

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

October 16, 2012

1. Call to Order – The Chairperson called the regular meeting to order at 9:01 a.m.
2. Pledge of Allegiance – Pat Swartos led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Steve Bloomfield.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Department of Archaeology and Historic Preservation announced that the Malaney-O'Neil House is being reviewed for nomination to the National Register of Historical Places.
 - 4.1.2 The Port of Shelton responded to an inquiry regarding their position on the fairgrounds.
 - 4.1.3 The Port of Shelton provided a copy of their 2013 budget.
 - 4.1.4 The Evergreen Forest County Group is seeking financial support.
 - 4.1.5 The Washington State Liquor Control Board sent notice of a special occasion liquor license application for Mason General Hospital Foundation.
 - 4.2 Announcement from Mason General Hospital - Kerry Trout provided information regarding an upcoming women's health event.
5. Open Forum for Citizen Input - There was no citizen input.
6. Adoption of Agenda - **Cmmr. Sheldon/Bloomfield moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; B-aye.**
7. Approval of Minutes - October 9, 2012 regular meeting minutes.
Cmmr. Bloomfield/Sheldon moved and seconded to approve the October 9, 2012. Motion carried unanimously. RE-aye; S-aye; B-aye.
8. Approval of Action Agenda:
 - 8.1 Approval to reappoint Gayle Weston, term ending July 2016, and Karen Monroe, term ending April 2017, to the Mason County Housing Authority Commission.
 - 8.2 Approval of the Veterans Assistance Fund applications for: David O. Dunkum – Food \$150.00 and James Waltman (Johanna) – Food \$150.00 for a total of \$300.00 as recommended by the Veterans Assistance Fund Screening Committee.
 - 8.3 Approval of the resolution establishing the salaries of the Commissioners and the Assessor, Auditor, Clerk, Coroner, Treasurer and Sheriff. This resolution would attach these salaries to the Superior Court Judge's salary that is set by Washington Citizens' Commission on Salaries for Elected Officials. The resolution also includes a 3% cap and reduces the salaries of Commissioner Districts No. 1 and 2 to the 2008 level. Commissioner District 3 salary cannot be amended until the new term begins, January 1, 2015.
 - 8.4 Approval of the Homeless Fund grants to St. David's Church for \$5,000 for the Cold Weather Shelter and to the North Mason County Resources for \$10,400 for the North Mason Homeless Advocate services and a pilot project to gather more in-depth data regarding the causes of homelessness and the barriers to housing and authorize the Chair to sign the Grant Contract.
 - 8.5 Approval of the resolution setting a public hearing on Tuesday, November 13, 2012 at 9:30 a.m. to consider the following 2012 budget adjustments:
Clerk - \$15,000 supplemental appropriation in revenues from Auditor's O&M transfer.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
October 16, 2012 - PAGE 2

District Court - \$26,300 budget transfer for juror and court expenses.
Probation - \$5,450 budget transfer for re-classification approved on 8/21/12.
Sheriff/Jail - \$189,000 budget transfer for jail overtime and medical expenses.
Courthouse Security - \$11,000 budget transfer for unanticipated overtime expense.
Island Lake Mgmt Dist #1 - \$2,000 supplemental appropriation for expenditures.
REET 1/Capital Improvement Fund - \$115,000 budget transfer for modular jail cells.
Belfair Wastewater Fund - \$3,761,000 supplemental appropriation due to unanticipated revenue/beginning fund balance and expenditures. **Resolution No. 71-12 (Exhibit A)**

8.6 Approval for the Facilities, Parks and Trails Department to use the Small Works Roster to request bids for door improvements on the first floor of Building #1. Project is funded from Help American Vote Act (HAVA) and will improve voter access to the building.

Cmmr. Bloomfield/Sheldon moved and seconded to approve action items 8.1 through 8.6, with the exception of item 8.3. Motion carried unanimously. RE-aye; S-aye; B-aye.

Cmmr. Sheldon moved that item 8.3 be tabled for 30 days, and a salary survey for all non-judicial Mason County elected officials (Commissioners, Auditor, Prosecutor, Treasurer, Assessor, Clerk, Coroner, and Sheriff) be completed by the Mason County Human Relations Department. Comparable counties will be used in the survey and comparisons shall include county populations, unincorporated populations, median household incomes and salaries and benefits of comparable elected officials.

