

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

April 26, 2011

1. Call to Order – The Chairperson called the regular meeting to order at 6:01 p.m.
2. Pledge of Allegiance – Barbara Adkins led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 3 – Jerry Lingle. Absent: Commissioner District 2 – Tim Sheldon
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Department of Natural Resources sent their projection of income from State Forest Lands.
 - 4.1.2 The Washington State Department of Fish and Wildlife sent a declaration of emergency for Big Creek Bridge.
 - 4.1.3 The Washington State Liquor Control Board sent notice of a special occasion liquor license application for the Shelton-Mason County Chamber of Commerce.
 - 4.2 Emmett Dobey, Utilities and Waste Management, read a news release announcing a vacancy on the Mason County Board of Equalization.
 - 4.3 Patti Case, Green Diamond Resources, presented a Port Orford Cedar tree to replace the tree that was taken down due to disease on the corner of Pine Street and 5th Street.
5. Open Forum for Citizen Input –
 - 5.1 Ed Kruk, Riverhill Homeowners Association, spoke regarding the matter of Ernest and Shirley Lazard. He is concerned that nothing has been done to change the situation. There is trash and several vehicles in the yard. There are young people spending the night there. Fines haven't been paid and the owners aren't making improvements. The septic system has failed. He would like to know what is being done. Riverhill is willing to commit money to tow the cars away and pick the trash up but he needs to know if he can legally do that.

Cmmr. Ring Erickson asked the Health Director to step outside to discuss the situation with Mr. Kruk.
 - 5.2 Tom Davis commented that he and his wife had volunteered to replace the tree on the corner of 5th and Pine so he was surprised at Green Diamonds' presentation. He also stated that he had read a legal add in the paper showing the costs to replace several road signs. The signs are being changed from 30" to 36" with different reflectivity. He doesn't think it is a good expenditure of public funds because the original signs were just recently installed.
 - 5.3 Patricia Vandehey spoke regarding aquifers in Mason County. She is concerned that no one seems to know if they're connected or what they should be classified as. She is also concerned that businesses are granted permits without oversight or investigation as to the effect they will have on the aquifers. She feels the County, City and Port need to study the aquifers to get the correct classification. She provided a copy of her statement for the record.
6. Adoption of Agenda - **Cmmr. Lingle/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; L-aye; S-absent.**

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7. Approval of Minutes – March 28, 2011 briefing meeting minutes and April 19, 2011 regular meeting minutes.

Cmmr. Lingle/Ring Erickson moved and seconded to approve the March 28, 2011 briefing meeting minutes and April 19, 2011 regular meeting minutes. Motion carried unanimously. RE-aye; L-aye; S-absent.

8. Approval of Action Agenda:

8.1 Approval of the resolution setting a budget hearing on May 17, 2011 at 9:30 a.m. to consider a supplemental appropriation to Department of Community Development from the Washington State Department of Commerce for a Washington Rural Development Loan Fund Grant in the amount of \$95,000.00 and a \$10,000 budget transfer from the Current Expense Ending Fund Balance to Current Expense Human Resources Department for professional services.

Resolution No. 28-11 (Exhibit A)

8.2 Approval for Public Works to advertise, interview and hire a Project Support Services Manager to fill a position that will be vacated.

8.3 Approval of the resolution for the County Road Fund to obtain a reimbursable loan from Equipment, Rental and Revolving (ER&R) Fund for unforeseen expenses resulting from critical events. To avoid cash flow shortages in the event of future unforeseen critical events in the next three years, Public Works would like to have the ability to borrow, when necessary, from ER&R up to a maximum of \$2,000,000. **Resolution No. 29-11 (Exhibit B)**

8.4 Approval for the Director of Utilities to sign a temporary employment agreement with the Prothman Company to provide an individual to manage the solid waste operation and provide technical assistance to crew members in the County's water and sewer utilities. This is for up to 20 hours a week at \$100.80 per hour not to exceed five months.

