

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

March 27, 2012

1. Call to Order – The Chairperson called the regular meeting to order at 6:02 p.m.
2. Pledge of Allegiance – Bob Simmons led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Steve Bloomfield.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Washington State Liquor Control Board sent notice of Special Occasion Liquor License applications for Colony Surf Club, Hood Canal Education Foundation, and Dragon Steps Performing Arts Group.
    - 4.1.2 The United States Department of the Navy provided the final Environmental Impact Statement for the Trident Support Facilities Explosives Handling Wharf at Naval Base Kitsap at Bangor.
    - 4.1.3 The Economic Development Council of Mason County sent their 2012 first quarter report.
    - 4.1.4 Washington State University thanked the Board for their support of the WSU Extension program.
    - 4.1.5 Mason County Fire District No. 4 appointed Chief Greg Seals as their representative to the Mason County EMS Advisory Council.
    - 4.1.6 Mike Glaser expressed concerns regarding a proposed Washington State Parks Land Exchange on Harstine Island.
    - 4.1.7 Miles Nowlin and Gordon Craig are seeking appointment to the Mental Health and Substance Abuse Advisory Committee.
    - 4.1.8 David Wagner and Beverly Voss-Petredis are seeking appointment to the Lodging Tax Advisory Committee.
    - 4.1.9 John Johnson is seeking appointment to the Parks and Trails Advisory Committee.
  - 4.2 Barbara Adkins, Department of Community Development, read a news release announcing that Mason County is seeking applicants for an Advisory Committee for the Belfair Urban Growth Area.
  - 4.3 Aurora Dawn Martin and Zoey Martin read a proclamation regarding the Girl Scouts Centennial Celebration.
5. Open Forum for Citizen Input –
  - 5.1 Jeanette Boegl, League of Women Voters, commended the Board for adopting a handbook for the Mason County advisory groups. She also appreciated that minutes and agendas of the advisory groups were available on the website. She hoped the website could be improved to make things more visible and she would also like to look at an alternative way to seek citizen participants. She noted a spelling error in the handbook.
  - 5.2 Rob Drexler voiced his displeasure of the way the Belfair UGA Committee was put together. He noted that he submitted eleven questions regarding the Belfair sewer to the Commissioners on December 16<sup>th</sup> and he hasn't gotten answers.

Cmmr. Sheldon replied that the Commissioners chose to only allow residents of the UGA on the committee because the subject matter to be considered was incorporation. Only residents in the UGA could vote on incorporation so it made sense that the committee members should be residents of the UGA.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**

**March 27, 2012 - PAGE 2**

Mr. Drexler was concerned that the citizens thought the focus of the advisory group should be the Belfair sewer.

- 5.3 Ken VanBuskirk also commended the Board for creating a handbook for advisory committees. He mentioned that there were other components to the Belfair Urban Growth Plan besides the sewer. He was advocating for the Belfair bypass and he would like to see it put on the six-year plan.

Cmmr. Ring Erickson agreed that it was timely to ask the TIPCAP to reconsider the Belfair bypass.

Cmmr. Sheldon noted that there was debate on whether it should be a State project or County project. He thought there needed to be a better funding source.

Cmmr. Ring Erickson brought up the Simmons Road project as a similar situation.

Cmmr. Sheldon explained that there is a provision to allow State money for a County road if it involves a safety issue.

- 5.4 Monte Ritter commented that the Smart Streets program was part of the Parks Plan. He thought that should be considered as part of the discussion of the Belfair Bypass.