Cmmr. Ring Erickson reread item 8.3 and explained that the 3% cap would limit the amount of a raise that the Commissioners could receive.

Pat Swartos, Clerk, asked if this would rescind the existing resolution.

Cmmr. Ring Erickson stated that it would replace the existing resolution.

Ms. Swartos asked if her department would be responsible for completing the salary survey?

Cmmr. Sheldon responded that the Human Resources department would complete the survey.

Roslynn Reed asked what options were addressed before deciding on this resolution and when was it discussed.

Cmmr. Ring Erickson responded that the item was discussed at briefing several times and also during Commission meetings.

Cmmr. Bloomfield added that he worked with Commissioners' staff on drafting the resolution. Staff researched other counties' methods of determining salaries. There are counties that have a local salary commission and others that tie it to the State Salary Commission. Commissioner Sheldon brought up the idea of attaching the salaries to the State Salary Commission as an independent way of addressing the salaries.

Cmmr. Sheldon went over the process for establishing a local salary commission.

Tom Davis supported rolling back the Commissioners' salaries to 2008 levels. He felt the local elected officials' salaries should be determined at a local level.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
October 16, 2012 - PAGE 3

Denny Hamilton stated that he was the originator of the resolution from the Mason County Democrats regarding the Commissioners' salaries. He felt the only time this could be addressed was now at the end of the Commissioners' terms. If it were delayed for 30 days the Commissioners' salaries could not be changed. He noted that input was not received for the other elected officials. He thought a meeting of the elected officials should be called before the deadline runs out at election time.

Melody Peterson, Assessor, spoke on behalf of the other elected officials. They would like the item tabled until it could be discussed among the elected officials as a whole.

Andrew Graham noted that if the item were tabled for 30 days it would be past the election and the Commissioners' salaries couldn't be changed. He would like to see it tabled for a shorter period of time.

Cmmr. Sheldon thought it should be taken outside of the political arena. He wanted to do some fact finding and consider the other elected officials, not just the Commissioners. He would also like to look into a local salary commission.

Cmmr. Bloomfield had reservations about tabling the item for 30 days. He thought the issues could be looked at separately. One issue is the Commissioners' wages and the other is determining what to tie the elected officials' salaries to. He thought a local salary commission could be a burden on staff and there might be a lack of volunteers in a small community.

Cmmr. Ring Erickson agreed that there were two issues. The Commissioners' salaries would need to be addressed before the election or the Commissioners in districts one and two would receive 3% increases over the next four years. The other issue is the pay for the other elected officials.

Cmmr. Sheldon's motion died due to a lack of a second.

Cmmr. Bloomfield thought it was important to note that the Commissioners have been generous in giving back their raises.

Cmmr. Sheldon stated that two of the Commissioners would be reduced by \$10,000 and the 3rd district Commissioner would receive about \$7,000 more. He didn't think it was equitable. When you look at similar counties to Mason County the Commissioner positions are paid more. The Board has to make decisions with millions of dollars worth of funds. Because of all of the individual discretion involved in the job he felt the salary should be left the same. He thought keeping the salary the same would also be fair to those that have already paid their filing fees based on the current salary. There also needed to be time to establish a local salary commission. A local salary commission could change the Commissioners' salaries for the next budget. He thought they could find good volunteers to help the Board through the issue.

Cmmr. Ring Erickson commented that she was willing to reduce her salary and not take any raise in 2008 but it could not be done during a term. She has given back her salary, made donations, and given up her mileage and benefits. It was the public perception that the Commissioners have gotten raises. She would be okay with a local salary commission but she wanted to make sure that if the election time passed the new Commissioners wouldn't still be bound by the old resolution.

Cmmr. Bloomfield wanted a legal opinion by next week if that was the case. He didn't want the election date to pass without a change.

Cmmr. Sheldon went over the RCWs regarding local salary commissions.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
October 16, 2012 - PAGE 4

Cmmr. Ring Erickson wanted a clear legal opinion. She would like to set the Commissioners' salary for 2013 and then establish a local salary commission.