8.5 Approval to set a public hearing on Tuesday, May 17th at 9:30 a.m. to consider approval of new boat ramp fees and charges at Latimers Landing and Mason Lake County Park.

8.6 Approval for the Department of Utilities and Waste Management to request proposals for engineering and consulting services to assist Utilities and Waste Management staff with the Belfair Sewer's "Get Connected" program. Proposals will be accepted until 9:00 a.m. on May 13th.

8.7 Approval of the Veterans Assistance Fund application for: Gerald E. Brown (Lavina) – Burial \$600.00 as recommended by the Veterans Assistance Fund Screening Committee.

8.8 Approval to authorize the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with Emulsified Asphalt for 2011. Date and time of opening to be May 25th at 9 a.m. The bid award is anticipated at the June 7th regular Commission meeting. A call for bids was originally authorized on March 22nd and no bids were received.

8.9 Approval of the Interlocal Agreement for Fire Investigation Services Between Mason County and Mason County Fire District Five. The agreement shall terminate on June 15, 2011 unless mutually agreed upon by both parties to extend the agreement and there is no cost to the agreement.

8.10 Approval for the Utilities & Waste Management Department to call for bids for grinder pumps for the Belfair Sewer Collection System. Bid opening date is May 18, 2011 at 9:00 a.m.

Cmmr. Lingle/Ring Erickson moved and seconded to approve Action items 8.1 through 8.10. Motion carried unanimously. RE-aye; L-aye; S-absent.

9. 6:30 p.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.

10. Other Business (Department Heads and Elected Officials) –

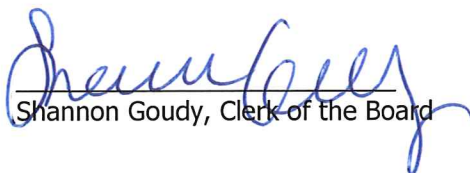
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- 10.1 John Keates, Parks, thanked the Hoodspart area citizens for participating in a work party at Foothills Park.
 - 10.2 Bob Simmons, WSU Extension, invited the public to attend Earth Day on Oakland Bay on Saturday. The WSU Extension is also holding a workshop on gardening for food on Saturday and the Master Gardeners are holding a plant sale the following weekend.
 - 10.3 Emmett Dobey, Utilities and Waste Management, responded to Ms. Vandehey's comments. He stated that the County has unsuccessfully applied for grants to study the aquifers. The Dept. of Ecology has done some analysis and they will provide a report on May 16th. He also discussed broken water lines in Belfair. There was a potential contamination issue and a question of who was at fault. The lines were not locatable and it was determined that the water will not need to be boiled.
 - 10.4 Vicki Kirkpatrick, Public Health, clarified the issue of water quality at Pickering Passage. Conflicting letters had been received from the Department of Health. The shellfish growing area was classified as approved, however it remains on the threatened list.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment - The meeting adjourned at 6:49 p.m.

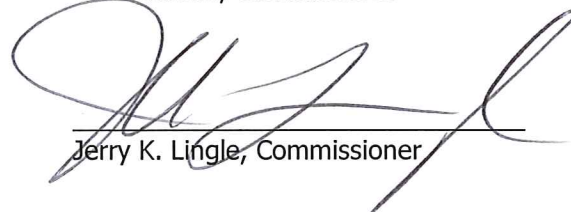
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Lynda Ring Erickson, Chair

ATTEST:


Shannon Goudy, Clerk of the Board

ABSENT 5/3/11
Tim Sheldon, Commissioner


Jerry K. Lingle, Commissioner

RESOLUTION NO. 28-11
2011 BUDGET

SUPPLEMENTAL APPROPRIATION/BUDGET TRANSFER - NOTICE OF HEARING

WHEREAS, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year **2011**, it is necessary to make provision for supplemental appropriation/budget transfer to the budget as required by RCW 36.40.100, and RCW 36.40.195 for the following:

A Washington Rural Loan Fund Grant received from the Washington State Department of Commerce in the amount of \$95,000. This budget hearing will provide a supplemental appropriation to the 2011 Current Expense Department of Community Development Budget of \$95,000.

