

## ZBOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

November 13, 2012

1. Call to Order – The Chairperson called the regular meeting to order at 9:02 a.m.
2. Pledge of Allegiance – Frank Pinter led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Steve Bloomfield.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Washington State Department of Health sent an initial order reclassifying 280 acres of the Hood Canal #9 commercial shellfish growing area from Prohibited to Approved.
    - 4.1.2 Marvin Faughender, Steve Van Denver, Ed Makoviney and John Dobson are seeking appointment to the Future Fairgrounds Financial Study Advisory Committee.
    - 4.1.3 Stephanie Neiland and Richard Calvin are seeking appointment to the Mason County Historic Preservation Commission.
  - 4.2 Barbara Adkins, Department of Community Development, read a news release announcing that applications are being accepted for the winter Mason County Heritage Grant Cycle.
  - 4.3 Loretta Swanson, Public Works, read a news release announcing that the Transportation Improvement Program Citizens Advisory Panel is seeking applicants.
5. Open Forum for Citizen Input –
  - 5.1 Tom Davis suggested that the County's department heads should live in Mason County so they have more of a vested interest in the community.
6. Adoption of Agenda - **Cmmr. Bloomfield/Sheldon moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; B-aye.**
7. Approval of Minutes - October 8, 2012 briefing meeting minutes and November 6, 2012 regular meeting minutes.  
**Cmmr. Sheldon/Bloomfield moved and seconded to approve the October 8, 2012 briefing meeting minutes and November 6, 2012 regular meeting minutes.**
8. Approval of Action Agenda:
  - 8.1 Approval of agreement with Neal Leonard to serve as the Truman Glick County Park Host for 2012/13.
  - 8.2 Approval of the final contract amount with Pape & Sons Construction, Inc. for construction of the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project for the final cost of \$240,309.52, including applicable sales taxes, and adopt the Resolution accepting construction of the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project as complete. **Resolution No. 78-12 (Exhibit A)**
  - 8.3 Approval of the Interlocal Agreement with Kitsap County for Household Hazardous Waste Collection Services for Mason County Residents.
  - 8.4 Approval to award \$68,000 to the Mason County Economic Development Council from the Rural County Sales & Use Tax Fund (.09) in 2013 and 2014 for business retention, expansion, recruitment project and economic development planning, as allowed in RCW 82.14.370 and enter into an agreement.

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- 8.5 Approval to award \$104,000 to the Mason County Utilities & Waste Management Department from the Rural County Sales & Use Tax Fund (.09) for the Belfair Wastewater Treatment & Water Reclamation Project: Phases 1-4, Planning and Capital Infrastructure Development. This project is listed in the 2012-2013 Comprehensive Economic Development Strategy List (CEDS).
- 8.6 Approval to appoint James Thomas and Tanya Dierick as business representatives and reappoint Amy Hatfield as education post-secondary representative to the Pacific Mountain Workforce Development Council for terms ending December 31, 2015.
- 8.7 Approval to award a contract to Foster and Williams Architects for professional services to assist Mason County staff with completion of design and engineering work for development of one courtroom in the basement of the Mason County Courthouse in an amount not to exceed \$35,000. Funding source for this project is from a Washington State grant and REET I capital funds.
- 8.8 Approval for the Facilities and Parks Department to post Request for Proposal (RFP) for the Custodial Services for Mason County Buildings and Facilities for possible implementation in 2013.
- 8.9 Approval for the Facilities and Parks Department to post Request for Qualifications (RFQ) for Energy Saving Performance Contractors for future potential building and facilities improvement energy projects.
- 8.10 Approval to enter into an agreement with North Mason County Resource (NMCR) for the use of office space and facilities for the Veterans Service Officer to provide Veterans assistance. The term is January 1, 2013 through December 31, 2013 for a total of \$600 a month to be paid from the Veterans Assistance Fund.
- 8.11 Approval of the Veterans Assistance Fund application for: Francis J. Diamantine – Food \$100.00; Wayne W. Kallio – Utilities \$600.00; Geryl R Owen (Michele) – Utilities \$325.56 for a total of \$1,025.56 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.12 Approval of the 2012 Home Visiting Services Account Grant agreement between Washington Early Learning Fund d/b/a Thrive by Five Washington and Mason County Public Health. This contract provides \$131,867 in grant funding with no match requirement.
- 8.13 Approval of the updated Mason County Emergency Management Plan.
- 8.14 Approval for the Chair to sign the signature authorization letters for the Rustlewood Wastewater Treatment Plan, North Bay Water Reclamation Facilities and the Belfair Water Reclamation Facility, granting the appropriate staff authority to sign reporting documents associated with the respective Department of Ecology issued permits.

Tom Davis asked for a separate vote on item 8.4.

Cmmr. Sheldon asked for a separate vote on item 8.5

Cmmr. Ring Erickson had a comment on item 8.10.

