

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

March 12, 2013

1. Call to Order – The Chairperson called the regular meeting to order at 9:01 a.m.
2. Pledge of Allegiance – Cheryl Haywood led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 3 – Terri Jeffreys. Absent: Commissioner District 2 – Tim Sheldon.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Washington State Liquor Control Board sent notice of a new liquor license application for Delich Distillery in Belfair.
    - 4.1.2 Hood Canal Communications sent notice of a rate change, effective March 1, 2013.
    - 4.1.3 Friends of Schafer and Lake Sylvia expressed their appreciation of the Lodging Tax grant award for signage at Schafer State Park.
    - 4.1.4 The Washington State Department of Archaeology and Historic Preservation announced that Malaney-O'Neill House has been listed in the National Register of Historic Places.
    - 4.1.5 Joene Elizabeth Lott is seeking appointment to the Civil Service Commission.
  - 4.2 Timberland Regional Library Director - Cheryl Haywood introduced herself as the new Library Director and gave an overview of the library's services.
  - 4.3 Brian Matthews, Public Works, read a news release regarding Surface Transportation Program (STP) & Transportation Alternatives Program (TAP) Fund availability – Call for Projects.
  - 4.4 Mr. Matthews also read a news release providing information on the WA State Department of Transportation Draft Environmental Assessment Study for the SR 3 Belfair Bypass Project.
  - 4.5 John Keates, Facilities and Parks, announced a bid award to Construct, Inc in an amount not to exceed \$292,760.62 to complete the Mason County Courthouse Project. Project scope involves the development of a courtroom in the basement and signage for the historic Mason County Courthouse.
5. Open Forum for Citizen Input –
  - 5.1 Annette McGee provided a letter to the Commissioners questioning the land use authority at the Port of Shelton.
  - 5.2 Patricia Vandehey wanted to know how involved the County would be with the Hoodspport/Skokomish Tribe water reclamation facilities.
  - 5.3 Tom Davis was concerned about Commissioner Sheldon's absence due to his work in the Senate.
  - 5.4 Connelly Watson discussed the proposed water reclamation facility project in Hoodspport.
6. Adoption of Agenda - **Cmmr. Jeffreys/Neatherlin moved and seconded to adopt the agenda as published. Motion carried unanimously. N-aye; S-absent; J-aye.**
7. Approval of Minutes – March 5, 2013 regular meeting minutes.

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**Cmmr. Jeffreys/Neatherlin moved and seconded to approve the March 5, 2013 regular meeting minutes. Motion carried unanimously. N-aye; S-absent; J-aye.**

8. Approval of Action Agenda:

- 8.1 Approval of the agreement with Robert Droll in an amount not to exceed \$45,000 to assist Mason County Facilities and Parks with the planning, design, bidding, engineering services and project oversight for the Sandhill Park Fields #1 and #2 Renovation Project. Project budget to be paid from REET II Capital Funds and potentially a WWRP Local Parks Grant.
- 8.2 Approval of Warrants
  - Claims Clearing Fund Warrant #s 216391-216866 \$1,682,713.27
  - Salary Clearing Fund Warrant #s 6448-6470 \$ 230,949.99
  - Direct Deposit Fund Deposit #s 44062-44429 \$ 583,737.63
- 8.3 Approval to set a public hearing on Tuesday, April 9, 2013 at 9:30 a.m. to consider declaring certain County owned property as surplus property.
- 8.4 Approval to appoint Matt Matayoshi (term ending 12/31/2015) and Steve Bloomfield (term ending 12/31/2014) to the Pacific Mountain Workforce Development Council.
- 8.5 Approval of the Veterans Assistance Fund application for: David M. Brissette - Utilities \$146.80; Lawrence R. DeYoung - Housing \$600.00; Francis J. Diamantine - Food \$150.00; and Byron P. Harper (Janet) - Burial \$600.00; Leroy R. Kranzler - Housing \$600.00; Connie P. Reandeau - Food \$150.00; Nolan D. Roach - Food \$150.00; and Larry M. Tunno - Utilities \$178.47 for a total of \$2,575.27 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.6 Approval of a resolution to establish the courthouse shall be open to the public during the regular work week between the hours of 8:15 a.m. to 4:30 p.m. **Resolution No. 12-13 (Exhibit A)**

**Cmmr. Jeffreys/Neatherlin moved and seconded to approve action items 8.1 through 8.6. Motion carried unanimously. N-aye; S-absent; J-aye.**

- 9. 9:30 a.m. Public Hearings and Items Set for a Certain Time - There were no public hearings scheduled.
- 10. Other Business (Department Heads and Elected Officials) -
  - 10.1 Mason County Sheriff's Office Public/Private Partnership Program - Sheriff Salisbury provided an overview of the program. Deputy Ripp went over the details of the program and its successes.  
  
The Commissioners opened the topic for public discussion: Mike Burgwin, Betty Widing, Betty Woodall, Patrick Utley and Emmett Smith spoke in support of the program. Gary Steinman spoke in favor of increasing the number of deputies in the county in general. Patricia Vandehey suggested that a similar contract be put in place if a proposed resort opened in Tahuya. Tom Davis expressed concerns about the program.  
  
The Commissioners discussed law enforcement needs in the county.
  - 10.2 Sheriff Salisbury read a letter complementing the weapons screening at the courthouse.
- 11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
- 12. Adjournment - The meeting adjourned at 11:02 a.m.

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BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
\_\_\_\_\_  
Randy Neatherlin, Chair

  
\_\_\_\_\_  
Tim Sheldon, Commissioner

ATTEST:

  
\_\_\_\_\_  
Shannon Goudy, Clerk of the Board

  
\_\_\_\_\_  
Terri Jeffreys, Commissioner

RESOLUTION NO. 12-13

**A resolution to establish hours the courthouse shall be open to the public.**

WHEREAS, RCW 36.16.100 states "All county and precinct offices shall be kept open for the transaction of business during such days and hours as the board of county commissioners shall by resolution prescribe;"

WHEREAS, given current economic conditions and the concern of overtime by the weapons screening officers has been reviewed by the Courthouse Security Committee; and

WHEREAS, consideration was given to not impact the functions of the offices within the building; and

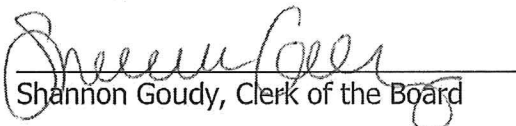
WHEREAS, it is recommended to change the hours that the courthouse is open to the public to help offset overtime of the weapons screening officers;

NOW, THEREFORE BE IT RESOLVED, the Board of Mason County Commissioners establishes that the courthouse shall be open to the public during the regular work week between the hours of 8:15 a.m. to 4:30 p.m.

APPROVED this 12<sup>th</sup> day of March, 2013.


BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

ATTEST:

  
Shannon Goudy, Clerk of the Board

  
Randy Neatherlin, Chair

APPROVED AS TO FORM:

  
Tim Whitehead, Chief DPA

ABSENT  
Tim Sheldon, Commissioner

  
Terri Jeffreys, Commissioner

c: Elected Officials  
Department Heads