6. Adoption of Agenda - **Cmmr. Sheldon/Bloomfield moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; B-aye.**

7. Approval of Minutes – None.

8. Approval of Action Agenda:

- 8.1 Approval of County Road Project 1968, North Shore Road and County Road Project 1969, North Shore Road; authorizing the Chair to sign all pertinent documents and authorize the Public Works County Engineer to advertise, set bid dates/times, and award contract. Each contract will be announced during a regular meeting of the Board. **Resolutions Nos. 19-12 and 20-12 (Exhibits A and B)**
- 8.2 Approval to appoint Brian Avery and David Wayne Corliss to the Mason County Historic Preservation Commission for the balance of two open three-year terms ending November 2013 (Brian Avery) and December 2013 (David Wayne Corliss).
- 8.3 Approval of negotiated collective bargaining agreement between Mason County and the Woodworkers Local Lodge W38 I.A.M., Corrections/Support Staff bargaining unit, effective January 1, 2011 through December 31, 2012.
- 8.4 Approval of the Veterans Assistance Fund applications for Dennis Clark – Utilities \$110.37; Tara Cox – Utilities \$167.36; Joe A. Flores – Food \$150.00 & Utilities \$424.12; Nolan Roach – Food \$150.00; Kenneth R. Suchocki - Housing \$250.00; George F. Valent – Utilities \$190.78; Elroy J. VanAlstine, Jr. – Food \$20.98; and Wade W. Walls – Utilities \$240.41 for a total of \$1,704.02 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.5 Approval to correct Resolution No. 14-12 for the proposed Lake Management District for Island Lake. The proposed rates are based on the total assessed value of the property rather than the resulting taxable value. The formula is 25 cents per thousand valuation. **Resolution No. 21-12 (Exhibit C)**

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**March 27, 2012 - PAGE 3**

- 8.6 Approval to reclassify the Director of Public Health and Human Services from Pay Range 39 to Range 45. This is continued from the February 28, 2012 Commission meeting.
- 8.7 Approval of the resolution to restore the 2 percent salary reduction to the Director of Public Health and Human Services position. **Resolution No. 22-12 (Exhibit D)**

Ken Vanbuskirk noted that item 8.6 was delayed for thirty days and it hadn't been thirty days.

MaryJean Hrbacek asked for items 8.6 and 8.7 to be voted on separately.

Cmmr. Sheldon asked for the provisions of the contract in 8.3.

Karen Jackson, Human Resources, explained that the contract had been bargained since 2010. The agreement was ratified by the Woodworkers and it was now before the Board for completion. There was an interest on the part of the Sheriff to make some parts of the contract consistent with the Deputies' contract. There is no wage increase but some additional benefits were changed. A cap was put on longevity and educational assistance. The health care increased consistently with the other bargaining units. She also noted that management rights were spelled out and some benefit language was streamlined.

Cmmr. Bloomfield thanked Ms. Jackson for her work.

**Cmmr. Bloomfield/Sheldon moved and seconded to approve Action items 8.1 through 8.5. Motion carried unanimously. RE-aye; S-aye; B-aye.**

Item 8.6

Cmmr. Sheldon noted that it would be out of order to vote on the issue before 30 days had elapsed.

**Cmmr. Bloomfield/Sheldon moved and seconded to readdress Action item 8.6 on a date beyond 30 days from the February 28, 2012 action. Motion carried unanimously. RE-aye; S-aye; B-aye.**

Item 8.7

Ms. Hrbacek and Jennifer Hines asked for clarification on the item.

Cmmr. Ring Erickson explained that the department heads' salaries were reduced by 5% in 2009. As Directors have changed and assignments have changed those reductions have been restored. 3% was also restored in 2010 and now the Health Director is the only department head that hasn't received a full restoration.

Constance Ibsen noted that the responsibilities of the position have changed. There is no longer a lab or a beach program. There have been no additions to the personal health side. There are less people to manage and there is a director, three managers and a lead in the department, with everyone at the top of their range. She also noted that the Board didn't want to approve increases one at a time and she thought there was an inequality in pay grades.

