

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

November 27, 2012

1. Call to Order – The Chairperson called the regular meeting to order at 6:04 p.m.
2. Pledge of Allegiance – Terri Jeffreys led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Terri Jeffreys
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 2013 budgets and levy certifications were received from Mason County Fire District No. 3, Educational Service District 113, the City of Shelton and the Shelton Metropolitan Park District.
    - 4.1.2 The Federal Emergency Management Agency sent a Letter of Map Revision Floodway Determination Document for a property in Mason County.
    - 4.1.3 The Washington State Liquor Control Board sent notice of an application for added privilege for Lennard K's in Allyn.
    - 4.1.4 The Washington State Department of Archaeology and Historic Preservation announced that the Mason County Courthouse has been listed in the Washington Heritage Register.
    - 4.1.5 Tom Davis submitted his resignation from the Mental Health Advisory Committee and the Oakland Bay Clean Water Advisory Committee.
    - 4.1.6 James Naismith is seeking appointment to the Transportation Improvement Program Citizens Advisory Panel.
    - 4.1.7 Steve Bloomfield, Heidi McCutcheon and Jack Krause are seeking appointment to the Future Fairgrounds Financial Study Advisory Committee.
    - 4.1.8 Mike Olsen is seeking appointment to the Mental Health Advisory Committee.
5. Open Forum for Citizen Input - There was no citizen input.
6. Adoption of Agenda - **Cmmr. Sheldon/Jeffreys moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; J-aye.**
7. Approval of Minutes - October 22, 2012 briefing meeting minutes.

**Cmmr. Sheldon/Jeffreys moved and seconded to approve the October 22, 2012 briefing meeting minutes. Motion carried unanimously. RE-aye; S-aye; J-aye.**
8. Approval of Action Agenda:
  - 8.1 Approval to make appointments to the Fairgrounds Financial Study Advisory Committee. Applications have been received from the following: Richard Adamson, Cynthia Brehmeyer, Julie Gray, Steve VanDenover, Marvin Faughender, Ed Makoviney, John Dobson, Eric Schallon, Heidi McCutcheon, Jack Krause, and Steve Bloomfield. Positions for the Squaxin Island Tribe, Skokomish Tribe and Matt Matayoshi from the Economic Development Council are also established. The Committee's term will end February 28, 2013, unless extended by the County Commissioners.
  - 8.2 Approval of the resolutions rescinding Chapter 3.36, Advance Travel, from the Mason County Code and amending the Travel Policy in the Mason County Personnel Policies. These changes will remove advance travel, amend travel expenses to be paid on a reimbursement basis, and update the Travel Policy to current rules and regulations. **Resolution Nos. 81-12 and 82-12 (Exhibits A & B)**

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
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- 8.3 Approval of the resolution authorizing the County Road Load Restrictions / Emergency Closing Orders for the 2012-2013. **Resolution No. 83-12 (Exhibit C)**
- 8.4 Approval of the resolution establishing lane limits for traffic control on the following Mason County bridges: Hliboki Bridge, Gosnell Creek Bridge, Eich Road 1 Bridge, Eich Road, and Hunter Creek bridge. **Resolution No. 84-12 (Exhibit D)**
- 8.5** Approval of the County Road Projects (CRP) for specific county-wide maintenance activities for 2013, as set forth in County Road Project Numbers 1970 (sign placement), 1971 (culvert installations), 1972 (wetland mitigation), and 1973 (guardrail placement). **Resolution No. 85-12 (Exhibit E)**
- 8.6 Approval to set a public hearing for December 18, 2012 at 9:30 a.m. to consider renaming the old portion of Grapeview Loop Road to Gator Place (County Road Number 29990).
- 8.7 Approval of the Veterans Assistance Fund application for Randolph Bittner – Utilities \$161.29; Tara L. Cox – Utilities \$100.08; Curtis L. Homes (Patricia) – Utilities \$453.95 & Food \$145.00; Ronald Schmitz – Housing \$450.00; Larry M. Tunno – Utilities \$376.82; Charles E Varian – Utilities \$77.32 for a total of \$1,764.46 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.8 Approval to authorize Public Works to advertise for Construction Project Inspector Services, Contract and Fee Appraisers, Geotechnical Lab and Construction Materials Testing Services, Utility and Cable Franchise/Permit Services and Timber Management Services.
- 8.9 Approval of the License and Interlocal Agreement with Mason County Public Utility No. 3 for the Kamilche Ridge radio repeater site and authorize the Chairperson to sign.
- 8.10 Approval for the Equipment Rental & Revolving (ER&R) Manager to surplus certain vehicles, canopies and computer equipment as identified by staff. Three computers to be transferred to the Veterans Assistance Screening Committee and the ER&R Manager is authorized to dispose of the remainder at the Washington State Surplus Sales.
- 8.11 Approval for the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with Hot Mix Asphalt, Cold Mix and/or CSS I Tack Coat for 2013. Date and time of opening to be December 19, 2012 at 9:00 a.m.
- 8.12 Approval for the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with towing service for the year 2013. Date and time of opening to be Wednesday December 19, 2012 at 9:30 a.m.
- 8.13 Approval of the Memorandum of Understanding between Mason County and IAM & AW Local Lodge W38 for County contribution toward employee health insurance premiums for Deputy Prosecuting Attorneys for 2013. For 2013, the County shall contribute \$721 toward single enrollments and \$1,055 for dependent enrollments per month.

