

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

NOVEMBER 15, 2011

1. Call to Order – The Chairperson called the regular meeting to order at 9:01 a.m.
2. Pledge of Allegiance – Judge Meadows led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Steve Bloomfield.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Liquor Control Board sent notice of assumption for McGavick Nanstad Winery in Grapeview and notice of establishments in Mason County with liquor licenses due to expire on February 29, 2011.
 - 4.1.2 Robert Johnson is seeking appointment to the Oakland Bay Clean Water District Advisory Board.
 - 4.1.3 2012 budgets were received from Mason County Fire Protection District Nos. 4, 5, 13 and the Port of Dewatto.
5. Open Forum for Citizen Input –
 - 5.1 Tom Davis offered suggestions for balancing the 2012 budget.
6. Adoption of Agenda – **Cmmr. Sheldon/Bloomfield moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; B-aye.**
7. Approval of Minutes – October 10 briefing meeting minutes and November 1 regular meeting minutes.

Cmmr. Bloomfield/Sheldon moved and seconded to approve the October 10, 2011 briefing meeting minutes and November 1, 2011 regular meeting minutes. Motion carried unanimously. RE-aye; S-aye; B-aye.
8. Approval of Action Agenda:
 - 8.1 Approval to advertise for bids for the Latimers Landing Parking Expansion Project, selection of contractor and authorization to enter into a contract with the consultant. The project is funded by a Washington State Boating Facilities Grant (75%) and REET II Parks Capital Funds (25%). The bid opening date is Thursday, December 1, 2011, 1:00 p.m.
 - 8.2 Approval to reappoint Wendy Ervin to the Solid Waste Advisory Committee for a three-year term ending July 5, 2014 as a citizen representative.
 - 8.3 Approval of the resolution authorizing the County Road Load Restrictions/Emergency Closing Orders for the 2011-2012 winter season. **Resolution No. 77-11 (Exhibit A)**
 - 8.4 Approval for Public Works to advertise, interview and hire a Road Operations and Maintenance Manager to fill a position that will be vacated.
 - 8.5 Approval of the resolution establishing lane limits for traffic control on the following six Mason County Bridges: Hliboki Bridge, Gosnell Creek Bridge, Eich Road 1 Bridge, Eich Road, Weaver Creek 1 Bridge and Hunter Creek Bridge. **Resolution No. 78-11 (Exhibit B)**
 - 8.6 Approval of the Veterans Assistance Fund application for Donald E. LaBonte (Laila) – Utilities \$263.79 as recommended by the Veterans Assistance Fund Screening Committee.
 - 8.7 Approval of the resolution amending the Non-Union Salary Range Alignment reclassifying the Chief Deputy Treasurer from Range 27 to Range 29 effective November 1, 2011 and reclassifying the District Court Administrator from Range 27 to Range 35 effective January 1, 2012. **Resolution No. 79-11 (Exhibit C)**

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- 8.8 Approval to set a public hearing on Tuesday December 6, 2011 at 9:30 a.m. to review the request by Wallace & Vivian Peterson and Steve Clayton to amend the Belfair Urban Growth Area outer boundary and redesignate three parcels in the Residential 4 zone (total of 3.66 acres) to Rural Area; then zone these parcels as the Rural Residential 5 zone.

Ross Gallagher and Annette McGee had questions on item 8.7.

Cmmr. Sheldon called for a separate vote on item 8.7.

Ms. McGee had a question on item 8.4.

Item 8.4

Ms. McGee asked if there is currently a hiring freeze.

Cmmr. Ring Erickson explained that there is a hiring freeze so the position was discussed in briefing with the Board.

Charlie Butros added that the position was on the agenda for approval because of the hiring freeze. He went over the position description and noted that the position is budgeted.

Cmmr. Bloomfield/Sheldon moved and seconded to approve Action items 8.1 through 8.8, with the exception of item 8.7. Motion carried unanimously. RE-aye; S-aye; B-aye.

Item 8.7

Mr. Gallagher noted that there was a gap in the budget of 2 million dollars for 2012 and wanted to know why an increase would be considered.

Cmmr. Ring Erickson responded that when someone is assigned work and they are not paid for it for a long period of time it creates a liability that would be more than the cost of the raise.

Lisa Frazier, Treasurer, clarified that the Chief Deputy Treasurer position would not result in a budget increase. Adjustments would be made to the Treasurer's budget to consider the salary increase.

Michelle Bell asked for the rationale for the large jump in the District Court Administrator's salary.

Judge Meadows explained that it is comparable to the Juvenile Court Probation Administrator, which is at a range 37. The employee has been performing some of the duties of the District Court Probation Administrator for the last five years. Historically, Juvenile Court Probation was a joint operation with District Court Probation. It is now completely separate. There would not be a budget impact because of the fees that are paid by the probationers.

Ms. McGee asked if either of the changes would affect the bottom line carry over for the 2012 budget.

Cmmr. Ring Erickson stated that they would not.

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Karen Jackson, Human Resources, noted that she reviews the classification requests. She looks at the internal alignment in the County and compares the salaries with comparable counties. There are also policies regarding paying people inappropriately for the work they are performing.

Cmmr. Sheldon felt that many of the County's employees were working out of class, especially during the recession, and he would like to take a more systematic approach to the issue.

Cmmr. Bloomfield asked if there was a way that the other out of class issues could be identified so all of the issues could be considered at once.

Cmmr. Ring Erickson stated that HR Director has repeatedly asked the Board to look at how employees are aligned and reclassified. The HR Department isn't properly funded to do that work so maybe that could be looked at in the budget.