Paul Vandehey had a question on item 8.12.

Item 8.12

Mr. Vandehey noted that the published proposal stated that there was other funding of \$129,000. He wanted to know where that other funding was coming from.

Vicki Kirkpatrick, Public Health, explained that the funding referenced in the proposal was the current grant through the organization. The new grant would allow the department to double their caseload.

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Item 8.10

Cmmr. Ring Erickson noted that North Mason Resource had been providing services to the veterans of the North Mason area for some time. The item was thoroughly discussed by the Veteran's Screening Committee and they fully supported it.

**Cmmr. Bloomfield/Sheldon moved and seconded to approve action items 8.1 through 8.3 and 8.6 through 8.14. Motion carried unanimously. RE-aye; S-aye; B-aye.**

Item 8.4

Mr. Davis asked for a public progress report from the Economic Development Council.

Matt Matayoshi, Economic Development Council of Mason County, noted that the request was for \$68,000 per year. He provided an overview of .09 funding and the EDC operations. He explained that the EDC is working to implement employment opportunities in the county. They have completed the racetrack, which provides tourism dollars. He went over the additional development opportunities that have taken place.

Mr. Davis asked about the Lodging Tax grant that the EDC received for website development for the racetrack.

Mr. Matayoshi explained that due to the current uncertainty at the racetrack they have chosen not to draw on those funds at this time.

Mr. Davis felt that the EDC contract should be addressed by the new Commissioners. He suggested that the item be delayed. He also noted that the EDC is requesting a doubled contribution from previous years. He didn't feel it was the best use of the .09 funds. He thought the funds should be awarded on a performance basis. He didn't feel like the EDC was reaching out to get new business in the community.

Mayor Gary Cronce spoke as a Board member of the EDC. He felt the EDC was very productive and proactive. They bring the City, County and Port together for a common cause. Everyone agrees that the community needs jobs. He felt the racetrack would have never happened without the EDC and the City has already seen a huge increase in tourism dollars from it.

Cmmr. Ring Erickson asked how much the City donates to the EDC.

Mayor Cronce stated that they are proposing to increase the contribution by 400%. They contributed \$1,000 last year.

Connelly Watson asked what the EDC currently was working on to bring jobs to the community.

Cmmr. Sheldon didn't feel that it was the correct forum for Mr. Matoyoshi to disclose his clients or their business plans. It was an issue of funding a non-profit organization.

Patricia Vandehey commented that the EDC failed to mention ADAGE. She felt the public was kept in the dark about that issue. She wanted the EDC to consider the environmental impacts on the community not just jobs and money.

Cmmr. Bloomfield stated that he was a long time supporter of the EDC. Mr. Matayoshi had been key in changing the Pacific Mountain Workforce Development Council.

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Cmmr. Ring Erickson thought Mr. Matayoshi did a good job and it was a difficult balance between businesses and promotion. She thought the EDC was important. She was glad to hear the City was considering stepping up at a higher level. She thought their previous lack of contribution was unfair and discouraged business.

Cmmr. Sheldon noted that the EDC is an Associate Development Organization that has a long history with the State. They also have a lot of private sector contributors. It is important that the County continues to maintain the increased funding to maintain and increase jobs.

**Cmmr. Sheldon/Bloomfield moved and seconded to approve item 8.4 to award \$68,000 per year to the Mason County Economic Development Council from the Rural County Sales & Use Tax Fund (.09) in 2013 and 2014 for business retention, expansion, recruitment project and economic development planning, as allowed in RCW 82.14.370 and enter into an agreement. Motion carried unanimously. RE-aye; S-aye; B-aye.**

Item 8.5

Tom Moore explained that the additional funding would be to evaluate and address the additional sewerage in Belfair. He noted that they haven't had the growth in the community that they anticipated.

Cmmr. Sheldon supported the funding for this year but wanted the wording removed regarding the phasing and planning so it would just reference capital infrastructure development. He wanted to make sure it was going to the brick and mortar projects.

Mr. Moore agreed that would better describe the project.

**Cmmr. Sheldon/Bloomfield moved and seconded to approve item 8.5 to award \$104,000 for 2013 to the Mason County Utilities & Waste Management Department from the Rural County Sales & Use Tax Fund (.09) for the Belfair Wastewater Treatment & Water Reclamation Project: *Capital Infrastructure Development*. This project is listed in the 2012-2013 Comprehensive Economic Development Strategy List (CEDS). Motion carried unanimously. RE-aye; S-aye; B-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –

9.1 Public hearing to consider the following 2012 budget adjustments:

- 9.1.1 Clerk - \$15,000 supplemental appropriation in revenues from Auditor's O&M transfer.
- 9.1.2 District Court - \$26,300 budget transfer for juror and court expenses.
- 9.1.3 Probation - \$5,450 budget transfer for re-classification approved on 8/21/12.
- 9.1.4 Sheriff/Jail - \$189,000 budget transfer for jail overtime and medical expenses.
- 9.1.5 Courthouse Security - \$11,000 budget transfer for unanticipated overtime expense.
- 9.1.6 Island Lake Mgmt Dist #1 - \$2,000 supplemental appropriation for expenditures.
- 9.1.7 REET 1/Capital Improvement Fund - \$115,000 budget transfer for modular jail cells.
- 9.1.8 Belfair Wastewater Fund - \$3,761,000 supplemental appropriation due to unanticipated revenue/beginning fund balance and expenditures.

