes directly where the water line is already located, so the water line would need to be moved 6' to the west. The widening project for the roadway is scheduled to start July 2012. The Water District is in the process of negotiating to build a line with the road. The Water District would have to pay their share of the cost. His firm was retained by the Water District to prepare a 30% design and the cost estimate for the project. They estimate the project to be between \$1.7 and \$2 million depending on the washed-out requirements. Negotiations are still underway. The grant request is a combination of \$750,000.00 for the Water District used strictly for construction and \$750,000.00 for the County. This will include 38 gravity connections estimated between \$5,100.00 and \$7,800.00 a piece to construct adding up to \$196,000.00 approximately. There are 8 pump to gravity connections costing around \$11,000.00 a piece, and 49 pump to pressure systems costing \$6,200.00 a piece. All of the costs of the project would have to go through the County. The Water District would have to substantiate all their costs and submit them to the County for payment. No money goes directly to the Water District giving the County tight control of the funding. The Water District has raised it's rates this year to pay for part of the project and depending on what money comes from the Grants and loans they will probably be increasing their rates again next year making the rate increase quite substantial to the community.

Cmmr. Sheldon asked if there is a franchise agreement between the Water District and DOT for the right of way.

Mr. McCullough stated that there is a franchise agreement.

Mr. Vanbuskirk asked why today's public hearing wasn't mentioned in the Belfair Water District newsletter.

Kathleen Brantas, Kitsap County, explained that Mason County is the applicant for the grant and since the Water District is a sub-recipient, they are not required to have a public hearing. They have made announcements in their area by postings in the local offices and will be sending out another mailing about the project.

Ken Vanbuskirk asked when the Water District found out about the grant.

Mr. McCullough responded that the Water District was aware of the grant six weeks ago.

Mr. Vanbuskirk asked if the Inner-Tide project in Belfair is a Federal grant.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
January 11, 2011 - PAGE 4

Mr. McCullough responded that he thought that project had a loan from Urban Development that was not used since the bids came in so low.

Mr. Moore commented that the County funded \$200,000.00 of that project with .09 money and that there were some USDA grant funds available if they were required.

Mr. Moore commented that the County funded that with 2009 money.

Mr. John Phillips, Commissioner in Belfair Water Dist, stated that Belfair Water District is considered by the Department of Health a very small water district. He is also a volunteer at the North Mason Food Bank and has heard many comments from customers of the Water District who are also users of the food bank. He explained that a lot of the customers are in support of the grant because they cannot afford to pay out of their own pockets.

Cmmr. Sheldon asked if the Belfair Water District has a capital facility plan.

Mr. Phillips responded that they do have a written plan.

Cmmr. Sheldon asked if they have any debt.

Mr. Phillips responded that they do have a loan with the Public Works Trust Fund that is halfway paid off.

Cmmr. Sheldon asked for more details regarding the damages to the water line in the recent storm.

Mr. Phillips explained that some of the fill dirt washed out on December 13, 2011 causing some damage to a water line. Repairs have been made. The Water District filed a claim with the insurance company and the damages range from \$12,000.00-\$15,000.00.

Cmmr. Sheldon asked if the Water District was cited by the County for stormwater violations.

Mr. Phillips responded that he didn't think so, but they are working on filing a claim against the engineering company.

Cmmr. Sheldon asked if the Water District is looking for assistance from the Federal Government for the State Tribal Assistance Grants, a fairly large program that assists entities like Cities, Counties, etc.

Mr. Phillips did not think they have, but they are working with the United States Department of Agriculture for a low interest loan currently.

Cmmr. Sheldon asked regarding the annexation of several properties in Belfair on Romance Hill. An annexation of 38 properties was brought to the Commissioners previously, but was rejected because one of the 38 properties was not included. He asked if the annexation had been completed yet.

Mr. Phillips replied that the annexation petition was denied by the Commissioners and has not been followed through with. He explained that it is not on the agenda now to be annexed, but can be in the future. The history is that Romance Hill wanted to be annexed into the Belfair Water District. All of Romance Hill was to be annexed except for one piece of property because there was a restraining order against the property owner by one of the staff on the Water District. That piece of property was not included in the annexation due to safety matters regarding the restraining order. He explained that the Washington State Auditor came to the Belfair Water District office and was there for three weeks. No

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
January 11, 2011 - PAGE 5

deficiencies were found. They are being supervised and monitored by the State Department of Health and gotten high grades and are in full compliance with Federal laws.