Cmmr. Bloomfield/Ring Erickson moved and seconded to approve Action item 8.7. Motion carried. RE-aye; S-nay; B-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –

9.1 Public hearing to consider the following budget transfers from Current Expense Ending Fund Budgeted Balance for:

9.1.1 Assessor – \$1,800 for AFSCME contract settlement/health care contribution.

Auditor – \$3,600 for AFSCME contract settlement/health care contribution.

Clerk – \$2,520 for AFSCME contract settlement/health care contribution.

District Court – \$2,520 for AFSCME contract settlement/health care contribution.

Treasurer – \$2,520 for AFSCME contract settlement/health care contribution.

9.1.2 Sheriff/Care & Custody of Prisoners - \$265,000 for non-debatable health care services.

Theresia Ehrich, Chief Finance Manager, explained that the first five items were for health care contributions for the AFSCME contract settlement. The contract was approved by the Commissioners on October 11, 2011. The second item was for inmate medical costs at the jail. The jail superintendent has worked hard to keep those costs at a minimum.

Questions for Staff

Mr. Gallagher asked if the 1/10th of 1% tax could decrease the amount needed for medical costs at the jail.

Tom Haugen, Jail Superintendent, replied that the medical costs that have run the budget over in the jail aren't related to mental illness.

Ms. Bell asked if it was an unusual amount of medical costs for the jail.

Mr. Haugen answered that the entire health care budget for the jail was at about \$368,000 for 2011. There were three inmates in the month of March with medical bills totally over \$150,000. Normally it is under budget or right at the budgeted amount.

Cmmr. Ring Erickson noted that Mr. Haugen and the jail staff advised the Board of the situation right away and kept the Board informed.

Judge Meadows added that the offenders weren't eligible for home monitoring because of their histories.

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Mr. Davis asked if the medical services are contracted.

Mr. Haugen stated that there is in-house health care that screens all of the inmates that is required by law. The jail is also required by law to deliver urgent and emergent health care.

Mr. Davis asked if there is an insurance program for inmates.

Mr. Haugen replied that there was an insurance program in the past but it didn't save the County any money. There is a contract with Mason General that saves some money.

Mr. Graham asked why the shortfall wasn't brought forward in March.

Cmmr. Ring Erickson stated that it was the Commissioners' decision to see what the ending balance would be. If it hadn't been handled so well it could have been close to one million dollars.

Ms. Ehrich added that the department isn't anticipating utilizing the entire supplement but they thought it was prudent to make the changes before December.

Ms. McGee asked if the AFSCME contract was totally settled.

Ms. Jackson explained that the County decided to implement the contract because the parties were unable to enter an agreement through the regular channels. The law allows the County to implement after the contract has been expired for more than a year.

There was no public testimony.

Cmmr. Sheldon/Bloomfield moved and seconded to approve the budget transfers from Current Expense Ending Fund Budgeted Balance for the Assessor, Auditor, Clerk, District Court and Treasurer for AFSCME contract settlement/health care contributions and for the Sheriff/Care & Custody of Prisoners for non-debatable health care services. Motion carried unanimously. RE-aye; S-aye; B-aye. Budget Order (Exhibit D)

- 9.2 Public hearing to consider extending the Moratorium on collective gardens approved under Ordinance #65-11 for an additional six (6) months and to expire on May 16, 2012 unless extended or terminated by the Board of County Commissioners.

Barbara Adkins, Department of Community Development, explained that the Board approved a moratorium on collective gardens for medical cannabis in accordance with the Governor's bill that was signed in April 2011. The original moratorium was put in place to allow the department time to draft regulations relative to the collective gardens. The Governor's bill allows local jurisdictions to implement zoning regulations and the County has chosen to explore that avenue. The moratorium expires tomorrow and the regulations have not been drafted and brought forward to the Planning Advisory Commission or the Board of Commissioners. The RCW allows jurisdictions to ask for a six month extension of the moratorium. If the extension were approved it would expire on May 16, 2012.

Questions for Staff

Mr. Davis asked if six months would be sufficient.

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Ms. Adkins explained that six months is all that is allowed. If another moratorium were needed it could be asked for again.

Mr. Graham asked if it was the second request for an extension.

Ms. Adkins replied that it's the first request after the initial 90 days.

Mr. Graham asked if there has been progress in developing the regulations in the last 90 days.

Ms. Adkins responded that she has done some research and looked at examples from other communities. She has seen drafted regulations from cities but not from other counties. The examples she has found are very labor intensive from a regulation standpoint.

An audience member thought that the Governor vetoed the bill.

Ms. Adkins clarified that the dispensary portion was vetoed but the collective gardens were allowed.

Cmmr. Sheldon asked Ms. Adkins review the letter she sent to local operators and to discuss the responses she has received.

Ms. Adkins explained that she has been working with the Prosecutor's office. There are three businesses in operation in Mason County. Each business was sent a letter notifying them of the County's understanding of the bill, that dispensaries are not allowed but collective gardens are. Two of the establishments have clarified that they are operating as collective gardens.

Mr. Gallagher asked if it could go back to the Legislature.

Ms Adkins wasn't sure but noted that reading through the bill has been difficult because much has been vetoed. She has been working with the Prosecutor to make sure she understanding it correctly.

Public Testimony

Tom Davis thought that the most complicated part was the fact that the bill doesn't allow dispensaries but it allows the collective gardens. The collective gardens are an agricultural issue because it is the cultivation of a plant. He encouraged the Board to look at the issue as the cultivation of a plant and remove any other predispositions. It should be relatively simple to regulate because it has happened in several other cities. He thought another three months should be adequate. Extending it beyond that time would lead him to believe that there is an additional motivation.