Item 8.5

Brian Matthews, Public Works, explained that the item had the incorrect road project numbering. The numbering would be corrected in the final resolution to read CRP numbers 1971 through 1974.

Item 8.2

Vicki Kirkpatrick, Public Health, stated that the policy needed to be clarified to answer some additional questions. She asked the Board to consider holding off on the item until her additional questions could be worked out.

Karen Herr, Auditor, thought the policies were consistent with surrounding counties, state laws and county code. She recommended that the policy be adopted before the new year. It could be amended later if need be.

Cmmr. Ring Erickson thought the policy was a good start and something she had wanted for sometime. If a specific item needed to be amended that could be done in the future.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
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**Cmmr. Jeffreys/Sheldon moved and seconded to approve action items 8.1 through 8.13 with the noted amendment to item 8.5. Motion carried unanimously. RE-aye; S-aye; J-aye.**

9. 6:30 p.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.
10. Other Business (Department Heads and Elected Officials) –
  - 10.1 Commissioner Sheldon and Commissioner Ring Erickson thanked Commissioner Bloomfield for his service to Mason County and congratulated Commissioner Jeffreys on her election.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 6:29 p.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
Lynda Ring Erickson, Chair

  
Tim Sheldon, Commissioner

ATTEST:

  
Shannon Goudy, Clerk of the Board

  
Steve Bloomfield, Commissioner  
Terri Jeffreys

Resolution No. 81-12  
Rescinding Resolution No. 739 and Resolution No. 132-85  
And Rescinding Mason County Code Chapter 3.36 Advance Travel Expense Fund

Whereas, there is established an Advance Travel Expense Fund pursuant to RCW 42.24.120 through 42.24.160, which is authorized solely for the purpose of making advances for travel expenses of such officers or employees and specifically to defray necessary costs while performing his/her official duty.


Whereas, travel policies approved by the Mason County Board of County Commissioners and included in the Mason County Personnel Policy have made the use of the Advance Travel Expense Fund obsolete.


Whereas, Resolution No. 132-85 set the amount of moneys provided to and subsequently accountable for in the Advance Travel Expense Fund at \$7,000.00.

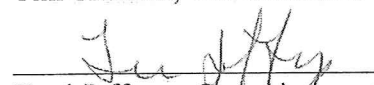
Now therefore, the Mason County Board of County Commissioner's hereby rescinds Resolution 739 and Resolution No. 132-85 and Chapter 3.36 of the Mason County Code and the Mason County Treasurer is hereby ordered to collect all outstanding Advance Travel balances, and close the Advance Travel Expense fund as of December 31, 2012 and transfer such fund balance to the Mason County Current Expense fund.

Approved this 27<sup>th</sup> day of NOVEMBER 2012.

