

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

February 5, 2013

1. Call to Order – The Chairperson called the regular meeting to order at 9:03 a.m.
2. Pledge of Allegiance – Ed Murphy led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Terri Jeffreys.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Liquor Control Board sent notice of special occasion liquor license applications for Faith in Action and United Way of Grays Harbor.
 - 4.1.2 The United States Bureau of Indian Affairs sent notice of their decision to acquire in trust a 2.919 acre tract in Mason County for the Skokomish Indian Tribe.
 - 4.1.3 The Washington State Department of Archaeology and Historic Preservation announced that the Mason County Courthouse has been listed in the National Register of Historic Places.
 - 4.2 Barbara Adkins, Department of Community Development, read a news release announcing upcoming public workshops for Mason County's Shoreline Master Program.
5. Open Forum for Citizen Input –
 - 5.1 Tom Davis discussed gun control and responsible gun ownership.
6. Adoption of Agenda - **Cmmr. Jeffreys/Sheldon moved and seconded to adopt the agenda as published. Motion carried unanimously. N-aye; S-aye; J-aye.**
7. Approval of Minutes - January 7, 2013 briefing meeting minutes, January 22, 2013 regular meeting minutes and January 29, 2013 special meeting minutes.

Cmmr. Sheldon/Jeffreys moved and seconded to approve the January 7, 2013 briefing meeting minutes, January 22, 2013 regular meeting minutes and January 29, 2013 special meeting minutes. Motion carried unanimously. N-aye; S-aye; J-aye.

8. Approval of Action Agenda:
 - 8.1 Approval to appoint the following people to the Mental Health and Substance Abuse Advisory Committee: Mike Olsen, City of Shelton Commissioner; Curtis Bennett, Citizen; Patti Sells, Mason County Homeless Coordinator.
 - 8.2 Approval of the 2013 grant awards to Habitat for Humanity and Mason County Shelter as recommended by the Housing Coalition and authorize the Chair to sign the corresponding contracts.
 - 8.3 Approval to sign the certification to place the Malaney-O'Neil House into the Mason County Historic Register.
 - 8.4 Approval of the Mason County Heritage Grant for the Pickering Homemakers Club, Inc, d.b.a. Pickering Community Club in the amount of \$3,592 for the floor restoration project.
 - ~~8.5 Approval of the Mason County Heritage Grant for the Mason County Historical Society in the amount of \$5,000 grant to cover a portion of the cost of restoring the historic Sky-Line Drive-In Theater sign, visible from SR 101 near Taylor Towne. REMOVED~~
 - 8.6 Approval for the Chair to sign all pertinent documents for the 2013 Manufacturing and Stockpiling of Chipseal Aggregate and authorize Public Works to advertise, set bid-opening date/time, and award contract. Award of contract will be announced during a regular meeting of the Board.

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- 8.7 Approval for the Chair to sign all pertinent documents for the service contract for routine paint striping for 2013 and for the County Engineer to advertise, set bid date/time, award, and sign the service contract. The contract award will be announced during a regular meeting of the Board of County Commissioners.
- 8.8 Approval for Public Works to advertise, interview and hire an Engineering and Construction Manager.
- 8.9 Approval for the Chair to execute the Local Agency Haul Road/Detour Agreement No. HRD3-0105 with the Washington State Department of Transportation for use of Brockdale Road, McReavy Road and Dalby Road as the detour route during the closure on US 101 for their bank stabilization project.
- 8.10 Approval to authorize the Public Works Utilities & Waste Management Division to request quotes and select a vendor from the County Vendor Roster to provide two insulated containers. Award will be announced at a regular scheduled Commission meeting.
- 8.11 Approval to authorize Public Works to advertise, interview, and hire a full-time and a part-time Solid Waste Attendant for the Utilities & Waste Management Division.
- 8.12 Approval of the Veterans Assistance Fund application for: David O. Dunkum – Food \$150.00; Keith P. Glasgow – Utilities \$600.00; Scott E. Kaylor – Utilities \$184.97; Chip T. Proctor – Utilities \$600.00; Robert J Ramar (Diane) – Utilities \$110.36; and Randy S. Woods – Utilities \$600.00 for a total of \$2,245.33 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.13 Approval for the Chair to sign the Training Resource and Information Network (TRAIN) agreement. There is no cost to be a part of the consortium of agencies.
- 8.14 Approval to advertise for bids for the Mason County Courthouse Project (construction of basement courtroom), selection of contractor and authorization to enter into agreement with contractor. Bid opening will be Thursday, February 28, 2013 at 3:00 p.m. Bid award and contractor selected will be announced at a regular Commission meeting. Project is funded by a Washington State Courthouse Historic Preservation Grant and REET I Capital Funds.
- 8.15 Approval of Amendment #3 of Contract G1000278 between Department of Ecology and Mason County for the Hood Canal Marine Recovery Area Onsite Septic System Discovery and Pollution Abatement Project to reallocate unspent resources to newly identified scopes of work. This amendment has no budgetary impacts.
- 8.16 Approval of Warrants
 - Claims Clearing Fund Warrant #s 214614-215886 \$2,355,652.10
 - Salary Clearing Fund Warrant #s 6382-6403 \$ 232,084.32
 - Direct Deposit Fund Deposit #s 43329-43694 \$ 610,784.18

Cmmr. Jeffreys noted that she serves on the Board of Directors for Habitat for Humanity so she would not vote on item 8.2.

Cmmr. Shelodn/Jeffreys moved and seconded to approve action items 8.1 through 8.16 with the exception of item 8.2. Motion carried unanimously. N-aye; S-aye; J-aye.