Todd Nelson applauded Ms. Adkins for her work. He stated that it is a very complicated issue and there may be more amendments when the Legislative Session begins in January. As the community moves forward there needs to be regulation. Without regulation, County revenue is being lost because the product isn't being tax. His company did receive a cease and desist letter from the County and they provided the appropriate documents to be in compliance with State law and remain in operation.

Cmmr. Sheldon commented that the issue remains controversial. The County could not tax a substance that is illegal under Federal law. He hopes the Federal government will weigh in on the issue in the future.

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Cmmr. Ring Erickson stated that the County doesn't have many long-term planners left and it is a complicated issue. It takes a lot of time, research and consultation with the Prosecutor's office to do the work, so she doesn't feel that extending the moratorium is an unreasonable request. She compared the issue with the public policy changes that required jurisdictions to have areas zoned to allow adult entertainment.

Cmmr. Bloomfield/Sheldon moved and seconded to extend the moratorium on collective gardens for an additional six months. Motion carried unanimously. RE-aye; S-aye; B-aye. Ordinance No. 80-11 (Exhibit E)

10. Other Business (Department Heads and Elected Officials) –
 - 10.1 Vicki Kirkpatrick read a news release regarding the Great American Smokeout.
 - 10.2 Karen Jackson thanked the participants of the recent career fair at the Shelton High School.
 - 10.3 Charlie Butros announced that crews would be performing maintenance on Sunnyside Road over the next few days.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 10:17 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Lynda Ring Erickson, Chair


Tim Sheldon, Commissioner

ATTEST:


Shannon Goudy, Clerk of the Board


Steve Bloomfield, Commissioner

RESOLUTION NO. 77-11
COUNTY ROAD LOAD RESTRICTIONS
EMERGENCY CLOSING ORDERS

NOTICE IS HEREBY GIVEN that pursuant to the emergency provisions of RCW 36.75.270 and RCW 46.44.080, all Mason County Roads are hereby immediately subject to closure for travel by all vehicles exceeding the weight and/or speed limits as listed herein for a period of one (1) year from this date. (Note: The Board may suspend or extend the closure on any County Road by independent action according to the prevailing conditions.)

THIS ORDER shall supersede for the period designated, any previous order in conflict herewith, provided that this order shall not supersede or modify any restrictions now in force covering load limits on bridges located upon county roads.

THE COUNTY ROADS posted with the following load restrictions are closed to all vehicles with a gross weight (vehicles and load) which exceeds the following load limits for the size of tires as stated in WAC 468-38-080 and as set forth below:

LOAD RESTRICTIONS

<u>CONVENTIONAL TIRES</u>		<u>TUBELESS OR SPECIAL WITH .5 MARKING</u>	
<u>Tire Size</u>	<u>Gross Load Each Tire</u>	<u>Tire Size</u>	<u>Gross Load Each Tire</u>
7.00	1800 lbs.	8-22.5	1800 lbs.
7.50	1800 lbs.	9-22.5	1900 lbs.
8.25	1900 lbs.	10-22.5	2250 lbs.
9.00	2250 lbs.	11-22.5	2750 lbs.
10.00	2750 lbs.	11-24.5	2750 lbs.
11.00 & over	3000 lbs.	12-22.5 & over	3000 lbs.

EMERGENCY LOAD RESTRICTIONS

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7.50	1800 lbs.	9-22.5	1900 lbs.
8.25	1900 lbs.	10-22.5	2250 lbs.
9.00	2250 lbs.	11-22.5	2750 lbs.
10.00	2750 lbs.	11-24.5	2750 lbs.
11.00 & over	3000 lbs.	12-22.5 & over	3000 lbs.

IN ACCORDANCE WITH RCW 36.75.270 and RCW 46.44.080, these emergency restrictions may be imposed effective immediately, by posting the roads involved.

WHEN IMPOSING LOAD RESTRICTIONS pursuant to this Resolution, the Mason County Road Department shall specify and display by posted signs, whichever of the above schedules of load restrictions is necessary to protect the County Road from damage.

NO ALLOWANCE SHALL BE MADE for any second gear axle suspended from the frame of the vehicle independent of the regular driving axle, otherwise known as "rigid trail" axles. Allowance will be made for single tires only on the front of any truck. The load distribution on any axle of a vehicle shall be such that it will not load the tires on said axles in excess of the prescribed load, as above set forth. Any loading in excess of the specified maximums as listed herein will be considered a violation of this order. If the motive power for any type of trailer is inadequate to safely handle the specified maximum load as listed herein for such trailer, then in that event, the load on the trailer shall be reduced sufficiently to allow said truck and trailer to operate with safety.

PERMITS ALLOWING TRANSPORTATION ALONG RESTRICTED ROADS. Permits may be issued by the Mason County Road Department to allow the operation of trucks transporting perishable commodities or commodities necessary for the health and welfare of local residents on such county roads, which may be closed or restricted. Such permit may include weight and speed restrictions, plus other restrictions deemed necessary to protect the roadway from undo damage. Vehicles with a gross weight of less than 10,500 lbs (GVW) shall be permitted to operate at full capacity under this resolution. (By general rule emergency vehicles do not need a special permit, but may require weight and speed restrictions. School buses maybe required to run emergency bus routes with possible speed restrictions).