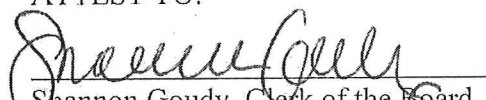
Board of County Commissioners

  
Lynda Ring Erickson, Chair

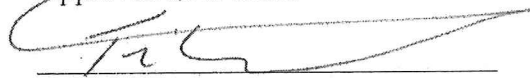
  
Tim Sheldon, Commissioner

  
Terri Jeffreys, Commissioner

ATTEST TO:

  
Shannon Goudy, Clerk of the Board

Approved-as to form:

  
Timothy Whitehead, Chief Deputy Prosecuting Attorney

RESOLUTION NO. 82-12  
DELETING CHAPTER 5.5 AND REPLACING CHAPTER 5.6 OF THE MASON  
COUNTY PERSONNEL POLICIES FOR TRAVEL EXPENSES

WHEREAS, out of town travel and related business expenses are an integral and necessary component of the operation of local government;

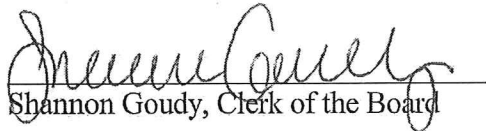
WHEREAS, Mason County's travel policies need to be updated to comply with the rules of the Washington State Auditor's BARS manual, Internal Revenue Service, Washington State Office of Financial Management (OFM) and US General Services Administration (GSA);

NOW, THEREFORE BE IT RESOLVED, by the Mason County Commissioners to delete Chapter 5.5 and replace Chapter 5.6 with the amended Travel Policy (Attachment A) of the Mason County Personnel Policies.

DATED this 27<sup>th</sup> day of November, 2012.


BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

ATTEST:

  
Shannon Goudy, Clerk of the Board

  
Lynda Ring Erickson, Chair

APPROVED AS TO FORM:

  
Tim Whitehead, Chief DPA  
MIKE DORCY, PROSECUTOR

  
Tim Sheldon, Commissioner

  
Terri Jeffreys, Commissioner

c: All Mason County Departments

# MASON COUNTY TRAVEL POLICY

Attachment A

## Personnel Policy Chapter 5.5

Mason County recognizes that out of town travel and related business expenses can be an integral and necessary component of the operation of local government. This policy is intended to establish equitable standards and to provide consistent and fair treatment to all employees who incur such expenses. It is also intended to establish and maintain effective controls over those expenses.

County officials (department heads and elected officials) and County employees are expected to exercise prudent judgment when incurring travel expenses on behalf of the County doing official County business. The failure of employees to follow this policy, or incur excessive expenses, may be cause for disciplinary action. Non business related expenses and/or expenses not made in accordance with this policy will not be approved or reimbursed.

All travel and associated expenses must be approved in advance by the department head or elected official. Employees will be reimbursed for reasonable and customary expenses actually incurred in connection with doing business on behalf of the County. These may include: meals, lodging, transportation and other necessary expenses while away from the office. These expenses **may not** include: alcoholic beverages; tobacco; tips exceeding 15%; meals, lodging or transportation provided for the employee by an outside entity as part of the employees participation; any expenses for a person(s) traveling with the employee; any expenses incurred that are not in connection with the business of the County

All requests for payment of travel must be submitted to the Auditor's Financial Services department on forms approved and provided by the Auditor. All required documentation must also be submitted on the approved travel document form. Required travel documents include all itemized receipts, conference/seminar agendas, and all proof of costs incurred while doing business on behalf of the County. Travel documents should be presented to the Auditor's Financial Services department in the month the charges occur.

If an employee chooses to travel to a destination in advance of the necessary time for arrival, or remain at the destination following the official closing of the event, there will be no additional per diem, lodging or miscellaneous expenses paid to the employee.

All requests for payment must be signed by the department head or elected official and the employee that is requesting reimbursement. An employee may not request reimbursement on behalf of another employee.

If an employee is compensated by an outside entity for any travel costs while traveling on behalf of Mason County, the employee will deposit those funds with the Mason County Treasurer. The employee will provide the Auditor's Financial Services department with a copy of the Treasurer's deposit receipt and a detail of the expenses covered.

Any member of a board, committee or commission that is not a Mason County employee, but is an appointed member to do business on behalf of Mason County is subject to all travel rules and documentation noted herein.