Cmmr. Bloomfield explained that it was a restoration back to where the Director already was. She has received additional duties as well. He thought it was only fair to bring the Director back to where she was four years ago.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**March 27, 2012 - PAGE 4**

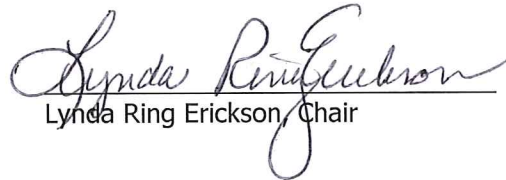
Cmmr. Sheldon disagreed. He noted that the union contracts have not received a general wage increases. He wanted to see a comprehensive solution. When the people who make the most amount of money get an increase it costs more than increasing the lower paid. He would like to see a master settlement and help for people who are working out of their class. He thought the Director was doing a great job.

Cmmr. Ring Erickson didn't think the issue was about a raise. It was about restoration. She noted that the union employees did not have their salaries reduced. The number of hours the exempt employees work had been reduced. She agreed that there needed to be a systematic approach but Ms. Kirkpatrick was the last Director that still had a reduction from four years ago. She noted that Ms. Kirkpatrick had taken on additional responsibilities with the homelessness programs. She didn't think all of the Directors were at the top of their ranges.

**Cmmr. Bloomfield/Ring Erickson moved and seconded to approve Action item 8.7.**  
**Motion carried. RE-aye; S-nay; B-aye.**

9. 6:30 p.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.
10. Other Business (Department Heads and Elected Officials) – There was no other business.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 7:06 p.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
Lynda Ring Erickson, Chair

  
Tim Sheldon, Commissioner

ATTEST:

  
Shannon Goudy, Clerk of the Board

  
Steve Bloomfield, Commissioner

MASON COUNTY  
COMMISSIONERS RESOLUTION NO: 19-12  
COUNTY ROAD PROJECT NO. 1968

WHEREAS, on Mason County Road No. 70390, known locally as the North Shore Road and more specifically located in Sec. 11, T. 22 N, R 2W, WM, at approximately mile post 4.99 mile; work defined as "construction" in the BARS Manual, Page II-63, et seq, is determined to be necessary and proper; and,

WHEREAS, this project is identified under item #5 on the officially adopted County Annual Road Program.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to:

Remove the existing undersized Stimson Creek culvert with larger culvert to reduce creek overflow over the county roadway.

SAID WORK is to be performed by Contract and/or County Forces in accordance with Washington State Standard Specifications for Road and Bridge Construction as adopted by Mason County. (RCW 36.77.060 and/or RCW 26.77.065)

BE IT FURTHER RESOLVED that the described County Road Project is necessary and proper, and the estimated costs of said project are herewith set out as follows:

Engineering:	<u>\$ 30,000</u>
Right of Way	<u>\$ 10,000</u>
Construction	<u>\$ 300,000</u>

The County Road project herein described in **HEREBY DECLARED** to be a public necessity, and the County Road Engineer is **HEREBY ORDERED AND AUTHORIZED** to report and proceed thereon as by law, provided and in accordance with RCW 36.77.070 et. seq.

ADOPTED this 27<sup>th</sup> day of MARCH 2012.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

Lynda Ring Erickson  
Lynda Ring Erickson, Chair

Tim Sheldon  
Tim Sheldon, Commissioner

Steven Bloomfield  
Steven Bloomfield, Commissioner

ATTEST:

Shannon Goudy  
Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM:

Tim Whitehead  
#37621  
Tim Whitehead, Deputy Prosecuting Attorney

cc: Co. Commissioners  
Engineer  
JOURNAL: Publ. 1t: \_\_\_\_\_

Exhibit A

MASON COUNTY  
COMMISSIONERS RESOLUTION NO: 20-12  
COUNTY ROAD PROJECT NO. 1969

WHEREAS, on Mason County Road No. 70390, known locally as the North Shore Road and more specifically located in Sec. 1, T. 22 N, R 2W, WM, at approximately mile post 3.47; work defined as "construction" in the BARS Manual, Page II-63, et seq, is determined to be necessary and proper; and,

WHEREAS, this project is identified under item #5 on the officially adopted County Annual Road Program.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to:

Remove the existing undersized Little Mission Creek culvert with a larger culvert to reduce creek overflow over the county roadway.

