

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

May 1, 2012

1. Call to Order – The Chairperson called the regular meeting to order at 9:01 a.m.
2. Pledge of Allegiance – Amanda Lohmeyer led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Steve Bloomfield.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Bureau of Indian Affairs sent notice of decision on two applications of the Squaxin Island Tribe to acquire in trust tracts in Mason County.
 - 4.1.2 The Washington State Department of Natural Resources sent income projections for State Forest Lands in Mason County.
 - 4.1.3 Donald Reid is seeking reappointment to the Board of Equalization.
 - 4.1.4 Mark Woytowich is seeking reappointment and Alice Taylor is seeking appointment to the Lodging Tax Advisory Committee.
 - 4.1.5 Ruth Elisabeth Kessler and Patrick Loudin are seeking appointment to the Belfair Urban Growth Area Advisory Committee.
 - 4.1.6 The Washington State Liquor Control Board sent notice of a new liquor license application for Stottle Winery In Hoodport.
 - 4.1.7 The Washington State Parks and Recreation Commission sent Determination of Nonsignificance for Harstine Island State Park property.
 - 4.2 John Cunningham, Utilities and Waste, read a News Release regarding the Board of Equalization Vacancy.
 - 4.3 John Keates, Parks, Trails and Facilities Director, read a News Release regarding Mason County Parks and Trails Department announces a major sponsorship from Fred Meyer to support MCRA Park in 2012.
 - 4.4 Brian Matthews, Public Works Engineering and Construction Manager, announced the award for County Road Project 1379, Grapeview Loop Road construction Project. The contract has been awarded to Scarsella Brothers, Seattle, Washington at their bid price of \$3,335,126.52 with the additive alternate of \$213,200.00 that adds a 5-foot wide paved shoulder to match the rest of the road.
 - 4.5 Mr. Matthews announced that Associated Earth Science of Tacoma has been selected for on-call consultant services to provide geo-technical services for the 2012 calendar year.
 - 4.6 Mr. Matthews read an announcement that Sargent Engineers of Olympia and Shear Design of Seattle have been selected for on-call consultant services to provide structural services for the 2012 calendar year.
5. Open Forum for Citizen Input –
 - 5.1 Connelly Watson asked questions regarding the Potlatch Bubble Treatment Plant.

Cmmr. Sheldon and Commissioner Bloomfield both discussed the project.
 - 5.2 Kathryn Price discussed her view on corporate and human rights.

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5.3 Patricia Vandehey stated that on April 28th, herself and two other residents were at the Post Office asking for input from local citizens about their vision for Mason County. She read some of the responses.

6. Adoption of Agenda - **Cmmr. Bloomfield/Sheldon moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; B-aye.**

7. Approval of Minutes – April 9 briefing meeting minutes; April 17 regular meeting minutes.

Cmmr. Sheldon/Bloomfield moved and seconded to approve April 9 briefing meeting minutes; April 17 regular meeting minutes. Motion carried unanimously. RE-aye; S-aye; B-aye.

8. Approval of Action Agenda:

8.1 Approval of the resolution defining and adopting all county funds as required by the Governmental Accounting Standards Board (GASB) statement number 54. **Resolution No. 38-12 (Exhibit A)**

8.2 Approval for the Chair to sign an easement with Public Utility District #3 for improved electrical service for the Mason County Courthouse Project, Phase II. Cost associated with improved service is \$21,682 and will be paid from Save America's Treasurers grant (SAT) and REET I capital funds.

8.3 Approval to appoint Kendelyn (Kendy) Meyer to the Mason County Parks and Trails Advisory Board to fill the alternate park board position that is open due to a resignation.

8.4 Approval to set a public hearing on Tuesday, June 5, 2012 at 9:30 a.m. to consider the Private Line Occupancy Permit between Mason County and Sharon Stratton for a septic transportation line at 445 SE Totten Shores Drive, Shelton.

8.5 Approval to set a public hearing on Tuesday, June 5, 2012 at 9:30 a.m. to consider the Private Line Occupancy Permit between Mason County and Margaret Campbell for a septic transportation line at 800 E Stadium Beach Road, Grapeview.

8.6 Approval to authorize Public Works to hire seasonal flaggers/laborers for the Road Operations and Maintenance Division.

8.7 Approval to set a public hearing on Tuesday, June 5 at 9:30 a.m. to review the request submitted by Taylor Shellfish to rezone one parcel (9.00 ac.) along U.S. Highway 101 and Fredson Road near the Taylor Town Rural Activity Center. The request involves the rezone of this parcel from Rural Tourist zone to Rural Industrial zone.