Cmmr. Sheldon/Neatherlin moved and seconded to approve action item 8.2. Motion carried. N-aye; S-aye; J-abstain.

- 9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –
 - 9.1 Public hearing to consider adoption of the Mason County Parks Plan.

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John Keates, Facilities and Parks, explained that the parks plan was last updated in 2006. The plan needs to be updated every six years to be eligible for state grants. There was an extensive public outreach process six years ago, which resulted in on ground action. The citizens put a high value on water access so that has been a priority over the last six years. They were also able to leverage over 4 million dollars of grant funding that would have otherwise been unavailable to the County. In order to update the plan they put together a citizens' advisory committee. The citizens' committee met monthly and the plan was put on the website for comments. There were public meetings and they also went to the schools to get feedback from the students. They did a citizen survey and the comments were consistent with the last update. Water access and trails are high desires of the public. The plan includes an inventory of park property in the county and a needs analysis. They also added a section that includes a detailed review of the infrastructure of the current parks. The plan is recommended for approval by the advisory committee and the parks advisory board. He noted that there was a correction to the population forecast in the plan.

Questions for Staff

Tom Davis asked the number for the population forecast.

Mr. Keates stated that the corrected population forecast for 2018 was 65,860.

Cmmr. Jeffreys asked how many responses were received from the survey.

Mr. Keates replied that about 600 responses were received, which was similar to the last survey.

Public Testimony

Michael Siptroth expressed his appreciation for the Parks Director. He also noted that the consultant used to update the plan was very thorough. He thought going into the school to get the student's input was useful. He was impressed that the population does want more access to trails and green spaces. There is the opportunity to bring more eco-tourists in the county, which could be expanded. He thought the county needed to be made even more attractive to bikers and hikers. He noted that Mr. Keates had done great work in partnering with non-profits to receive grant money.

Bob Simmons was part of the citizens' advisory committee. He appreciated that the group really looked at the citizen survey information when updating the plan. He thought it was a great process and an educational opportunity.

Tom Davis was impressed by Mr. Keates' ability to obtain grants. He was also concerned that there wasn't enough bike access. He thought there was no downside to bicycling and providing bike access.

Andrew Kinney, Parks Board, also expressed his appreciation for the Director and the input of the citizens. The group did an excellent job.

The Board expressed their appreciation for the advisory committee and Mr. Keates' work. They agreed it was a well written plan.

Cmmr. Jeffreys/Sheldon moved and seconded to approve the Mason County Parks and Trails Comprehensive Plan 2013-2018. Motion carried unanimously. N-aye; S-aye; J-aye. Resolution No. 05-03 (Exhibit A)

10. Other Business (Department Heads and Elected Officials) –

10.1 Vicki Kirkpatrick, Public Health, discussed the importance of the Parks and Trails Plan to the health of the citizens in Mason County.

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- 10.2 John Keates, Facilities and Parks, noted that he met with the Sheriff's office and they are going to have an intern research grant funding opportunities for public safety projects. He also received notice that a grant was awarded for a master plan for Sunset Park.
- 10.3 Bob Simmons discussed a recent garden project at Pioneer School. He also announced an upcoming Master Gardener workshop.
- 10.4 Sheriff Salisbury recognized the polar plunge participants and noted that proceeds go to emergency services. He noted that gun control is a very controversial issue and he will respect everyone's rights and opinions. He thanked John Keates for working with the Sheriff's office on their facility needs.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 10:15 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

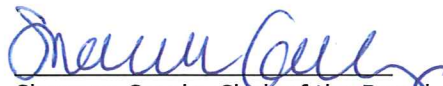


Randy Neatherlin, Chair



Tim Sheldon, Commissioner

ATTEST:



Shannon Goudy, Clerk of the Board



Terri Jeffreys, Commissioner

RESOLUTION NO. 05-13

A RESOLUTION ADOPTING THE MASON COUNTY PARKS AND TRAILS COMPREHENSIVE PLAN

WHEREAS, the Mason County Parks and Trails Comprehensive Plan was originally adopted in 2006, and

WHEREAS, the Mason County Parks and Trails Comprehensive plan is required to be updated every six years , and

WHEREAS, Mason County formed a citizens Advisory Committee to assist Mason County with completion the Parks and Trails Comprehensive Plan, and

WHEREAS, the Parks and Trails Comprehensive Plan has been developed that includes a Mission Statement, Introduction, County Profile, Goals and Objectives, Citizen Involvement, Park Inventory, Demand and Needs Analysis, Recommendations and a Funding – Capital Improvement Plan , and


WHEREAS, the completion of the Parks and Trails Plan was a priority work item for the Parks and Trails Department in 2012;

NOW, THEREFORE BE IT RESOLVED by the Board of Mason County Commissioners Adopt the Mason County Parks and Trails Comprehensive Plan;

BE IT FURTHER RESOLVED, the Mason County Parks and Trails Comprehensive Plan shall be utilized to establish partnerships with public and private organizations to develop and acquire parks, trails, bikeways and water trails and to establish funding sources for the development and maintenance of parks and trails in Mason County in the future.

Signed this 5th day of February 2013.

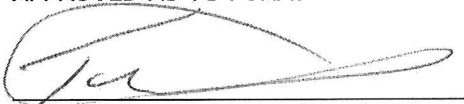
ATTEST:


Shannon Goudy, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Randy Neatherlin, Chair

APPROVED AS TO FORM:


Tim Whitehead, Chief DPA


Tim Sheldon, Commissioner


Terri Jeffreys, Commissioner

C: Planning
Parks Department