Theresa Ehrich, Chief Finance Manager, gave an overview of each of the items.

Mr. Davis asked for an explanation of the additional revenue under 9.1.8.

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Ms. Ehrich explained that there was additional cash on hand. It often comes from grants and fees.

Mr. Davis asked which items would be coming from ending fund balance.

Cmmr. Ring Erickson stated that items 9.1.2, 9.1.3, 9.1.4 and 9.1.5 would come from ending fund balance.

Cmmr. Sheldon noted that the last item was an enterprise fund and those funds could only be used for that department. The money was already there. They just need the spending authority to finish the project.

There was no public testimony.

Cmmr. Ring Erickson thought the items were confusing to the public. She explained where the funding was coming from for each of the items. She felt that the items were well presented and accounted for and these were things that were really needed. She just wanted to make sure it was clear to the public.

**Cmmr. Bloomfield/Sheldon moved and seconded to approve items 9.1.1 through 9.1.8 as presented. Motion carried unanimously. RE-aye; S-aye; B-aye. Budget Order (Exhibit B)**

10. Other Business (Department Heads and Elected Officials) –

10.1 Cmmr. Ring Erickson noted that the Commissioners would be holding a budget workshop after the meeting. She was very concerned about the 2013 budget. She was disappointed to see Oakland Bay drop out of the .09 funding package without another stable source of funding. She encouraged everyone to attend the workshop.

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.


12. Adjournment – The meeting adjourned at 10:17 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
Lynda Ring Erickson, Chair

  
Tim Sheldon, Commissioner

ATTEST:

  
Shannon Goudy, Clerk of the Board

  
Steve Bloomfield, Commissioner

RESOLUTION NO. 78 - 12

**A RESOLUTION of the Mason County Board of Commissioners Accepting the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project as Complete.**

WHEREAS, the Board of County Commissioners of Mason County (Board) approved the Belfair Wastewater Treatment and Water Reclamation Facility project for the Belfair Urban Growth Area (UGA); and

WHEREAS, a part of construction of the Belfair Wastewater Treatment and Water Reclamation Facility project included construction of sewage collection main lines within the Phase 1 area of the Belfair UGA; and

WHEREAS, the County received grant and loan funding from the State Department of Ecology to extend public sewers along a number of side streets and driveways within the Phase 1 area of the Belfair UGA; and

WHEREAS, at their April 10, 2012 regular meeting, the Board authorized bidding and award of a contract for construction of the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project; and

WHEREAS, bids for the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project were received and opened on Thursday, May 24, 2012; and

WHEREAS, the contract for construction of the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project was awarded to Pape & Sons Construction, Inc., the lowest responsible & responsive bidder on the project, in the total amount of \$330,683.49, including all applicable sales taxes; and

WHEREAS, the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project has been completed for a total construction cost of \$240,309.52, including all applicable sales taxes; and

WHEREAS, the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project has been completed in accordance with the project plans and specifications; and

WHEREAS, the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project construction has been approved by representatives of ESA, Inc., the project's Project Engineer of Record, and by the County's Public Works Department, Utilities & Waste Management Division; and

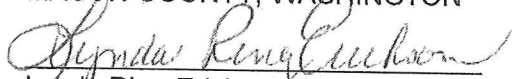
WHEREAS, no contractor claims have been filed against Mason County relative to the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project;

NOW THEREFORE, BE IT RESOLVED, that the Mason County Commissioners hereby accept the Belfair Sewer Get Connected Phase 1 Pressure Sewer Project as complete.

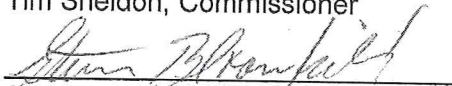
BE IT FURTHER RESOLVED, that the Director of the Mason County Public Works Department is hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue and the Department of Employment Security.

PASSED this 13<sup>th</sup> day of November, 2012.

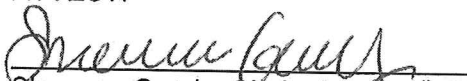
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
Lynda Ring-Erickson, Chair


  
Tim Sheldon, Commissioner

  
Steve Bloomfield, Commissioner

ATTEST:

  
Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM:

  
Chief Deputy Prosecuting Attorney  
Tim Whitehead, WSBA #37621

cc: Elected Officials  
Dept. Heads