ROAD LOAD RESTRICTIONS
EMERGENCY CLOSING ORDERS
(Continued)

VIOLATION-TRAFFIC INFRACTION. Any violation of these restrictions constitutes an infraction under the provisions of RCW 46.44.105; RCW 46.44.080. Any person found to have violated any posted limitations COUNTY of a highway or section of highway shall be assessed a monetary penalty of not less than one hundred and fifty dollars.

CIVIL LIABILITY PENALTY. Violators are also subject to civil liability for the damage caused by such violations as provided under RCW 46.44.110 and RCW 46.44.120.

POSTING ROAD CLOSURES. The County Road Engineer or Road Operations & Maintenance Supervisor in and for said Mason County is delegated the authority in the absence of said Board of County Commissioners, and with their permission to close any and all County Roads from time to time whenever he deems it necessary to protect and maintain said roads; but that he shall, before closing said County Roads, post notices of such closing at each end of said road, for the purpose of giving due notice to the public of said closure of road or roads.


THE BOARD OF COUNTY COMMISSIONERS OF MASON COUNTY hereby resolves to place the above described Load Restrictions and Emergency Closing Orders in effect immediately and the county road purpose described herein is declared a public necessity and the County Road Engineer shall be and is hereby ordered and authorized to proceed as prescribed by law.

ADOPTED this 15th day of November 2011.

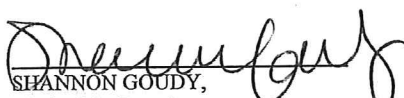
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


LYNDA RING ERICKSON, Chair



TIM SHELTON, Commissioner


STEVEN BLOOMFIELD, Commissioner

ATTEST:


SHANNON GOUDY,
Clerk of the Board

APPROVED AS TO FORM:


TIM WHITEHEAD,
Ch. Deputy Prosecuting Attorney

cc: Commissioners
Public Works
Prosecutor
Sheriff
Publ.: 1 Time: 11-24-11 (Bill: Mason County Dept. of Public Works)

RESOLUTION NO. 18-11
BRIDGE LIMITS

WHEREAS, in conformance with procedures adopted by the Washington State Association of Counties, and in the interest of safety, Mason County makes periodic inspections of bridges on the County Road System; and,

WHEREAS, inspection and evaluation of Mason County bridges was completed in August, 2009; and

WHEREAS, such inspection has determined that four (4) bridges of Mason County's fifty-eight (58) bridges cannot be certified as safe for all legal highway loads, and,

WHEREAS, one (1) bridge of Mason County's fifty-eight (58) bridges has suffered structural deterioration requiring the two lane bridge to be reduced to one (1) lane with traffic lights for traffic control and,

NOW, THEREFORE, BE IT RESOLVED, that the lane limitations, closure and load limits be posted to control traffic on the bridges, as listed below, for a period of one (1) year, unless the Board shall, by appropriate action based upon proper certification, modify or remove such restrictions.

<u>Bridge No.</u>	<u>Bridge Name</u>	<u>Max Load Limit</u>	<u>No. of Lanes</u>	<u>Maximum Speed Limit</u>
10290-035 Bulb Farm Rd.	Hliboki Bridge	----	1	----
10510-0.23 Bolling Road	Gosnel Creek Bridge	----	1	----
11070-0.15 Eich Road	Eich Road (1) Bridge	----	1	----
11070-0.26 Eich Road	Eich Bridge	----	1	----
*416400069 Skokomish Valley Road	Weaver Creek 1 Bridge	Bridge replacement project	one - lane temporary bridge	10
*416400176 Skokomish Valley Road	Hunter Creek Bridge	Reduced to one (1) lane bridge	1	20

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County Engineer shall post the said bridges as listed with the lane limits and load limits, as set forth herein. Violation of these limits shall constitute a misdemeanor in accordance with RCW 36.75.270.

DATED this 15th day of November 2011.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


LYNDA RING ERICKSON, Chair


ATTEST:


Shannon Goudy,
Clerk of the Board


TIM SHELTON, Commissioner

APPROVED AS TO FORM:


STEVEN BLOOMFIELD, Commissioner


Tim Whitehead,
Ch. Deputy Prosecuting Attorney

* Note: Load Restrictions not applicable to school buses and emergency vehicles

cc: Public Works
Sheriff
Prosecutor

RESOLUTION NO. 79-11
AMENDING RESOLUTION #117-09 TO IMPLEMENT A
REVISED NON-UNION SALARY RANGE ALIGNMENT

WHEREAS, RCW 36.40.080 states that "...the Board of County Commissioners shall fix and determine each item of the budget separately and shall by resolution adopt the budget...";

WHEREAS, RCW 36.16.070 states that "...the Board shall fix the compensation of all employees...";

WHEREAS, the Administrative Supervisor position is to be reclassified as the Chief Deputy Treasurer, formerly categorized as a Range 27 position on the "Non-Union Salary Alignment", and shall be reclassified as a Range 29 position to accurately reflect the job responsibilities and the competencies necessary for this position, effective November 1, 2011.

WHEREAS, the District Court Administrator position is to be reclassified to include the duties of the Administrator for the District Court Probation Department, formerly categorized as a Range 27 position on the "Non-Union Salary Alignment", and shall be reclassified as a Range 35 position to accurately reflect the job responsibilities and the competencies necessary for this position, effective January 1, 2012.

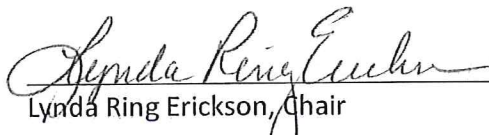
NOW THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Mason County does hereby amend the Non-Union Salary Table effective November 1, 2011 for the Chief Deputy Treasurer and effective January 1, 2012 for the District Court Administrator (Attachment A).