Cmmr. Sheldon explained that in the past there was a proposal for a partnership between the group AFCI and the Belfair Water District to build the Belfair wastewater system. The proposal never happened. He wanted to know if the Water District still have connections with AFCI.

Mr. Phillips explained that there was a temporary agreement with AFCI that has since expired. They will be collaborating with the Salmon Center and other groups.

Cmmr. Sheldon asked if the Water District has ever had any contracts or consulting agreements with AFCI.

Mr. Phillips responded that there were never any consulting agreements. What was signed was a temporary agreement of representation to try and receive approval of collaboration.

Cmmr. Lingle commented that there appears to be a lack of cooperation and partnership. He would like to see cohesion between the partnering entities. He asked what the Water District is doing to resolve personal issues regarding the restraining orders.

Mr. McCall explained what happened regarding the recently damaged water line. The material that was used for backfill was an SGS material and inappropriate for backfill material. Crushed rock should have been used. The grade is 12%. The use of the SGS material was approved by the engineer. The tremendous amount of water from the storm removed the backfill easily exposing the water line. The fix was to rebuild the ditch, relay the water line and test it and then backfill with the proper material, which is what they did. Inspections were done along with impaction tests and there was approval by the engineer. He felt is nothing that the Water District has done wrong. There shouldn't be any more problems with the area.

Mr. Phillips stated that the protective order has expired, and the gentleman involved can now attend meetings.

Cmmr. Lingle commented that there has to be fairness for everyone involved and that there is a need to make sure projects are cleared for inspection. His concern is public safety for all citizens.

Cmmr. Sheldon inquired whether or not the entire million-gallon water tank would have drained into Belfair if the line had the broken.

Mr. McCall responded that hopefully someone would have shut the gate valves before that happened.

Mr. Phyllips added that the pipes were exposed, but not damaged.

Cmmr. Sheldon asked if the fire department was notified.

Mr. Phillips responded that they were, but he wasn't sure when.

Mr. McCall thought the fire department was notified on Tuesday, January 4, 2011 three weeks after the incident.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
January 11, 2011 - PAGE 6

Cmmr. Ring Erickson commented that the liability of the County is also at risk for incidents like this. She if the Water District has a franchise agreement in the area that is different than the standard agreement for water or any other utilities in the DOT right of way.

Mr. Phillips stated that the agreement is standard in that they can ask the Water District to move their lines at any time they wish.

Cmmr. Ring Erickson asked if there is a reserve policy that where a certain percentage of the budget is reserved for potential movement of pipes in a franchise area.

Mr. McCall responded that they are required to keep a financial reserve aside that has all been approved by the State Auditor. There is about \$160,000.00 set aside for Capital Reserve emergencies.

Cmmr. Ring Erickson mentioned her concern that there isn't a Capital Facilities Plan that has been open to the public for review and comment and approved by the public. She asked if there was a plan to get one in place.

Mr. Phillips responded that the Belfair Water District is a small district and he's not sure they are sophisticated enough to have a formalized Capital Improvement Plan.

Cmmr. Ring Erickson asked how many customers are served by the Belfair Water District.

Mr. Phillips responded that there are 600 customers.

Cmmr. Ring Erickson asked if the County did a final inspection of the pipeline before it washed out.

Mr. Phillips explained that the Engineering firm had to sign off some documents.

Mr. McCall explained that there was a final inspection along with a considerable amount of testing.

Cmmr. Ring Erickson explained that she has concerns with moving forward with the plan in regards to issues that need to be addressed by the Water District such as the Capital Facilities Plan, Capital Reserves and the Equity and Fairness of Service.

Mr. Moore commented that there was a Spanish-speaking translator available if there is a need for him to translate to any Spanish-speaking citizens.