8.8 Approval of the Veterans Assistance Fund applications for Mark D. Jarrett – Rent \$600.00; Scott E. Kaylor – Utilities \$156.91; Harold L. McCray – Utilities \$256.84 for a total of \$1013.75 as recommended by the Veterans Assistance Fund Screening Committee.

8.9 Approval of Amendment #7 to the professional services contract between Mason County Public Health and Eunice Santiago for Maternity Support Services. The budgeted amount is \$30,000 and is reimbursable from Medicaid.

8.10 Approval of the Interlocal Agreement between Grays Harbor County and Mason County for the Community Transformation Grant for \$5,000 to complete a Community Assessment of Neighborhood Stores (CANS).

8.11 Approval of the National Association of County and City Health Officials (NACCHO) ACHIEVE Grant for the Mason County Public Health Healthy Community program for 2012 in the amount of \$25,000.

Cmmr. Bloomfield/Sheldon moved and seconded to approve Action items 8.1 through 8.11. Motion carried unanimously. RE-aye; S-aye; B-aye.

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9. 9:30 a.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.
10. Other Business (Department Heads and Elected Officials) –
- 10.1 Karen Jackson, Human Resources Director, discussed the selection of finalists for the following positions: Public Defense Administrator; Utilities & Waste Management Director; Public Works Director.

Ms. Jackson stated that the Public Defense Administrator position had 13 applicants, 6 were interviewed, and the Commissioners interviewed the 3 finalists. The position was a range 43.

Cmmr. Sheldon/Bloomfield moved and seconded to allow the Human Resource Director to offer employment to Susan Sergiojan for the position of Public Defense Administrator. Motion carried. RE-nay; S-aye; B-aye.

Ms. Jackson stated that the Utilities and Waste Management Director had 12 applicants, 5 were interviewed, and the Commissioners interviewed the 3 finalists.

Cmmr. Bloomfield stated that the Commissioners would like to combine the Utilities and Waste position with the Public Works Director.

Ms. Jackson stated that it is not uncommon for counties and cities to combine the positions. Applicants that applied to the Utilities and Waste Management Director position also applied to the Public Works Director position.

Cmmr. Sheldon thought that it would be a more efficient operation and save taxpayers money to combine Utilities and Waste Management and Public Works departments under one director.

Cmmr. Bloomfield/Sheldon moved and seconded to combine the Utilities and Waste Management Department with the Public Works Department under one director. Motion carried unanimously. RE-aye; S-aye; B-aye.

Cmmr. Sheldon stated that Brian Matthews would be a great person for the position. He had done a great job in the interim as the Public Works Director.

Cmmr. Bloomfield/Sheldon moved and seconded to allow the Human Resource Director to offer employment to Brian Matthews for the position of Director of Utilities and Waste Management and Public Works. Motion carried unanimously. RE-aye; S-aye; B-aye.

- 10.2 Bob Simmons, WSU Extension Director, stated that the 4H program was hiring ages kids 14 through 19. The position would be from July 9th through August 10th. Applications were available at the WSU Extension Office, online or in Building 1 lobby. He also stated that there was a plant sale at Kneeland Park on May 11th.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.

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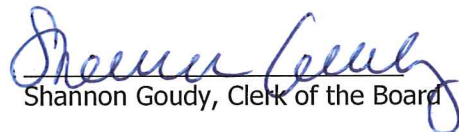
12. Adjournment – The meeting adjourned at 9:57 a.m.


BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Lynda Ring Erickson, Chair


Tim Sheldon, Commissioner

ATTEST:


Shannon Goudy, Clerk of the Board


Steve Bloomfield, Commissioner

Resolution No. 38-12

Defining and adopting all county funds for accounting standard GASB 54

WHEREAS, the Governmental Accounting Standards Board (GASB) statement number 54 has redefined when the county can report governmental funds outside of the general fund,

WHEREAS, to prevent the county from having to consolidate funds into the general fund, all governmental funds not otherwise restricted by an outside source such as state law, contract, or grant, must be committed by the county legislative authority,

WHEREAS, it is in the interest of the county to have all county funds listed in a common section of the county code, Chapter 3.01,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the following funds be redefined and reorganized in county code, and committed to purposes described as follows:

<u>Fund #</u>	<u>Fund Title</u>	<u>Fund Description</u>
001	General Fund (Current Expense)	Use of revenue is generally unassigned and may be used for Mason County's general expenses.
Special Revenue Funds:		
103	Rural Sales & Use Tax	Use of revenue is restricted per RCW 82.14.370
104	Auditor's O&M	Use of revenue is restricted per RCW 36.22.170
105	County Roads	Use of revenue is restricted per RCW 36.82.010
106	Paths & Trails	Use of revenue is restricted per RCW 47.30
109	Election Equipment & Holding	Use of revenue is committed per Resolution #1270
110	Crime Victims Compensation	Use of revenue is restricted per RCW 7.68.035
114	Victim Witness Preservation	Use of revenue is committed per Resolution #100-06
116	Historical Preservation	Use of revenue is restricted per RCW 36.22.170
117	Affordable Housing	Use of revenue is restricted per RCW 36.22
118	Abatement/Repair & Demolition	Use of revenue is committed per Resolution #67-09
119	Reserve for Technology	Use of revenue is committed per Resolution #67-10
120	Treasurer's REET Electronic Tech	Use of revenue is restricted per RCW 82.45.180
127	Cumulative Reserve: Ins Deduct	Use of revenue is committed per Resolution #8-89
130	Reserve Legal #2	Use of revenue is committed per Resolution #71-09
131	Reserve for Accrued Leave	Use of revenue is committed per Resolution #70-04
134	National Forest Safety Net	Use of revenue is restricted per Public Law 106-393

Special Revenue Funds:

135	Trial Court Improvement	Use of revenue is restricted per RCW 3.58.060
138	Family Law Facilitator	Use of revenue is restricted per RCW 26.12.240
140	Sheriff Special Funds	Use of revenue is restricted per RCW 88.02.650
145	Oakland Bay Shellfish Protection	Use of revenue is committed per Resolution #37-08
150	Public Health Services	Use of revenue is restricted per RCW's 70.01 – 70.290
160	Law Library	Use of revenue is restricted per RCW 27.24.010 & .070
163	Lodging (Motel/Hotel) Tax	Use of revenue is restricted per RCW 67.28.080
164	Mental Health	Use of revenue is restricted per RCW 82.14.460
180	Treasurer M&O	Use of revenue is restricted per RCW 84.56.020
190	Veterans Assistance	Use of revenue is restricted per RCW 73.08.080
192	Skokomish Flood Zone	Use of revenue is committed per Resolution #15-81
194	Mason Lake Management Dist #2	Use of revenue is committed per Resolution #121-08
199	Island Lake Management Dist #2	Use of revenue is committed per Resolution #18-98 and separately adopted Ordinance #44-98

Capital Project Funds:

350	Real Estate Excise Tax 1	Use of revenue is restricted by RCW 82.46.010
351	Real Estate Excise Tax 2	Use of revenue is restricted by RCW 82.46.035

Enterprise Funds:

402	Landfill/Solid Waste	Use of revenue accounts for the operation of the solid waste department which provides solid waste management to the residents, litter and illegal dump to residents, litter and illegal dump clean up, landfill closure and managing transfer stations
403	North Bay Case Inlet	Use of revenue accounts for the operation of the North Bay Case Inlet wastewater facility and repay bond/loan payments for project.
405	Wastewater System Development	Use of revenue accounts for the financing of study, design and coordination of construction of the County's wastewater systems and wastewater facilities supply. Resolution #61-11 (revises #139-04)
406	Combined Utility Administration	Use of revenue accounts for administrative costs for all utility funds operated by the county.

Enterprise Funds, cont:

- 411 Rustlewood Sewer & Water Use of revenue accounts for the operation of the Rustlewood Sewer & Water facility.
- 412 Beards Cove Water Use of revenue accounts for the operation of the Beards Cove Water facility.
- 413 Belfair Wastewater & Water Reclamation Use of revenue is accounts for the design, development and construction the new Belfair wastewater and water reclamation utility facility and the cost of operations of the facility. Resolution #118-07
- 480 Storm Drainage System Use of revenue for payment to update storm water policies and regulations and developing storm water management plans. Resolution #30-07

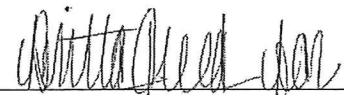
Internal Service Funds:

- 501 Equipment Rental & Revolving Use of revenue is restricted per RCW 36.33A.010-060 Use of revenue for equipment, computer and phone systems for all funds operated by the County
- 502 Unemployment Use of revenue for payment of unemployment payments claims of all county department employees

APPROVED this 1st day of April 2012.

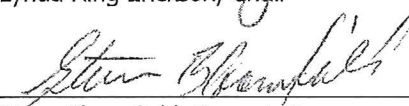
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


ATTEST:


Shannon Goudy, Clerk of the Board


Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Steve Bloomfield, Commissioner


Prosecuting Attorney


Tim Sheldon, Commissioner