Approved this 15th of November, 2011.


BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


ATTEST:



Shannon Goudy, Clerk of the Board


Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Tim Whitehead, Chief Deputy Civil
Prosecuting Attorney


Tim Sheldon, Commissioner


Steve Bloomfield, Commissioner

C: Auditor Finance Department (Payroll)
Human Resources
All Elected Officials and Department Heads

Non-Union Salary Ranges
with COLA
Effective January 1, 2008

Attachment A

Range	ENTRY	STEP A	STEP B	STEP C	STEP D	STEP E
45	\$6,686	\$7,019	\$7,371	\$7,555	\$7,744	\$7,937
44	\$6,525	\$6,852	\$7,195	\$7,375	\$7,559	\$7,748
43	\$6,365	\$6,684	\$7,018	\$7,194	\$7,373	\$7,558
42	\$6,216	\$6,527	\$6,854	\$7,025	\$7,200	\$7,380
41	\$6,063	\$6,365	\$6,685	\$6,851	\$7,023	\$7,198
40	\$5,920	\$6,216	\$6,526	\$6,690	\$6,857	\$7,029
39	\$5,775	\$6,065	\$6,367	\$6,526	\$6,690	\$6,857
38	\$5,637	\$5,919	\$6,215	\$6,371	\$6,529	\$6,693
37	\$5,499	\$5,774	\$6,064	\$6,215	\$6,370	\$6,529
36	\$5,368	\$5,637	\$5,919	\$6,068	\$6,219	\$6,375
35	\$5,239	\$5,501	\$5,776	\$5,920	\$6,069	\$6,220
34	\$5,114	\$5,369	\$5,638	\$5,779	\$5,924	\$6,072
33	\$4,989	\$5,239	\$5,501	\$5,638	\$5,779	\$5,924
32	\$4,872	\$5,115	\$5,370	\$5,504	\$5,642	\$5,783
31	\$4,750	\$4,988	\$5,238	\$5,368	\$5,503	\$5,641
30	\$4,639	\$4,871	\$5,114	\$5,243	\$5,372	\$5,507
29	\$4,527	\$4,752	\$4,989	\$5,115	\$5,243	\$5,374
28	\$4,418	\$4,639	\$4,871	\$4,992	\$5,118	\$5,246
27	\$4,311	\$4,526	\$4,751	\$4,871	\$4,992	\$5,117
26	\$4,208	\$4,418	\$4,639	\$4,754	\$4,874	\$4,996
25	\$4,105	\$4,310	\$4,525	\$4,638	\$4,753	\$4,873
24	\$4,008	\$4,208	\$4,418	\$4,529	\$4,641	\$4,758
23	\$3,910	\$4,105	\$4,310	\$4,418	\$4,529	\$4,641
22	\$3,817	\$4,008	\$4,209	\$4,314	\$4,421	\$4,532
21	\$3,723	\$3,910	\$4,106	\$4,208	\$4,313	\$4,420
20	\$3,634	\$3,816	\$4,007	\$4,107	\$4,210	\$4,315
19	\$3,546	\$3,723	\$3,910	\$4,008	\$4,108	\$4,211
18	\$3,462	\$3,635	\$3,817	\$3,912	\$4,010	\$4,110
17	\$3,378	\$3,547	\$3,724	\$3,818	\$3,913	\$4,011
16	\$3,297	\$3,462	\$3,635	\$3,726	\$3,819	\$3,914
15	\$3,217	\$3,378	\$3,546	\$3,634	\$3,723	\$3,817
14	\$3,139	\$3,296	\$3,460	\$3,547	\$3,636	\$3,727
13	\$3,063	\$3,216	\$3,377	\$3,461	\$3,548	\$3,637
12	\$2,989	\$3,139	\$3,296	\$3,378	\$3,463	\$3,549
11	\$2,917	\$3,063	\$3,216	\$3,297	\$3,379	\$3,463
10	\$2,848	\$2,989	\$3,139	\$3,217	\$3,298	\$3,380
9	\$2,778	\$2,917	\$3,063	\$3,139	\$3,218	\$3,298
8	\$2,712	\$2,846	\$2,989	\$3,064	\$3,140	\$3,219
7	\$2,645	\$2,778	\$2,917	\$2,989	\$3,064	\$3,142
6	\$2,583	\$2,713	\$2,848	\$2,919	\$2,992	\$3,067
5	\$2,520	\$2,645	\$2,778	\$2,848	\$2,919	\$2,992
4	\$2,461	\$2,583	\$2,713	\$2,781	\$2,851	\$2,921
3	\$2,400	\$2,521	\$2,646	\$2,713	\$2,781	\$2,851
2	\$2,342	\$2,460	\$2,583	\$2,647	\$2,714	\$2,781
1	\$2,287	\$2,400	\$2,520	\$2,583	\$2,647	\$2,714

Exhibit C

NON-UNION SALARY RANGE ALIGNMENT

<u>SALARY RANGE NUMBER</u>	<u>CLASSIFICATION TITLE</u>
45	Public Works Director Utilities & Waste Management Director Chief Deputy Prosecuting Attorney
44	Deputy Director Public Works
43	Chief Criminal Prosecuting Attorney
40	Deputy Director/ER&R Manager
39	Public Health Director Community Development Director
38	Undersheriff Information Services Manager
37	Administrator, Probation Services
35	Chief Criminal Deputy Sheriff Engineering and Construction Manager Engineer IV Land Use Attorney Human Resources Director
34	Road Operations & Maintenance Manager Deputy Director, Utilities & Waste Management Parks & Trails Manager Chief Finance Director
33	Chief Civil Deputy Sheriff Jail Superintendent Deputy Administrator (Detention), Probation Engineer III
32	Planning Manager Permit Assistance Center Manager Construction Services Supervisor Project Support Services Manager Transportation Planning Supervisor Facilities Manager
31	Program Manager II Assistant Road Operations & Maintenance Manager
30	Personal Health Manager Building Official GIS Manager Right of Way Manager/Property Manager