SAID WORK is to be performed by Contract and/or County Forces in accordance with Washington State Standard Specifications for Road and Bridge Construction as adopted by Mason County. (RCW 36.77.060 and/or RCW 26.77.065)


BE IT FURTHER RESOLVED that the described County Road Project is necessary and proper, and the estimated costs of said project are herewith set out as follows:

Engineering:	<u>\$ 50,000</u>
Right of Way	<u>\$ 20,000</u>
Construction	<u>\$400,000</u>

The County Road project herein described in **HEREBY DECLARED** to be a public necessity, and the County Road Engineer is **HEREBY ORDERED AND AUTHORIZED** to report and proceed thereon as by law, provided and in accordance with RCW 36.77.070 et. seq.

ADOPTED this 29<sup>th</sup> day of March 2012.

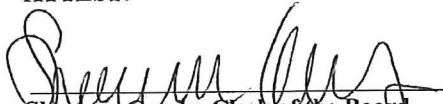
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
Lynda Ring Erickson, Chair

  
Tim Sheldon, Commissioner

  
Steven Bloomfield, Commissioner

ATTEST:

  
Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM:

  
Tim Whitehead, Deputy Prosecuting Attorney

cc: Co. Commissioners  
Engineer  
JOURNAL: Publ. It: 4-5-12

Exhibit B

Resolution No. 21-12

Correcting Resolution No. 14-12 – the proposed rates are based on the total assessed value of the property

A RESOLUTION declaring the intention of the Board of County Commissioners to establish Lake Management District No. 1 for Island Lake pursuant to Chapter 36.61 RCW and setting the public hearing on formation of the same.

WHEREAS, there is an indication of significant support from Island Lake property owners for formation of a Lake Management District (LMD) as evidenced by the submittal of LMD petitions.

WHEREAS, the Board of County Commissioners has considered the request of the Island Lake property owners to establish the Lake Management District to eliminate and monitor for recurrence of Eurasian Water Milfoil or other lake plants that could adversely impact the lake;

The Board of County Commissioners enters the following findings of fact:

1. Formation of an LMD to protect Island Lake's beneficial uses and water quality is in the public interest. This is evidenced by the broad support expressed by Island Lake property owners evidenced by the number of signatures appearing on the LMD petitions.

All properties within the LMD boundaries have direct access to the lakefront and enjoy significant opportunity to enjoy the lake through passive and active recreation. These property owners will collectively share the greatest amount of benefit from the lake management program. Benefit to each property is appropriately reflected in the rates, which provide for a charge based on the ~~resulting taxable~~ *total assessed* value of the property.

2. The financing of the lake improvement or maintenance activities is feasible. The LMD will guarantee the fees needed to continue with Milfoil control measures and the costs of permits, monitoring, printing and mailing.
3. Adequate provisions have been made to protect fish and wildlife. Aquatic herbicides have been approved for use by the US Environmental Protection Agency for the use in lakes and reservoirs used for human drinking water consumption. The herbicide will not harm fish or wildlife, and by eliminating the Eurasian Water Milfoil, the native flora and fauna should be restored.
4. Financial security should not be required to cover the costs of the LMD process.


~~NOW, THEREFORE, BE IT RESOLVED~~ by the Board of County Commissioners for Mason County as follows:

1. Pursuant to RCW 36.61.030, the Board of Mason County Commissioners hereby designates the proposed LMD as Mason County Lake Management District No. 1 for Island Lake.
2. Purpose of the Lake Management District:
  - a. Manage noxious aquatic plants in Island Lake to meet recreational and aesthetic needs, fishery and wildlife habitat requirements by employing the best techniques based on environmental safety and efficacy.
  - b. Monitor for recurrence of Water Milfoil or emergence of other lake plants that could adversely impact the lake and to recommend and fund the removal or control of these plants throughout the life of the LMD.
  - c. Maintain an advisory committee of neighborhood representatives to direct the efforts and funds of the LMD.