Public Comment

Ken Vanbuskirk commented that his biggest concern is the taxpayers in Belfair and the public process. He felt that the grant appears to be a good thing, but that the process is not working out. There is still a hydrant with a block on it. He doesn't feel like communication is very good between the utilities. Last June, the Water District held a public hearing to consider a rate increase or a formation of a Utility Local Improvement District to fund the water line replacement project. At the time, the cost was estimated at \$4-5 million to move the water line. Surveys were done and there was considerable public testimony against the rate increase. During the meeting the Chairman asked one of Mason County's Deputies to remove one of it's own Commissioners from the meeting room, which did not happen. There is quite a bit of personality conflict and controversy involved with the project. In the end, the Water District voted to approve a \$10.00 a month rate increase effective July 2010 with another rate increase scheduled in July 2011 for 20-40 years. He estimates that to be approximately \$5 million that will be generated. He questioned the difference of the consultant's figures of \$1.8 million and the \$5 million that would be

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
January 11, 2011 - PAGE 7

generated by the Water District from the rate increases. He requested the Belfair Water District reconsider the rate increases. He read a copy of a News Release from the inside of the Belfair Water District's door. He is concerned about some of the information that the news release stated. He is concerned that, as a tax payer, he is being asked to pay for the same grant twice since Belfair Water District is paying to have the grant written as well as tax payers paying for the grant itself. He suggested that Mason County pursue the grant themselves and not in partnership with the Water District until the issues at hand are resolved.

Kathleen Vanbrantes commented that she was the one who produced the news release. The statement regarding the review was in the Commissioners' meeting minutes from a meeting in December. She copied exactly what was on the County's website for the news release.

Mr. Phillips stated that he feels Mr. Vanbuskirk's feelings are not shared with the community as a whole in Belfair.

Mr. Dobey clarified that the December 13th Commissioners' meeting minutes should reflect that all the Board did was approve this public hearing, it did not approve the project.

Summary Comments

Mr. Moore commented that after having just completed significant work in the washed out right-of-way, he is aware of the policies in respects to inspection services. It is likely that the Water District would have their own onsite inspectors. Washdot also provides an inspector to protect their own interests who would require that all materials provided within the right-of-way meet the standards specifications. He is confident that the waterline, if constructed, will be constructed correctly. Belfair Water District has a Comprehensive Water Plan that has to be updated on a 6-year schedule.

Commissioner Comments

Cmmr. Sheldon commented that two applications are to be considered. One from Belfair Water District, the other from the County. He feels an application would make good sense for the County, but holds some reservations regarding the Water District and the annexation issue that needs to be resolved. His concern is that there is no representation for the customers of the Belfair Water District. Other sources of funding are available for the Water District through other entities. He wanted to recognize Mr. Pope, who has been to a lot of meetings and thanked him for his participation. He was reluctant to enter into an agreement with Belfair Water District without having some of the outstanding unresolved issues put to rest.

Cmmr. Lingle commented that he agrees that moving forward on the grant is something he would support, but feels hesitant to enter into an agreement until the outstanding issues are resolved.

Cmmr. Sheldon/Lingle moved and seconded to consider potential applications for CDBG funds and authorize the staff to submit an application for funding to the Department of Commerce for the Reclamation Facilities Project for residential side-sewer connections only. Motion carried unanimously. RE-aye; S-aye; L-aye.

- 9.2 Public hearing to consider revisions to the Mason County Cable Television Ordinance Chapter 5.20 (Business Licenses & Regulations Chapter) and the Utility Code Chapter 12.24 (Bridges & Roads Chapter). **Ordinance 04-11 (Exhibit B)**

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
January 11, 2011 - PAGE 8

Rick Hirschberg, Department of Public Works, reported on the background of utilities in Mason County. Utilities in Mason County that are within the County right-of-way are administered under two ordinances. Code #12.24 covers all types of utilities except cable TV. In 2006 the ordinance was revised and updated. If a private water system wanted to locate a line in the County right-of-way, an application could be submitted and a fee of \$400.00 would be paid. At that point, the Commission, with a Resolution, would grant the franchise. That particular ordinance was updated in 2006 that strengthened the County's ability in terms of specifying conditions to resorting a right-of-way. County Code #5.20 covers only cable TV franchises. Fees for those franchises are charged on a quarterly basis that is a percentage rate against the revenues of the cable TV provider. It also gives the County the ability to impose some conditions in terms of quality service, which come from Federal Regulations. The enabling legislation for cable TV comes from the Federal Government and the FCC. Other utilities come from the State Government. The last time that code 5.20 was updated was 1999 and quite a few changes have been made since then. One of the proposed changes is that the County Engineer would be the one who administered the code instead of the Commissioners' office. The ordinance provides that the quarterly utility fee that is collected be 5% of the gross revenues is not specifically outlined in the existing ordinance. The revisions propose assurance to the citizens that the quality of service continues to be upgraded and improved. A security fund will also be provided. There are four cable TV providers in Mason County currently, Broadstripe Communication, Wave, Comcast and Hood Canal Communications. Those providers have been contacted for input since they will be most directly affected by the rules that would be put in place. Individual negotiations with each company would be done for a franchise via contract that has to be approved as an ordinance by the County Commissioners.