NON-UNION SALARY RANGE ALIGNMENT

<u>SALARY RANGE NUMBER</u>	<u>CLASSIFICATION TITLE</u>
29	Emergency Management Manager Equipment Maintenance Supervisor Deputy Administrator, Probation Finance Manager Road Operations & Maintenance Supervisor Chief Accountant Senior Financial Analyst Chief Deputy Treasurer
28	Engineer II Survey Supervisor
27	District Court Administrator Superior Court Administrator Chief Appraiser Chief Deputy Administrative Supervisor Elections Superintendent
25	Program Manager I
22	Engineer I
21	Assistant to the Commissioners
20	Deputy Court Administrator Risk Manager/Budget Analyst Office Manager
19	Official Court Recorder/Judicial Assistant Official Court Recorder/Family Law Facilitator Personnel Analyst
17	Administrative Assistant Clerk of the Board/Claims Administrator
13	Administrative Secretary Legal Secretary
10	Receptionist/Secretary
1	PBX Operator Office Assistant

**Non-Union Salary Ranges
with COLA
Effective January 1, 2008**

Attachment A

Range	ENTRY	STEP A	STEP B	STEP C	STEP D	STEP E
45	\$6,686	\$7,019	\$7,371	\$7,555	\$7,744	\$7,937
44	\$6,525	\$6,852	\$7,195	\$7,375	\$7,559	\$7,748
43	\$6,365	\$6,684	\$7,018	\$7,194	\$7,373	\$7,558
42	\$6,216	\$6,527	\$6,854	\$7,025	\$7,200	\$7,380
41	\$6,063	\$6,365	\$6,685	\$6,851	\$7,023	\$7,198
40	\$5,920	\$6,216	\$6,526	\$6,690	\$6,857	\$7,029
39	\$5,775	\$6,065	\$6,367	\$6,526	\$6,690	\$6,857
38	\$5,637	\$5,919	\$6,215	\$6,371	\$6,529	\$6,693
37	\$5,499	\$5,774	\$6,064	\$6,215	\$6,370	\$6,529
36	\$5,368	\$5,637	\$5,919	\$6,068	\$6,219	\$6,375
35	\$5,239	\$5,501	\$5,776	\$5,920	\$6,069	\$6,220
34	\$5,114	\$5,369	\$5,638	\$5,779	\$5,924	\$6,072
33	\$4,989	\$5,239	\$5,501	\$5,638	\$5,779	\$5,924
32	\$4,872	\$5,115	\$5,370	\$5,504	\$5,642	\$5,783
31	\$4,750	\$4,988	\$5,238	\$5,368	\$5,503	\$5,641
30	\$4,639	\$4,871	\$5,114	\$5,243	\$5,372	\$5,507
29	\$4,527	\$4,752	\$4,989	\$5,115	\$5,243	\$5,374
28	\$4,418	\$4,639	\$4,871	\$4,992	\$5,118	\$5,246
27	\$4,311	\$4,526	\$4,751	\$4,871	\$4,992	\$5,117
26	\$4,208	\$4,418	\$4,639	\$4,754	\$4,874	\$4,996
25	\$4,105	\$4,310	\$4,525	\$4,638	\$4,753	\$4,873
24	\$4,008	\$4,208	\$4,418	\$4,529	\$4,641	\$4,758
23	\$3,910	\$4,105	\$4,310	\$4,418	\$4,529	\$4,641
22	\$3,817	\$4,008	\$4,209	\$4,314	\$4,421	\$4,532
21	\$3,723	\$3,910	\$4,106	\$4,208	\$4,313	\$4,420
20	\$3,634	\$3,816	\$4,007	\$4,107	\$4,210	\$4,315
19	\$3,546	\$3,723	\$3,910	\$4,008	\$4,108	\$4,211
18	\$3,462	\$3,635	\$3,817	\$3,912	\$4,010	\$4,110
17	\$3,378	\$3,547	\$3,724	\$3,818	\$3,913	\$4,011
16	\$3,297	\$3,462	\$3,635	\$3,726	\$3,819	\$3,914
15	\$3,217	\$3,378	\$3,546	\$3,634	\$3,723	\$3,817
14	\$3,139	\$3,296	\$3,460	\$3,547	\$3,636	\$3,727
13	\$3,063	\$3,216	\$3,377	\$3,461	\$3,548	\$3,637
12	\$2,989	\$3,139	\$3,296	\$3,378	\$3,463	\$3,549
11	\$2,917	\$3,063	\$3,216	\$3,297	\$3,379	\$3,463
10	\$2,848	\$2,989	\$3,139	\$3,217	\$3,298	\$3,380
9	\$2,778	\$2,917	\$3,063	\$3,139	\$3,218	\$3,298
8	\$2,712	\$2,846	\$2,989	\$3,064	\$3,140	\$3,219
7	\$2,645	\$2,778	\$2,917	\$2,989	\$3,064	\$3,142
6	\$2,583	\$2,713	\$2,848	\$2,919	\$2,992	\$3,067
5	\$2,520	\$2,645	\$2,778	\$2,848	\$2,919	\$2,992
4	\$2,461	\$2,583	\$2,713	\$2,781	\$2,851	\$2,921
3	\$2,400	\$2,521	\$2,646	\$2,713	\$2,781	\$2,851
2	\$2,342	\$2,460	\$2,583	\$2,647	\$2,714	\$2,781
1	\$2,287	\$2,400	\$2,520	\$2,583	\$2,647	\$2,714