### **PER DIEM (meal reimbursement)**

All requested meal reimbursement must have a detailed receipt. Meals will be reimbursed, minus any alcohol or a tip exceeding 15%, using the Washington State Office of Financial Management (OFM) per diem rates and, for out of state travel, the U.S. General Services Administration (GSA) per diem rates. The meals will be reimbursed **up to** the allowable rate for the area and meal on those rate maps. Per diem will be reduced for any meals provided through conference registration, seminars or similar events. Reimbursement will not be made if the employee chooses not to eat the meal provided and eats elsewhere.

### **Single Day Per Diem (meal reimbursement):**

Single day per diem occurs when no overnight stay is required. Single day meal reimbursements are considered to be taxable wages according to the IRS and will be included as gross taxable income of the employee. An employee must use the single day per diem form and include it with their payroll timesheet information. The department supervisor will forward the per diem form to the Auditor's Financial Services department. The meal will be added to their taxable gross wages and taxed accordingly.

### **Per Diem (meal reimbursement) while in overnight travel status:**

If an overnight stay is required, per diem will be based on either OFM (in state) or GSA (out of state) rates for each day the employee is in full travel status. The per diem rate will be based on the location the employee is in for that meal. On days of departure and return an employee will apply the Three Hour Rule (see rule below).

### **Three Hour Rule for per diem (meal reimbursement):**

If an employee is in travel status for three hours beyond their regular work schedule for a single day, they may receive meal reimbursement. The three hours may consist of hours occurring before, after or a combination of both before and after the employee's regular work schedule for the day. The employee may not stop for a meal just to meet the three hour rule.

### **Special Circumstances:**

During emergency situations such as, but not limited to, initial crime scene investigations, major crimes, emergency weather situation, natural disasters, etc, when employees are working extended hours and stopping for a meal break could worsen the emergency or increase costs to the County, departments may provide an on-scene meal of nominal cost. A detailed receipt, including names of all employees/volunteers involved, must be provided. All receipts and pertinent information involving the emergency situation must be included on the claim for payment voucher submitted to the Auditor's Financial Services department. An employee may not claim a per diem meal reimbursement if their County department is also submitting a claim for payment voucher for the same incident.

### **LODGING**

All lodging is to be reserved using a government, or most economical, rate whenever possible. County credit cards may be used to secure lodging for a County employee. Reimbursement for lodging is allowed when the temporary duty station is located more

than fifty (50) miles, using the most direct route, of the closer of either the traveler's official residence or official work station.

Reimbursement will be made for the actual lodging expense and any applicable taxes. If there are additional charges for a person(s) traveling with the employee, who is not traveling on behalf of County business, the employee is responsible for all charges for that additional person(s) and it will not be reimbursed. An itemized statement is required for all charges.

If an employee shares an accommodation with another employee or an employee of another entity who is attending the same event, an equal share of the double room rate will be paid on behalf of the Mason County employee. Each employee must submit an original invoice showing the lodging charge for their portion of the room rate.

Not eligible for reimbursement on a lodging receipt are, but not limited to: laundry services; valet service; entertainment expenses; athletic room (gym) charges, internet charges (unless required by their supervisor).

### **TRANSPORTATION**

Any employee driving a vehicle (either County car or personal vehicle) must have and must be able to provide proof of valid car insurance.

Employees are encouraged to reserve and use a pool car from ER&R as much as possible. All county vehicles shall be used in accordance with Mason County ER&R use policy.

If a personal vehicle is used, the mileage will be based on the current IRS standard POV rate. Mileage will be prohibited for normal travel between the usual place of business and employee's main place of residence. When traveling on behalf of the County, mileage will be paid from either the official work station or the employee's main residence, whichever is the closer and most direct route of the two, to the travel destination.

Mileage shall not exceed what the sum of a round trip coach airfare from a common carrier, any needed local ground transportation and other related costs for that destination.

Airfare (coach rate), car rentals, trains, ferry, tolls, shuttle/taxi, etc will be reimbursed with a receipt and paid at actual costs. Personal travel insurance will not be reimbursed. Tickets purchased with an employee's individual frequent flyer miles will not be reimbursed.