A \$10,000 budget transfer from Current Expense budgeted ending fund balance to Human Resources Professional Services.

THEREFORE, BE IT RESOLVED BY THE Board of Mason County Commissioners:

That the **17th day of May 2011 at the hour of 9:30 a.m.** in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of a supplemental appropriation/budget transfer to the 2011 Budget as follows:

- Current Expense Fund - Department of Community Development, #001-125-000, \$95,000.
- Current Expense Fund – Human Resources, #001-057-000, \$10,000
-

The Clerk of the Board is hereby authorized, empowered, and directed to cause notice of such hearing to be published as provided by law.

DATED this 26th day of April 2011.


ATTEST:


Shannon Goudy, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

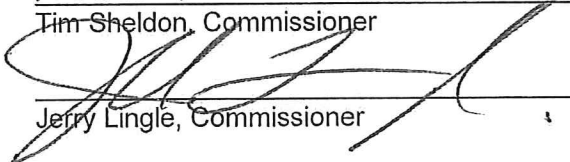

Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Tim Whitehead, Chief Deputy Prosecuting Attorney

ABSENT

Tim Sheldon, Commissioner


Jerry Lingle, Commissioner

C: Auditor's Financial Services
Treasurer
Department of Community Development
Human Resources

Publish 2x 5/5 & 5/12/11 – bill to Mason County Human Resources, 411 North 5th Street, Shelton

RESOLUTION NO. 29-11
INTERFUND REVOLVING LOAN ER&R TO THE COUNTY ROAD FUND

WHEREAS, in the event that Mason County Department of Public Works encounters expenses resulting from unforeseen critical events; and

WHEREAS, as a result of the unforeseen critical events, the County Road Fund would be undertaking a considerable amount of unbudgeted expenses; and

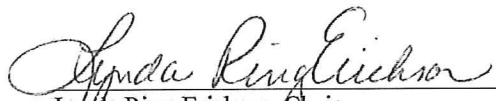
WHEREAS, the Equipment Rental and Revolving Fund (ER&R) is able and willing to provide interim financing to the County Road Fund for these unforeseen expenses;

NOW THEREFORE BE IT RESOLVED, by the Mason County Board of Commissioners that an interfund loan to the Mason County Road Fund be established as follows;

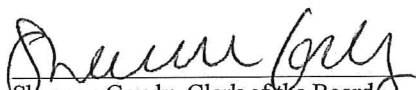
FROM:	Equipment, Rental and Revolving fund (ER&R)
TO:	County Road Fund
TERMS:	Annual Interest Rate: <u>2.18 %</u>
	Maximum Principal Amount: <u>\$ 2,000,000.00</u>
	Duration of Loan: <u>Three (3) Years</u>
	Debt Repayment: <u>Revolving</u>
PURPOSE:	Interim Financing

APPROVED this 26th day of April, 2011.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

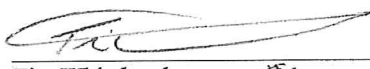

Lynda Ring-Erickson, Chair

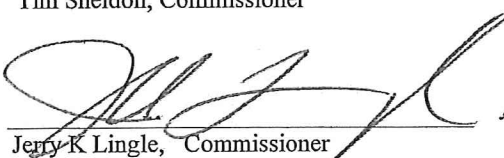
ATTEST:


Shannon Goudy, Clerk of the Board

ABSENT
Tim Sheldon, Commissioner

APPROVED AS TO FORM:


Tim Whitehead, AFS 7821
Chief Deputy Prosecuting Attorney


Jerry K Lingle, Commissioner

C: Auditor
Treasurer
Central Ops
Public Works/ER&R