Exhibit C

NON-UNION SALARY RANGE ALIGNMENT

<u>SALARY RANGE NUMBER</u>	<u>CLASSIFICATION TITLE</u>
45	Public Works Director Utilities & Waste Management Director Chief Deputy Prosecuting Attorney
44	Deputy Director Public Works
43	Chief Criminal Prosecuting Attorney
40	Deputy Director/ER&R Manager
39	Public Health Director Community Development Director
38	Undersheriff Information Services Manager
37	Administrator, Probation Services
35	Chief Criminal Deputy Sheriff Engineering and Construction Manager Engineer IV Land Use Attorney Human Resources Director District Court Administrator
34	Road Operations & Maintenance Manager Deputy Director, Utilities & Waste Management Parks & Trails Manager Chief Finance Director
33	Chief Civil Deputy Sheriff Jail Superintendent Deputy Administrator (Detention), Probation Engineer III
32	Planning Manager Permit Assistance Center Manager Construction Services Supervisor Project Support Services Manager Transportation Planning Supervisor Facilities Manager
31	Program Manager II Assistant Road Operations & Maintenance Manager
30	Personal Health Manager Building Official GIS Manager Right of Way Manager/Property Manager

NON-UNION SALARY RANGE ALIGNMENT

<u>SALARY RANGE NUMBER</u>	<u>CLASSIFICATION TITLE</u>
29	Emergency Management Manager Equipment Maintenance Supervisor Deputy Administrator, Probation Finance Manager Road Operations & Maintenance Supervisor Chief Accountant Senior Financial Analyst Chief Deputy Treasurer
28	Engineer II Survey Supervisor
27	Superior Court Administrator Chief Appraiser Chief Deputy Administrative Supervisor Elections Superintendent
25	Program Manager I
22	Engineer I
21	Assistant to the Commissioners
20	Deputy Court Administrator Risk Manager/Budget Analyst Office Manager
19	Official Court Recorder/Judicial Assistant Official Court Recorder/Family Law Facilitator Personnel Analyst
17	Administrative Assistant Clerk of the Board/Claims Administrator
13	Administrative Secretary Legal Secretary
10	Receptionist/Secretary
1	PBX Operator Office Assistant

ORDER
2011 Budget

IN THE MATTER OF:
BUDGET TRANSFER - NOTICE OF HEARING
RESOLUTION NO. 72-11
DATED AND PASSED: 2011
FOR CURRENT EXPENSE BUDGET TRANSFERS OF:

WHEREAS, a notice was published and a public hearing was held in accordance with RCW 36.40.100 and RCW 36.40.195 and with Resolution No. 72-11 (see Attachment B which is incorporated as part of this order).

BUDGET TRANSFERS FROM CURRENT EXPENSE ENDING FUND BALANCE of:

Assessor - \$1,800 for AFSCME contract settlement/health care contribution.

Auditor - \$3,600 for AFSCME contract settlement/health care contribution.

Clerk - \$2,520 for AFSCME contract settlement/health care contribution.

District Court - \$2,520 for AFSCME contract settlement/health care contribution.

Treasurer - \$2,520 for AFSCME contract settlement/health care contribution.

Sheriff/Care & Custody of Prisoners - \$265,000 for non-debatable health care services.

BE IT FURTHER RESOLVED that this Budget Transfer from Current Expense Ending Fund Balance will be expended and recorded in the 2011 budget as listed in Attachment A which is also incorporated as part of this order.

PASSED in open session this 15th day of November 2011.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


ATTEST:


Clerk of the Board


Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Steve Bloomfield, Commissioner


Prosecuting Attorney


Tim Sheldon, Commissioner

C: Chief Finance Manager
Assessor
Auditor
Clerk
District Court
Treasurer
Sheriff

Budget Order

Attachment A

		Revenues	Expenditures
2011 AFSCME Contract Settlement			
ASSESSOR			
001-020-000			
514.24.20.0040	Medical Benefits		1,800.00
	Department Subtotal		\$ 1,800.00
FINANCIAL SERVICES			
001-030-031			
514.23.20.0040	Medical Benefits		1,080.00
	Department Subtotal		\$ 1,080.00
RECORDING			
001-030-032			
514.30.20.0040	Medical Benefits		720.00
	Department Subtotal		\$ 720.00
LICENSING			
001-030-033			
514.81.20.0040	Medical Benefits		1,080.00
	Department Subtotal		\$ 1,080.00
ELECTIONS			
001-030-034			
511.70.20.0040	Medical Benefits		720.00
	Department Subtotal		\$ 720.00
CLERK			
001-070-000			
512.30.20.0040	Medical Benefits		2,520.00
	Department Subtotal		\$ 2,520.00
DISTRICT COURT			
001-100-000			
512.40.20.0040	Medical Benefits		2,520.00
	Department Subtotal		\$ 2,520.00
TREASURER			
001-260-000			
514.22.20.0040	Medical Benefits		2,520.00
	Department Subtotal		\$ 2,520.00
Non-debatable Health Care in Care & Custody			
CARE & CUSTODY OF PRISONERS			
001-205-270			
523.60.41.0010	Health Care Services		265,000.00
	Department Subtotal		\$ 265,000.00
Other Reserves			
001-320-000			
508.00.00.0000	Budgeted Ending Fund Balance		(277,960.00)
			\$ (277,960.00)