References: IRS, OFM SAAM rules, SAO BARS manual, County resolutions: #37-07 & #150-07



RESOLUTION NO. 83-12  
 COUNTY ROAD LOAD RESTRICTIONS  
 EMERGENCY CLOSING ORDERS

NOTICE IS HEREBY GIVEN that pursuant to the emergency provisions of RCW 36.75.270 and RCW 46.44.080, all Mason County Roads are hereby immediately subject to closure for travel by all vehicles exceeding the weight and/or speed limits as listed herein for a period of one (1) year from this date. (Note: The Board may suspend or extend the closure on any County Road by independent action according to the prevailing conditions.)

THIS ORDER shall supersede for the period designated, any previous order in conflict herewith, provided that this order shall not supersede or modify any restrictions now in force covering load limits on bridges located upon county roads.

THE COUNTY ROADS posted with the following load restrictions are closed to all vehicles with a gross weight (vehicles and load) which exceeds the following load limits for the size of tires as stated in WAC 468-38-080 and as set forth below:

EMERGENCY LOAD RESTRICTIONS

<u>CONVENTIONAL TIRES</u>		<u>TUBELESS OR SPECIAL WITH .5 MARKING</u>	
<u>Tire Size</u>	<u>Gross Load Each Tire</u>	<u>Tire Size</u>	<u>Gross Load Each Tire</u>
7.00	1800 lbs.	8-22.5	2250 lbs.
7.50	2250 lbs.	9-22.5	2800 lbs.
8.25	2800 lbs.	10-22.5	3400 lbs.
9.00	3400 lbs.	11-22.5	4000 lbs.
10.00	4000 lbs.	11-24.5	4000 lbs.
11.00 & over	4500 lbs.	12-22.5 & over	4500 lbs.

SEVERE EMERGENCY LOAD RESTRICTIONS

<u>CONVENTIONAL TIRES</u>		<u>TUBELESS OR SPECIAL WITH .5 MARKING</u>	
<u>Tire Size</u>	<u>Gross Load Each Tire</u>	<u>Tire Size</u>	<u>Gross Load Each Tire</u>
7.00	1800 lbs.	8-22.5	1800 lbs.
7.50	1800 lbs.	9-22.5	1900 lbs.
8.25	1900 lbs.	10-22.5	2250 lbs.
9.00	2250 lbs.	11-22.5	2750 lbs.
10.00	2750 lbs.	11-24.5	2750 lbs.
11.00 & over	3000 lbs.	12-22.5 & over	3000 lbs.

IN ACCORDANCE WITH RCW 36.75.270 and RCW 46.44.080, these emergency restrictions may be imposed effective immediately, by posting the roads involved.

WHEN IMPOSING LOAD RESTRICTIONS pursuant to this Resolution, the Mason County Road Department shall specify and display by posted signs, whichever of the above schedules of load restrictions is necessary to protect the County Road from damage.

NO ALLOWANCE SHALL BE MADE for any second gear axle suspended from the frame of the vehicle independent of the regular driving axle, otherwise known as "rigid trail" axles. Allowance will be made for single tires only on the front of any truck. The load distribution on any axle of a vehicle shall be such that it will not load the tires on said axles in excess of the prescribed load, as above set forth. Any loading in excess of the specified maximums as listed herein will be considered a violation of this order. If the motive power for any type of trailer is inadequate to safely handle the specified maximum load as listed herein for such trailer, then in that event, the load on the trailer shall be reduced sufficiently to allow said truck and trailer to operate with safety.

PERMITS ALLOWING TRANSPORTATION ALONG RESTRICTED ROADS. Permits may be issued by the Mason County Road Department to allow the operation of trucks transporting perishable commodities or commodities necessary for the health and welfare of local residents on such county roads, which may be closed or restricted. Such permit may include weight and speed restrictions, plus other restrictions deemed necessary to protect the roadway from undo damage. Vehicles with a gross weight of less than 10,500 lbs (GVW) shall be permitted to operate at full capacity under this resolution. (By general rule emergency vehicles do not need a special permit, but may require weight and speed restrictions. School buses maybe required to run emergency bus routes with possible speed restrictions).

ROAD LOAD RESTRICTIONS  
EMERGENCY CLOSING ORDERS  
(Continued)

VIOLATION-TRAFFIC INFRACTION. Any violation of these restrictions constitutes an infraction under the provisions of RCW 46.44.105; RCW 46.44.080. Any person found to have violated any posted limitations COUNTY of a highway or section of highway shall be assessed a monetary penalty of not less than one hundred and fifty dollars.