Cmmr. Bloomfield/Sheldon moved and seconded to table item 8.3 for one week in order to obtain a written legal opinion from the Prosecutor's office. Motion carried unanimously. RE-aye; S-aye; B-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.

10. Other Business (Department Heads and Elected Officials) –

10.1 Appointment of Mason County Clerk

Cmmr. Ring Erickson explained that the Clerk is retiring at the end of the month so an appointment needed to be made until a new Clerk could be elected.

Cmmr. Bloomfield noted that three names have been brought forward for appointment and all of the candidates have a lot of history and experience in the Clerk's office.

Cmmr. Ring Erickson stated that the Mason County Democratic Central Committee submitted Ginger Brooks, Sharon Fogo and Cathy Gallagher as nominations for Mason County Clerk. The appointed Clerk would serve until the general election was certified in 2013.

Cmmr. Bloomfield/Sheldon moved and seconded to appoint Ginger Brooks as Mason County Clerk, effective November 1, 2012. The term for this position shall expire on November 26, 2013. Motion carried unanimously. RE-aye; S-aye; B-aye.

10.2 John Keates, Facilities, Parks and Trails, announced that the Courthouse and the Malaney-O'Neal house were placed on the Washington Historic Register.

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.

12. Adjournment – The meeting adjourned at 10:08 a.m.

RESOLUTION NO. 71-12
2012 BUDGET

SUPPLEMENTAL APPROPRIATION / BUDGET TRANSFER - NOTICE OF HEARING

WHEREAS, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2012, it is necessary to make provision for supplemental appropriations/budget transfers to the budget as required by RCW 36.40.100, and RCW 36.40.195 for the following:

- Clerk - \$15,000 supplemental appropriation in revenues from Auditor's O&M transfer.
- District Court - \$26,300 budget transfer for juror and court expenses.
- Probation - \$5,450 budget transfer for re-classification approved by BOCC 8/21/12.
- Sheriff/Jail - \$189,000 budget transfer for jail overtime and medical expenses.
- Courthouse Security - \$11,000 budget transfer for unanticipated overtime expense.
- Island Lake Mgmt Dist #1 - \$2,000 supplemental appropriation for expenditures.
- REET 1/Capital Improvement Fund - \$115,000 budget transfer for modular jail cells.
- Belfair WW Fund - \$3,761,000 supplemental appropriation due to unanticipated Revenue/beginning fund balance and expenditures.

THEREFORE, BE IT RESOLVED BY THE Board of Mason County Commissioners: That the 13th day of November, 2012 at the hour of 9:30 a.m. in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of supplemental appropriations/budget transfers to the 2012 Budget as follows:

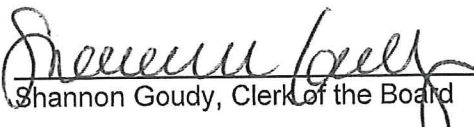
- Clerk - \$15,000 supplemental appropriation.
- District Court - \$26,300 from ending fund budgeted balance.
- Probation - \$5,450 budget transfer from ending fund budgeted balance.
- Sheriff/Jail - \$189,000 budget transfer from ending fund budgeted balance.
- Courthouse Security - \$11,000 budget transfer from ending fund balance.
- Island Lake Mgmt Dist #1 Fund - \$2,000 supplemental appropriation.
- REET 1/Capital Improvement Fund - \$115,000 ending fund budget transfer.
- Belfair WW Fund - \$3,761,000 supplemental appropriation.

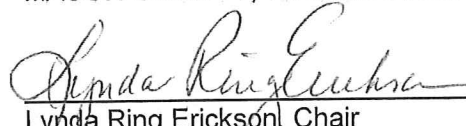
The Clerk of the Board is hereby authorized, empowered, and directed to cause notice of such hearing to be published as provided by law.

DATED this 16th day of October, 2012.


BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:


Shannon Goudy, Clerk of the Board


Lynda Ring Erickson, Chair

APPROVED AS TO FORM:


Steve Bloomfield, Commissioner


Prosecuting Attorney


Tim Sheldon, Commissioner

C: Chief Finance Manager
Treasurer

Publish 2x 10/25 & 11/1 – bill to Mason County Commissioners, 411 North 5th Street, Shelton

Exhibit A