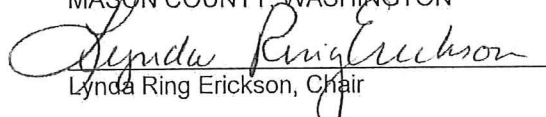
3. Charges to property:  
Annual rates and charges will raise funds to support LMD activities. Annual LMD budget and rates will be recommended by the LMD Advisory Committee to be adopted by the county commissioners.  
The estimated amount that will be raised by the LMD rates in 2013 is \$10,000. The total estimated LMD rate revenue for the 10 year LMD is \$100,000. The formula of rates and charges that is to be used to establish the 2013 assessment for the LMD is 25 cents per thousand valuation. It is anticipated that revenue bonds or notes payable from such rates and charges will be issued to finance the activities of the LMD.
4. The duration of the proposed LMD is 10 years.
5. The proposed boundaries of the District are all properties fronting Island Lake in Mason County, Washington.
6. Island Lake LMD Advisory Committee:  
The volunteer Island Lake LMD Advisory Committee will represent the interests of property owners around the lake. Annual LMD work plan, budget and LMD rates will be recommended by the steering committee for approval by the county commissioners. The Committee will track activities and expenditures. The County staff will provide Committee support including monthly financial reports.
7. In lieu of a \$5,000 bond to cover the cost of the LMD process as authorized by RCW 36.61.030, the processing costs (postage, legal advertisements, paper and other necessary costs to create the District) shall be paid from the Island Lake Lake Management Fund #199.
8. A public hearing on the formation of the proposed LMD No. 1 shall be held on Tuesday, April 10, 2012 at 9:30 a.m. in the Mason County Commission Chambers, 411 North 5<sup>th</sup> Street, Shelton, WA.

ADOPTED this <sup>27</sup>~~13~~<sup>th</sup> day of March, 2012.

ATTEST:


  
Shannon Goudy, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
Lynda Ring Erickson, Chair

  
Tim Sheldon, Commissioner

APPROVED AS TO FORM:

  
Tim Whitehead  
Chief Civil I Deputy Prosecuting Attorney

  
Steve Bloomfield, Commissioner

C: LMD #1  
Assessor  
Treasurer  
File



**RESOLUTION NO. 22-12**  
**AMENDING RESOLUTION 76-10**  
**TO DISCONTINUE SALARY REDUCTION**  
**OF DEPARTMENT HEAD**

WHEREAS, RCW 36.40.080 states that ...the Board of County Commissioners shall fix and determine each item of the budget separately and shall by resolution adopt the budget ...,

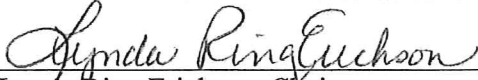
WHEREAS, RCW 36.16.070 states that ...the Board shall fix the compensation of all employees...,

WHEREAS, the Board reduced the monthly salaries of certain Department Heads and Managers by 5% for calendar years 2009 and 2010, and restored 3% of the salary reduction in 2011, and there is currently only one Department Head that continues to experience a 2% salary reduction,

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners does hereby restore the full monthly salary of Vicki Kirkpatrick, Public Health and Human Services Director, from \$6934 per month to \$7075 per month.

Approved this 27<sup>th</sup> day of MARCH, 2012.

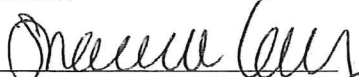
BOARD OF COUNTY COMMISSIONERS

  
Lynda Ring Erickson, Chairperson

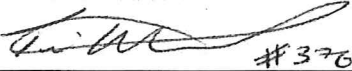
  
Tim Sheldon, Commissioner

  
Steven Bloomfield, Commissioner

Attest:

  
Shannon Goudy, Clerk of the Board

Approved as to Form: \_\_\_\_\_

  
#37621  
Tim Whitehead, Chief Deputy Prosecutor

cc: Financial Services, Payroll  
All Elected Officials and Department Heads