A member of the audience asked if internet service would be affected.

Mr. Hirschberg responded that it would not be affected.

A member of the audience asked if service areas would be affected between providers.

Mr. Hirschberg responded that service areas have gradually expanded throughout the years, and he thought there might be some potential overlap of areas, which would provide more than one choice in certain areas. The intent of the revision is to update the code to reflect current changes in Federal law and court rulings, but also to continue the competitive level for all cable TV providers that serve the County.

Cmmr. Sheldon asked if the cable companies were advised of the public hearing.

Mr. Hirschberg responded that the cable companies were notified.

Cmmr. Sheldon/Lingle moved and seconded to approve the revisions to the County Cable Television Ordinance Chapter 5.20 and Utility on the Road Right-of-Way Chapter 12.24 of the Official Code of Mason County. Motion carried unanimously. RE-aye; S-aye; L-aye.

10. Other Business (Department Heads and Elected Officials) –

Charlie Butros, Department of Public Works, reported on the road restrictions that were imposed last week. The restrictions were lifted for most of the roads on 1/10/11 at 8:00 a.m. He explained why the road restrictions were imposed on 1/6/11 and that Public Works have been reassessing conditions periodically. School districts were notified that they could resume normal bus routes on Monday, January 10, 2011. The roads that still remain restricted are Schaffer Park Rd, Bear Creek-Dewatto Rd., Dewatto Rd., Deckerville Rd., Beeville Rd., and Matlock-Deckerville Rd. Monitoring will be done routinely. He spoke regarding the impacts that the restrictions have had on families, and that the road structure needs

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
January 11, 2011 - PAGE 9

to be protected. Public Works will strive to minimize the impact that the road closures have on school bus routes as best they can. He apologized for any inconvenience that the road closures might have caused anyone in the community and asked that they understand the importance of the closures.

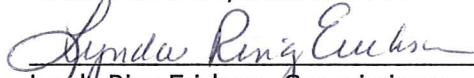
Cmmr. Lingle wanted to thank Public Works for their work protecting the roads and for dealing with the many phone calls that have been coming in.

Cmmr. Ring Erickson commented that all of the Commissioners have received calls and commends Public Works for a job well done.

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.

12. Adjournment – The meeting adjourned at 10:46.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Lynda Ring Erickson, Commissioner


Tim Sheldon, Commissioner

ATTEST:


Shannon Goudy, Clerk of the Board


Jerry K. Lingle, Commissioner

RESOLUTION NO. 05-11
2011 BUDGET

SUPPLEMENTAL APPROPRIATION / BUDGET TRANSFER - NOTICE OF HEARING

WHEREAS, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2011, it is necessary to make provision for supplemental appropriation/budget transfer to the budget as required by RCW 36.40.100, and RCW 36.40.195 for the following:

WSU Extension - \$35,000 supplemental appropriation due to a \$25,000 Dept. of Social & Health Service contract to continue the Youth in Action Program and \$10,000 from the Ecology Stormwater grant through Mason County Public Works.

Human Resources - \$15,100 from the Current Expense Ending Fund Budgeted Balance to Current Expense Human Resources for wages and benefits.

Commissioner's Office - \$7,382 budget transfer from Current Expense Ending Fund Budgeted Balance for Commissioner District 3 benefits.

THEREFORE, BE IT RESOLVED BY THE Board of Mason County Commissioners:

That the 8th day of February, 2011 at the hour of 9:30 a.m. in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of a supplemental appropriation/budget transfer to the 2011 Budget as follows:

- **WSU Extension - \$35,000 supplemental appropriation.**
- **Human Resources \$15,100 budget transfer.**
- **Commissioner's Office - \$7,382 budget transfer.**

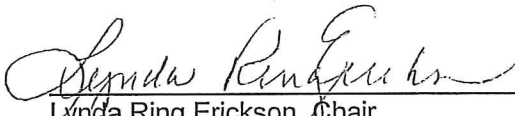
The Clerk of the Board is hereby authorized, empowered, and directed to cause notice of such hearing to be published as provided by law.

DATED this 18th day of January, 2011.