RESOLUTION NO. 72-11
2011 BUDGET
BUDGET TRANSFER - NOTICE OF HEARING

Attachment B

WHEREAS, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2011, it is necessary to make provision for a budget transfer to the budget as required by RCW 36.40.100, and RCW 36.40.195 for the following:

Budget transfer from Current Expense Ending Fund Budgeted Balance for:
Assessor - \$1,800 for AFSCME contract settlement/health care contribution.
Auditor - \$3,600 for AFSCME contract settlement/health care contribution.
Clerk - \$2,520 for AFSCME contract settlement/health care contribution.
District Court - \$2,520 for AFSCME contract settlement/health care contribution.
Treasurer - \$2,520 for AFSCME contract settlement/health care contribution.
Sheriff/Care & Custody of Prisoners - \$265,000 for non-debatable health care services.

THEREFORE, BE IT RESOLVED BY THE Board of Mason County Commissioners:

That the 15th day of November, 2011 at the hour of 9:30 a.m. in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of a budget transfers to the 2011 Budget as follows:

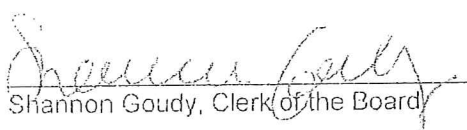
- Assessor - \$1,800 budget transfer.
- Auditor - \$3,600 budget transfer.
- Clerk - \$2,520 budget transfer.
- District Court - \$2,520 budget transfer.
- Treasurer - \$2,520 budget transfer.
- Sheriff/Care & Custody Prisoners - \$265,000 budget transfer.


The Clerk of the Board is hereby authorized, empowered, and directed to cause notice of such hearing to be published as provided by law.

DATED this 1st day of November, 2011.

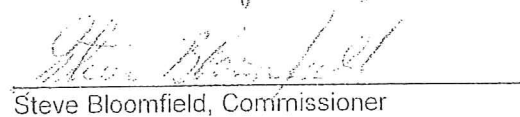
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

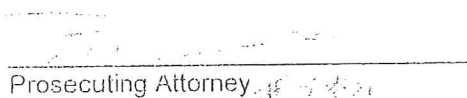
ATTEST:


Shannon Goudy, Clerk of the Board


Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Steve Bloomfield, Commissioner


Prosecuting Attorney


Tim Sheldon, Commissioner

C: Chief Finance Manager
Treasurer, Auditor, Assessor, Clerk, District Court, Sheriff

Publish 2x 11/3 & 11/10 - bill to Mason County Commissioners, 411 North 5th Street, Shelton

Exhibit D

ORDINANCE NUMBER 80.11

**AN ORDINANCE EXTENDING THE MORATORIUM ON COLLECTIVE
GARDENS ESTABLISHED UNDER ORDINANCE #63-11 and #59-11**

WHEREAS, on July 19 the Board of County Commissioners imposed a moratorium on collective gardens as defined in E2SSB 5073 for a period of ninety days; and

WHEREAS, on September 6 and 22, 2011 the Board of County Commissioners adopted Findings in support of the Moratorium to continue for a ninety day period terminating on November 16, 2011; and

WHEREAS, the intent of the Moratorium is to allow Mason County to address collective gardens in the County's Development Regulations as provided under Section 1102 of E2SSB 5073; and

WHEREAS, Development Regulations have not yet been adopted by the County and an extension of the Moratorium for an additional six (6) months is needed to complete this process; and

WHEREAS, unless a zoning moratorium is imposed, collective gardens may be located within Mason County while the County lacks the necessary tools to ensure the location is appropriate and that the potential secondary impacts of collective gardens are minimized and mitigated; and

WHEREAS, the Board of County Commissioners deems it to be in the public interest to establish a zoning moratorium pending consideration of land use regulations to address collective gardens; and

WHEREAS, the County seeks to extend the moratorium on "collective gardens" as defined in E2SSB 5073, §403 with a public hearing pursuant to RCW 36.70A.390, and

WHEREAS, a public hearing was held on November 15, 2011 to allow for public testimony on said moratorium extension, and

NOW, THEREFORE, the Mason County Board of Commissioners do ordain as follows:

Section 1. The recitals set forth above are hereby adopted as the Board of County Commissioners' preliminary findings in support of extending the moratorium imposed by

Ordinance #59-11 and #63-11. The Commissioners may, in their discretion, adopt additional findings at the conclusion of the public hearing referenced in Section 3 below.

Section 2. Pursuant to the provisions of RCW 36.70A.390, a extension of the zoning moratorium is hereby approved in Mason County prohibiting the establishment, maintenance or continuation of any collective garden.

Section 3. As provided in RCW 36.70A.390, the Board of County Commissioners set a public hearing for November 15, 2011 to take public testimony and to consider adopting further findings justifying extending the moratorium set forth in Section 2 above.

Section 4. The moratorium set forth in this Ordinance shall be extended in effect for a period of six months from the date this Ordinance is passed and shall automatically expire on that date unless extended as provided in RCW 36.70A.390, or unless terminated sooner by the Mason County Board of Commissioners.

Section 5. The Mason County Department of Community Development is hereby authorized and directed to continue drafting regulations regarding collective gardens.

Section 6. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance, or the application of the provision to other persons or circumstances is not affected.

DATED this 15th day of NOVEMBER, 2011.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:


Shannon Goudy, Clerk of the Board


Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Tim Whitehead, Chief DPA


Tim Sheldon, Commissioner


Steve Bloomfield, Commissioner