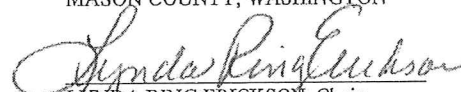
CIVIL LIABILITY PENALTY. Violators are also subject to civil liability for the damage caused by such violations as provided under RCW 46.44.110 and RCW 46.44.120.

POSTING ROAD CLOSURES. The County Road Engineer or Road Operations & Maintenance Supervisor in and for said Mason County is delegated the authority in the absence of said Board of County Commissioners, and with their permission to close any and all County Roads from time to time whenever he deems it necessary to protect and maintain said roads; but that he shall, before closing said County Roads, post notices of such closing at each end of said road, for the purpose of giving due notice to the public of said closure of road or roads.

THE BOARD OF COUNTY COMMISSIONERS OF MASON COUNTY hereby resolves to place the above described Load Restrictions and Emergency Closing Orders in effect immediately and the county road purpose described herein is declared a public necessity and the County Road Engineer shall be and is hereby ordered and authorized to proceed as prescribed by law.

ADOPTED this 27<sup>th</sup> day of November 2012.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
LYNDA RING ERICKSON, Chair


  
TIM SHELDON, Commissioner

  
TERRI JEFFREYS, Commissioner

ATTEST:

  
SHANNON GOUDY,  
Clerk of the Board

APPROVED AS TO FORM:

  
TIM WHITEHEAD,  
Ch. Deputy Prosecuting Attorney

cc: Commissioners  
Public Works  
Prosecutor  
Sheriff  
Publ.: 1 Time: 12-6-12 (Bill: Mason County Dept. of Public Works)

RESOLUTION NO. 84-12  
BRIDGE LIMITS

WHEREAS, in conformance with procedures adopted by the Washington State Association of Counties, and in the interest of safety, Mason County makes periodic inspections of bridges on the County Road System; and,

WHEREAS, inspection and evaluation of Mason County bridges was completed in 2012 and reported in the 2011-2012 Bridge Inventory Report; and

WHEREAS, such inspection has determined that four (4) bridges of Mason County's fifty-eight (58) bridges cannot be certified as safe for all legal highway loads, and,

WHEREAS, one (1) bridge of Mason County's fifty-eight (58) bridges has suffered structural deterioration requiring the two lane bridge to be reduced to one (1) lane with traffic lights for traffic control and,

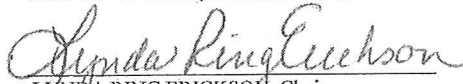
NOW, THEREFORE, BE IT RESOLVED, that the lane limitations, closure and load limits be posted to control traffic on the bridges, as listed below, for a period of one (1) year, unless the Board shall, by appropriate action based upon proper certification, modify or remove such restrictions.

<u>Bridge No.</u>	<u>Bridge Name</u>	<u>Max Load Limit</u>	<u>No. of Lanes</u>	<u>Maximum Speed Limit</u>
10290-035 Bulb Farm Rd.	Hliboki Bridge	----	1	----
10510-0.23 Bolling Road	Gosnel Creek Bridge	----	1	----
11070-0.15 Eich Road	Eich Road (1) Bridge	----	1	----
11070-0.26 Eich Road	Eich Bridge	----	1	----
*416400176	Hunter Creek Bridge Skokomish Valley Road	Reduced to one (1) lane bridge	1	20

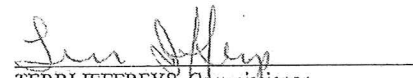
NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County Engineer shall post the said bridges as listed with the lane limits and load limits, as set forth herein. Violation of these limits shall constitute a misdemeanor in accordance with RCW 36.75.270.

DATED this 27th day of November 2012.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
LYNDA RING ERICKSON, Chair


  
TIM SHELTON, Commissioner

  
TERRI JEFFREYS, Commissioner

ATTEST:

  
Shannon Goudy,  
Clerk of the Board

APPROVED AS TO FORM:

  
Tim Whitehead,  
Ch. Deputy Prosecuting Attorney

\* Note: Load Restrictions not applicable to school buses and emergency vehicles

cc: Public Works  
Sheriff  
Prosecutor