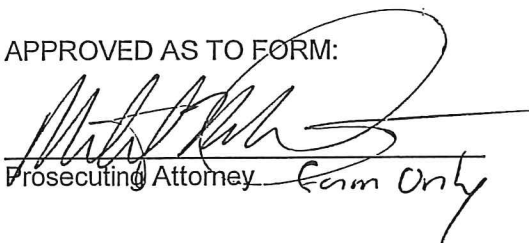
ATTEST:



Shannon Goudy, Clerk of the Board

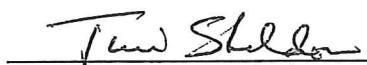
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Prosecuting Attorney *Form Only*


Jerry Lingle, Commissioner


Tim Sheldon, Commissioner

C: Auditor Financial Services
Treasurer

Publish 2x 1/27 & 2/3 - bill to Mason County Commissioners, 411 North 5th Street, Shelton

EXHIBIT A

RESOLUTION No. 06-11

AMENDS RESOLUTION 107-09

IN THE MATTER OF CONTINUING RELATIONSHIPS WITH THE WASHINGTON COUNTIES RISK POOL AND THE RELATED APPOINTMENTS AND DESIGNATIONS OF/FOR EACH MEMBER COUNTY.

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

WHEREAS, the Pool's Interlocal Agreement and Bylaws, and policies of its Board of Directors require appointees and/or designees from each member county; that is:

- a) **Director / Alternate Director** – officers or employees of each Pool member county that are appointed by and serve at the pleasure of the respective county's legislative authority (*Article 8 of the Interlocal Agreement and Article 2 of the Bylaws*);
- b) **County Risk Manager** – an employee of each Pool member county appointed to serve as a liaison between the County and the Pool as to risk management and who is responsible for the risk management function within the County (*Article 11(b) of the Interlocal Agreement*);
- c) **County Safety Officer** – an active employee designated by each Pool member county who, along with a related committee, are maintained to consider all recommendations concerning the development and implementation of a loss control policy to prevent unsafe practices (*Article 11(c) of the Interlocal Agreement*); and
- d) **County Claims Administrator** – each Pool member county's must designate someone to administer civil claims, with whom incidents should be immediately reported to, who is responsible for sending all claims and lawsuits and reporting various known incidents to the Pool, and with whom the Pool will coordinate the County's claims administration (*section B of the Pool Board of Directors' Claims Handling Policies and Procedures*);

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners for Mason County hereby confirms the appointment or designation of the following individuals for the applicable and required relationships with the Washington Counties Risk Pool:

Director: Jerry K. Lingle	Title: Commissioner
Alternate Director: Lynda Ring Erickson	Title: Commissioner
Risk Manager: Dawn Twiddy	Title: Budget Analyst/Risk Manager
Safety Officer: Dawn Twiddy	Title: Budget Analyst/Risk Manager
Claims Administrator: Shannon Goudy	Title: Clerk of the Board/Claims Administrator

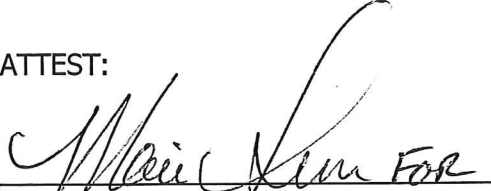
BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon its passage and shall supersede any prior conflicting action(s); and

BE IT STILL FURTHER RESOLVED that the clerk of this body shall forward a copy of this resolution, once completed, to the attention of Executive Director Vyrle Hill at the Washington Counties Risk Pool, 2558 RW Johnson Rd. S.W., Suite 106, Tumwater WA 98512-6103

EXHIBIT B

PASSED this 18 day of January 2011.

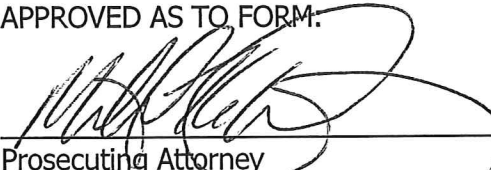
ATTEST:


Shannon Goudy, Clerk of the Board

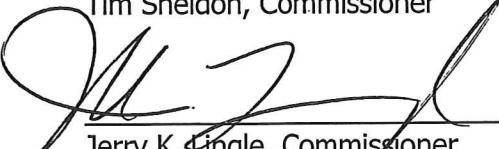
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Prosecuting Attorney


Tim Sheldon, Commissioner


Jerry K. Lingle, Commissioner